

Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Work Session
April 14, 2014
5:30 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro-Tem Jimmy Minor, Commissioner Del Mims, Commissioner Herman Wilkerson, Commissioner Thomas Jackson and Commissioner Larry Robinson. Also present were Tom Mercer, City Manager; Korena Weichel, Assistant City Manager; Robin Reif, City Clerk; and Tom Currin, City Attorney.

CALL TO ORDER AND INVOCATION

Mayor Moss called the meeting to order and offered the invocation. Commissioner Jackson led the Pledge of Allegiance.

ADOPTION OF AGENDA

Moved by Commissioner Wilkerson to adopt the meeting agenda as presented; seconded by Mayor Pro Tem Minor. The motion received a unanimous vote.

PROCLAMATION 2014P01: *Public Safety Telecommunicator's Week*

Mayor Moss introduced Proclamation 2014P01 designating April 13-19th as Public Safety Telecommunicator's Week and referenced herein. The Mayor spoke on the valuable and important service Telecommunicators provide to our communities and how fortunate the City and County are to have our outstanding Telecommunicators working on our behalf.

Moved by Mayor Pro Tem Minor to adopt Proclamation 2014P01: *Public Safety Telecommunicator's Week*; seconded by Commissioner Robinson. Motion received a unanimous vote.

Commissioner Mims interrupted to ask if discussion could be held. The Commissioner asked how many telecommunicators were employed by the City to which Police Chief Keith King answered four full-time. Commissioner Mims applauded our telecommunicators for the job that they do and, upon having Chief King provide their names, read Allen Burton's 1987 poem as printed in Dispatcher's Magazine online.

Mayor Moss explained that, although he has the authority to sign proclamations on his own accord, he called for a motion by the board for adoption of this proclamation due to its direct effect on City staff.

RESOLUTION 2014R03: *Coal Ash Spill*

Mayor Moss introduced Resolution 2014R03 which supports remediation of contamination in the Dan River Basin and is referenced herein.

Moved by Commissioner Mims to adopt Resolution: 2014R03: *Coal Ash Spill*; seconded by Mayor Pro Tem Minor. Mayor Moss called for further discussion. Calling the resolution an honorable step, Commissioner Mims urged that we continue efforts and not stop with the resolution.

Motion received a unanimous vote. The City Clerk was directed to provide the original resolution to the Kerr-Tar Council of Governments upon its being signed and sealed.

CITY MANAGER'S COMMENTS

City Manager Tom Mercer reported on the following:

- CMAQ I – Programs Director Scottie Cornett reported that the close-out is going well. One last invoice was received from NCDOT.
- CMAQ II/III/IV – A Community Stakeholders Group meeting was held last week.
- LAPP – This is the joint project with Butner and Granville County. The first meeting was held with the engineering firm selected. Stewart Engineering is to provide an estimate to be sent to NCDOT.
- SGWASA Asset Purchase Agreement (APA) Update – The City's legal counsel has reviewed the procedural issue raised during the April 8, 2014 meeting which prevented SGWASA from ratifying the agreement signed by the City of Creedmoor. City Attorney Tom Currin stated that the procedure followed was correct and expects Counsel for SGWASA to research and determine it to be a non-issue. Mayor Moss provided a recap of the SGWASA meeting at which ratification of the APA was delayed.
- Notice of Violation (NOV) List – Mayor Moss, after having brought the NOV list up at the Board Retreat in February, requested that we reinstate looking at the list on a more regular basis.

Danny Eudy, Code Enforcement Officer was present and provided a line-by-line description of each violation.

Mayor Moss suggested that we look at the NOV list again at the July Work Session.

COMMITTEE REPORTS

Finance, Administration & Intergovernmental Relations

Commissioner Robinson had nothing to report at this time.

Energy, Environment & Natural Resources

Mayor Pro Tem Minor had nothing to report at this time.

The Granville County Environmental Affairs Committee report was provided by Anthony Santangelo:

1. The Roadside Litter Program is underway. Inmates are working but can only cover about one mile a day. The committee asks that the citizens of Creedmoor do not litter and help with the cleanup.
2. Recycling is being planned for upcoming events. Mr. Santangelo asked that he be able to attend the next Creedmoor Music Festival Committee meeting.
3. The committee received a presentation on water reclamation by Dr. David Hinton of Duke University.
4. Mr. Santangelo provided data from the collection conducted during the last recycling event.

Commissioner Mims asked if the committee has anything to do with the Time Warner Cable "Do Not Litter" televised billboard. Mr. Santangelo referred the Commissioner to Teresa Baker for further information on the committee's advertising efforts.

The Spring Litter sweep is scheduled for April 26-May 10, 2014. Mayor Moss asked if it would be possible to get clear bags, gloves and orange vests.

Public Safety

Commissioner Jackson reported on JCPC in Granville County and its "Unwrapping the Gift" program for young women and "He Matters" program for young men.

Transportation Infrastructure

Commissioner Mims expressed concern that the City was notified in August of a sink hole in Golden Pond and questioned if money could have been saved if it had been addressed sooner.

