

Minutes of  
City of Creedmoor  
BOARD OF COMMISSIONERS  
**Work Session**  
November 4, 2013  
5:30 p.m.

**PRESENT**

Mayor Darryl D. Moss, Mayor Pro-Tem Otha Piper, Jr., Commissioner John Stallings, Commissioner Herman Wilkerson, Commissioner Jimmy Minor and Commissioner Larry Robinson. Also present were Tom Mercer, City Manager; Robin Reif, City Clerk; and Tom Currin, City Attorney.

**CALL TO ORDER AND INVOCATION**

Mayor Moss called the meeting to order and offered the invocation. Commissioner Wilkerson led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Moved by Commissioner Stallings to adopt the meeting agenda; seconded by Commissioner Minor. The motion received a unanimous vote.

**CITY MANAGER'S COMMENTS**

City Manager Tom Mercer reported on the following:

*USDA Water/Sewer Projects*

- Lagoon is down to the final pumping stage despite the 3/4 "of rain recently received. Pumping should end by the end of the week and breaching begin as soon as the contractor can be scheduled and weather permits.
- Discussion was held with Lindsay Mize on Friday which included SGWASA's inadvertent omission from the Asset Purchase Agreement of the City's real estate pertaining to the merger. Debt discharge negotiation was agreed to as well as special agreements and proration of funds. SGWASA requested a list of these items be given to them and they will approve. SGWASA also recommitted to the 100,000 gallon reloadable allocation previously offered for each of the four member municipalities as well as to Creedmoor getting telecommunications revenue as SGWASA is not in the telecommunications business. The City will prepare a response to the APA to include recent discussion items and get back to SGWASA. A revised document may be ready to return to SGWASA by the end of the week. City Attorney Tom Currin stated the redraft of the APA will include a restatement of service area and conditions of the service area, annexation boundaries and ETJ extension.

*Other Projects*

- CMAQ I – Still in the paperwork process with NCDOT. Need to provide all documentation to satisfy both the state and federal agencies. cursory look has been completed. Closeout conference should be scheduled soon. Days extending beyond the initial schedule should be justified by the City's documentation.
- CMAQ II/III/15 – NCDOT has been working with AMT. NCDOT Agreement for the firm has been received. Dollar amounts are still being reviewed by the city attorney. Everything else looks good as per Ms. Dutra.

Moved by Commissioner Piper to approve the revised AMT contract received back from the state subject to Ms. Dutra's approval as to form; seconded by Commissioner Stallings. Motion received a unanimous vote.

- CAMPO/NCDOT SPOT 3.0 Letter of intent to commit to funds needed.

Moved by Commissioner Wilkerson to authorize the signing of the SPOT 3.0 letter of intent to CAMPO to commit funds for SPOT 3.0; seconded by Commissioner Stallings. Motion received a unanimous vote.

Mayor Moss asked about reviewing the bicycle and pedestrian map to take into consideration the City's goal to have a park within walking distance of every child in Creedmoor. A master map to include this component as well as other future development is in the works. Commissioner Minor asked if Church Street is an NCDOT designated bike route.

Mayor Moss asked about the upcoming CAMPO TCC agenda on which there is nothing but aviation projects. Programs Director Scottie Wilkins assured Mayor Moss that the bicycle and pedestrian projects are still being considered as well. The new MOU to be voted on by the new CAMPO Executive Board is to be looked at by City Manager Tom Mercer; Programs Director Scottie Wilkins and City Attorney Tom Currin.

#### **Clean Water Management Trust Fund Grant Application**

A Grant application is being considered for the protection of the Chapel Point 145 +/- acre property which adjoins Lake Rogers and is also referred to as the West/Goldston property. This multiple partner project has a proposed total cost of 2.5M. The cost includes land purchase (1.25M appraisal) which includes a discount from the landowner in the amount of 425K as well as contributions from The Clean Water Management Trust Fund (550K), UNCWI (250K), the City of Creedmoor and Trust for Public Land.

The project would encompass 20-acres set aside for mixed-use commercial by one of the partners with the remaining acreage being used for recreation facilities such as walking trails and a possible amphitheater as well as protection.

An initial non-binding 25K commitment is required from the City of Creedmoor, contingent upon all funding being received.

City Attorney Tom Currin asked if the needed berm has been built to prevent back drainage. If not, then the footprint on the upper end cannot be achieved in order to build. City Building Codes Administrator Steve Colenda stated that it is his belief that this has been performed and is to check with NCDENR to determine if the permit was ever completed. Verification that the previously identified endangered plants still remain in the area is to be made.

No action required by the board at this time.

#### **COMMITTEE REPORTS**

##### **Finance, Administration, & Intergovernmental Relations**

None.

**Energy, Environment, & Natural Resource**

Commissioner Minor had nothing to report.

Tony Santangelo of the Granville County Environmental Affairs Committee was present. Mr. Santangelo could not provide an update as the committee had not met recently but urged citizens to take advantage of the upcoming November 16<sup>th</sup> recycling event from 9:00 a.m. to 1:00 p.m. at the expo center.

**Public Safety**

Mayor Pro Tem Piper reported that the Main Street Trick-or-Treating was a success and that this event is important for our children and citizens. An estimated 800 more children showed up this year.

Also reported was that City Manager Tom Mercer is currently interviewing candidates for School Resource Officer, Patrol Officer and Police Chief.

**Transportation Infrastructure**

Commissioner Wilkerson stated that the 10 minute parking in front of the post office needs to be enforced. Mayor Moss and Commissioner Robinson suggested the sign be changed to allow after hours parking.

Commissioner Wilkerson also noted brush cutting is needed at the curve right near the entrance to Whitehall subdivision. Steve Colenda confirmed it will be cleared back to the right-of-way.

**Community & Economic Development**

Commissioner Stallings reported on the recent Harris Park dedication on which Programs Director Scottie Wilkins, Parks and Recreation Assistant Laura Jenkins, Building Codes Administrator Steve Colenda and Public Works staff worked very hard. In all, 40 people were present for the dedication ceremony.

**MAYOR'S COMMENTS**

Mayor Moss noted that Durham County is kicking off its recycling efforts adding that Creedmoor has been recycling for six years.


Metatech is expanding and opening up jobs.

The City experienced a large turnout for the Halloween Main Street Trick or Treating. The Mayor gave comments to staff on how it may be improved next year.


New businesses on Main Street include Raleigh Cake Pops, Floors and More, Walgreens, and Hobgood's Electrical.

**ADJOURNMENT**

There being no further business before the board, moved by Commissioner Robinson to adjourn; seconded by Commissioners Wilkerson and Stallings. Motion received a unanimous vote. The meeting adjourned at 6:41 p.m.

  
Darryl D. Moss, Mayor

ATTEST:

  
Robin E. Reif, City Clerk



