

Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Regular Meeting
June 24, 2014
7:00 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro-Tem Jimmy Minor, Commissioner Herman Wilkerson, Commissioner Thomas Jackson, and Commissioner Larry Robinson. Also present were Mr. Tom Mercer, City Manager; Korena Weichel, Assistant City Manager; Robin Reif, City Clerk; and Tom Currin, City Attorney.

ABSENT

Commissioner Del Mims

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Robinson led the Pledge of Allegiance.

ADOPTION OF AGENDA

Moved by Mayor Pro Tem Minor to adopt the meeting agenda with the addition of items 7.b.1. Cell Tower and 9.d. Walgreen's Fire Hydrant Dedication Easement; seconded by Commissioner Robinson .

The motion to adopt the meeting's agenda received the following vote:

Ayes: Minor, Wilkerson, Jackson, Robinson

Noes: None

Motion carried 4-0

APPROVAL OF MINUTES

Moved by Mayor Pro Tem Minor to approve the May 27, 2014 Regular Meeting Minutes and June 9, 2014 Work Session Revised Minutes; seconded by Commissioner Wilkerson.

Motion to adopt the minutes received the following vote:

Ayes: Minor, Wilkerson, Jackson, Robinson

Noes: None

Motion carried 4-0.

REQUESTS TO ADDRESS THE BOARD

Ed Gleason, 1973 Bowles Avenue, Creedmoor, NC

Mr. Gleason was present to thank the Creedmoor Police Department for their prompt response and communication throughout investigations of a graffiti painting incident in Golden Pond Subdivision. Mr. Gleason remarked that the subdivision comprises 25% of the City of Creedmoor population and has concerns with Mangum Avenue which has experienced removal of a guardrail and work on the storm drain which sustained damage during the guardrail's initial installation. Mr. Gleason asserted that the issue is the lack of communication prior to the removal of the guardrail. Mr. Gleason identified drainage issues with stream water crossing Ferbow Street, nearby properties and

ultimately flowing into a nearby pond. Mr. Gleason asked the board to revisit Falls Lake funds or alternative methods to help residents of the subdivision with these issues.

Mayor Moss remarked that he is always available to speak with to which Mr. Gleason stated that all of the officials and staff have been responsive. City Manager Tom Mercer clarified the property in question and City Attorney Tom Currin indicated that he would communicate with Mr. Gleason by the end of the week to further educate him on the issues of ownership and drainage.

City Manager Tom Mercer explained the details surrounding the removal of the guardrail and the determination that it was no longer needed.

PUBLIC COMMENTS (15 minutes)

John Wilkerson, 308 S. Main Street, Creedmoor, NC

Mr. Wilkerson declared that when he moved to Creedmoor ten years ago the building inspections department was in disarray. Mr. Wilkerson thanked Tom Mercer for the improvements he has brought to this town and remarked how he has moved the town forward in a great way and exhibited great leadership during his tenure.

Mr. Wilkerson reported on a recent incident he experienced with the smoke detectors in his home. Mayor Pro Tem Minor promptly responded to a late night request for assistance with a visit to the property. The Mayor Pro Tem communicated that smoke detectors have a lifespan of approximately ten years and indications were the detectors were no longer functioning property. Mr. Wilkerson would like residents to be aware of this information and wished to thank Mayor Pro Tem Minor who is the City's Assistant Fire Chief for his assistance.

Ed Mims, 2204 Regent Court, Creedmoor, NC

The NC56 Corridor Study was the topic of County Commissioner Mims' comments. The Granville County Board of Commissioners, during their June 2, 2014 meeting, voted on a Request for Proposals (RFP) concerning the NC56 study. County Commissioner Mims stated, although he is in favor of the NC56 Corridor Study, he voted against the RFP as he did not see it consistent with what the study initially advocated which was the transportation from Creedmoor, Butner and Granville County. County Commissioner Mims requested that the City's representatives to CAMPO ask when a study will be conducted to encompass the area of NC56 East of Darden Drive extending to at least the City limits.