City Manager Tom Mercer clarified that there were separate sink hole issues in that same area on Mangum Avenue in Golden Pond. One issue being multiple guard rail posts that had penetrated a storm water drain. Damage to the pipe was discovered in August 2013. Attempts to photograph inside the drain failed due to blockage. This drain did not pose an immediate threat, and its repair was delayed so that the City could concentrate on more pressing issues.

A separate sink hole was located further up and was discovered March 28, 2014 by City staff. Repairs have been completed on the storm drain pipe and road bed and the asphalt is to be installed very soon.

City Manager Tom Mercer called on Building Code Administrator Steve Colenda to explain both issues further. Mr. Colenda also stated that there was a third sink hole on Mangum Avenue earlier in 2013. This sink hole was located at the junction point of the City maintained and NCDOT maintained portion of Mangum Avenue. Those repairs were completed shortly after the sink hole discovery.

Commissioner Mims followed up on her March 25, 2014 Regular Meeting request for board approval of her travel to the Women in Municipal Government National League of Cities Constituency group conference.

Motion by Commissioner Mims that Commissioner Mims be afforded the opportunity to attend the Women in Municipal Government Conference in Newark, NJ from June 4-7, 2014 and that all expenses be reimbursed; upon Commissioner Mims asking for her own second, Mayor Moss interrupted to explain to Commissioner Mims that he carries the motion. Mayor Moss then asked if there was a second. Second made by Commissioner Jackson.

Discussion was held regarding having Finance look at the budget in time for Commissioner Mims to register, to see if there is sufficient money remaining. City Manager Tom Mercer stated that the City staff had not received all of the expense reimbursement requests from the National League of Cities Conference attended by Mayor Moss, and Commissioners Mims and Jackson March 8-12, 2014. Finance Director Ren Wiles stated that the City had not received the expense request of Commissioner Jackson and would need that information in order to determine if additional funds remained. Commissioner Mims stated that she intends to be very active and would like that to be taken in to consideration during the board's budgetary planning for FY15.

Commissioner Mims withdrew her motion and Commissioner Jackson his second.

Commissioner Mims restated information from the March 25, 2014 Regular Meeting regarding the board giving consideration to the upcoming UNC School of Government webinar on Open Meetings Law "Meeting Mechanics" on May 20, 2014. Commissioner Mims indicated that she would like to attend. City Manager Tom Mercer again stressed the need to look at schedules and budgetary line items.

Commissioner Mims asked how many of the "shovel-ready" lots existing when the board adopted a fee reduction for development had made any progress. Building Code Administrator Steve Colenda reported that four were under construction, two new applications were received last week and that he had received indication of interest in the Wilson's Way subdivision.

Commissioner Mims described a possible Music Festival fund raising opportunity at Computer's Plus' upcoming grand opening and is to speak further with Assistant City Manager and Music Festival Committee Chair Korena Weichel regarding this.

Commissioner Mims called on City Attorney Tom Currin to provide a remedy to the minutes adopted during the March 25 2014 Regular Meeting. City Attorney Tom Currin stated that a motion to reconsider action taken on the minutes during the March 25, 2014 Regular Meeting did not pass therefore it may not be brought up again.

Community & Economic Development

Commissioner Wilkerson asked Commissioner Mims how much her attendance at the Women in Municipal Government meeting is going to cost. Commissioner Mims indicated that the trip would not cost very much as she won the airline ticket that will take her there. When pressed for a general amount by Commissioner Wilkerson, Commissioner Mims stated that she would get back to him. Commissioner Wilkerson questioned how the finance department could determine if there is money in the budget if the amount needed is unknown.

Commissioner Wilkerson spoke regarding new Walmart Express openings and reported that planning for the upcoming July 4th celebration is going well with the exception of needing a replacement DJ.

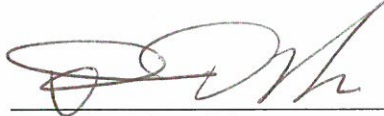
Assistant City Manager Korena Weichel reported on preparations for the upcoming Employee Appreciation Day picnic scheduled for May 31, 2014 from 3:00 p.m. to sunset.

Commissioner Wilkerson asked City Attorney Tom Currin what process the board must go through to change the dates of its meetings, to which Attorney Currin stated that it would require a majority vote of the board.

MAYOR'S REPORT

Mayor Moss reported on the upcoming June 16, 2014 Town Hall Meeting at which Fracking is to be discussed. Hope Taylor, Executive Director of Clean Water for North Carolina, will come and provide an overview of the status in North Carolina. Representatives with the Duke Environmental Law and Policy Center will provide an overview of property rights and the issue of local control.

There being no more business before the board, moved by Commissioner Wilkerson to adjourn; seconded by Mayor Pro Tem Minor. Motion received a unanimous vote. Meeting adjourned at 6:40 p.m.



Darryl D. Moss, Mayor

ATTEST:



Robin E. Reif, City Clerk