CITY MANAGER'S REPORT

City Manager Mercer updated Council on the following:

- CMAQ Update
 - Meetings have been held with the Engineer and several divisions of NCDOT from which permits will be sought and to ensure that NCDOT understands Creedmoor's purpose.
 - Designs particular to specific businesses have been given additional attention and owners have been communicated with.
 - Project is nearing the 60% design phase benchmark.
 - Setting of a public hearing for July 21, 2014 is being requested from the governing board to communicate the plan to the public.

Moved by Commissioner Wilkerson to set a public hearing for July 21, 2014 at 7:00 p.m. on the Cross-City Trail project to present the 60% design; seconded by Commissioner Robinson.

Motion received a unanimous vote.

- Mayor Moss took this time to respond to County Commissioner Mims' concerns previously voiced under public comments. The Mayor declared a holistic viewpoint was needed and brought by City Manager Tom Mercer, which encompassed stormwater, future growth and the positive outcome of the CMAQ project beyond sidewalks and the inter-agency correlation.
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- Programs Director Scottie Cornett reported that under traditional means, not enough funding reached the goal set, therefore Creedmoor has been fortunate in getting the CAMPO study and keep the City on the radar. The original submittal reached out to the entire scope of the project. Upon funding being reduced, CAMPO spread studies across multiple projects therefore allowing multiple jurisdictions to move forward. Throughout the corridor study, public meetings are to be held and residents throughout Creedmoor are encouraged to come and provide input. No line has been officially drawn and the City intends to utilize all resources.

CAMPO is awarding points to projects they foresee as competitive under Spot 3.0. 364M is needed. Only one project in the entire CAMPO list is being seen as competitive, which is the realignment of NC56/NC50 and US15. Creedmoor is fortunate to get this project funded at the level it is.

- SGWASA Asset Purchase Agreement (APA) Update
 - Teams continue to meet and discuss the realization of the merger.
 - Progress is being made on checklist items.
 - SGWASA is looking at funding sources and is working with Creedmoor.
 - Assets defined in the agreement are being identified.
 - SGWASA has agreed to the construction of a 195' monopole for wireless communications.
 - SGWASA surmised that it would be best if Creedmoor built the monopole with a not-to-exceed price of 250K. to be reimbursed by SGWASA.

Moved by Mayor Pro Tem Minor to amend the Asset Purchase Agreement for Creedmoor to fund the telecommunications tower and to authorize the City Manager and City Attorney to negotiate contracts for the construction of the telecommunications tower ; seconded by Commissioner Robinson

Upon additional information from City Attorney Tom Currin it was moved by Mayor Pro Tem Minor to amend his original motion in order to also state that in furtherance of the provisions of Paragraph 1.3 Wireless Telecommunications Leases contained in the Asset Purchase Agreement between the City and the South Granville Water and Sewer Authority dated May 16, 2014, that the City Manager is hereby authorized to enter into a contract for the provision of design services and supervision with the firm of TEP Design Build for such sums as are agreed upon not to exceed \$10,000 in order to obtain sufficient design information, specifications and drawings to enable the City to contract for the construction of the freestanding 195' monopole wireless telecommunications facilities tower. The City Manager will communicate with SGWASA staff and facilitate the preconstruction approval of said tower by SGWASA. The final contract for construction of the tower to be let by informal bid process; be supervised as required by law by an engineer to be selected by the manager, and to be pre-audited, shall come back before the Board for approval; amended motion seconded by Commissioner Robinson.

Amended motion received the following vote:

Ayes: Minor, Wilkerson, Jackson, Robinson
Noes: None

Motion carried 4-0.

- Budget Amendment 8: FY14 Year End Accruals
 - Finance Director Ren Wiles explained year end actions needed under Budget Amendment 8 FY14 which anticipates necessary amendments for auditors.

Moved by Commissioner Robinson to adopt Budget Amendment 8 FY14 Year End Accruals; seconded by Mayor Pro Tem Minor.

No further discussion was held.

Motion carried 4-0.

OLD BUSINESS

Facilitated Meeting

As City Commissioner Del Mims was not present, Mayor Moss asked that the facilitated meeting and travel policy discussions be moved to the next governing board meeting.

NEW BUSINESS

- Resolution 2014R08: *Revised Personnel Policy*
 - Assistant City Manager Korena Weichel outlined revisions requested under an annual review of the City's Personnel Policy as reviewed by legal counsel. In addition, Article 10.4 3 is proposed to be amended to allow for the ability of the City Manager to respond grievances.

Moved by Commissioner Wilkerson to adopt Resolution 2014R08: *Revised Personnel Policy* with the addition of revisions to Article X, Section 4 3(b) Grievance Procedure as recommended by the City Attorney; seconded by Commissioner Robinson.

Motion received a unanimous vote.

- Resolution 2014R09: *Initial Scheduling Resolution: Mobile Food Vendors*
 - Planning Director Mike Frangos introduced Don Belk who will be the new planner conducting research for the City on an as needed basis. Mr. Belk introduced the mobile food vendor resolution and provided background on the two amendments being requested under Chapter 111 and the Creedmoor Development Ordinance. Mayor Pro Tem Minor reported that parade events prompt calls from vendors, and asked if there is anything that gives them the right to be there if they purchase a permit. Mr. Frangos pledged to address the Mayor Pro Tem's concerns in future recommendations under proposed revisions to mobile food vendors text.

Moved by Commissioner Robinson to adopt Resolution 2014R09: *Initial Scheduling Resolution: Mobile Food Vendors* and set a public hearing for the August 4, 2014 Work Session at 5:30 p.m.; seconded by Commissioner Minor. Motion received a unanimous vote.

- Powell Bill Certification Statement
 - As no revisions are required in road and land miles on this year's Powell Bill reporting, no new map adoption is necessary. It was noted that Mack Street is not to be reported until completion.

Moved by Commissioner Minor to authorize Mayor Moss to sign and the Clerk to certify the Powell Bill Certification Statement of the street list to be conducted electronically through the Powell Bill reporting system and be completed by the July 21, 2014 deadline; seconded by Commissioner Robinson. Motion received a unanimous vote.

- Walgreen's waterline and fire hydrant dedication.

Moved by Commissioner Wilkerson to accept the dedication of the inspected lines; seconded by Commissioner Jackson.

Motion received a unanimous vote.

MAYOR'S REPORT

Mayor Moss reported on the Fracking presentation given at the recent Town Hall Meeting as well as the Spot 3.0 NCDOT meeting held by CAMPO and the recent tour of the Haynes/Suitt tracts by elected officials, representatives from the City of Raleigh, and Tar River Land Conservancy personnel.

COMMISSIONERS COMMENTS
PUBLIC SAFETY

Commissioner Jackson reported on 15 agencies representing the Juvenile Crime Prevention Council (JCPC), the seven Granville County appointees and the coordination amongst all. The Commissioner spoke on the recent Juvenile Crime Prevention Chair appointment of Art Wheeler by County Commissioner Ed Mims and his own nomination by Dave Currin to the council which brings the representation on the JCPC to include two District 5 citizens.

Commissioner Jackson stated that the recent change of the City's Board of Commissioner's regular meeting dates has created conflicts with the Granville County Board of Commissioner's meetings and, as a result, he will not attend the Granville County meetings when he is assigned to cover. The Commissioner alleged the change was deliberately made to exclude County Commissioners and asked for a motion to change the meeting dates in order to foster trust and build bridges with neighbors. No such motion was made.

Commissioner Jackson spoke on the recent separation of the Granville County Schools Superintendent and reported that the City of Creedmoor has overcharged the Granville County School System 140K in utilities at the Wilton School location. The Commissioner predicts that, due to the pending merger with SGWASA, the school system will save enough in utilities by June 2017 to pay for the severance package of the previous superintendent.

In response to the Commissioner's concerns regarding the conflict with the City and County Commissioner's meetings, Mayor Moss offered a solution of requesting minutes and assured the Commissioner that the matter would be remedied.

TRANSPORTATION INFRASTRUCTURE

Commissioner Mims was not present to offer a report.

FINANCE, ADMINISTRATION AND INTERGOVERNMENTAL RELATIONS
NONE

COMMUNITY AND ECONOMIC DEVELOPMENT

Commissioner Wilkerson reported on the July 5th fireworks planning.

ENERGY, ENVIRONMENT AND NATURAL RESOURCES

Mayor Pro Tem Minor reported on UNRBA and the Division of Water Resources approval of the description of the Falls Lake monitoring framework which will prompt monitoring and a possible rework of the rules.

The lagoon environmental hazard is gone. Waste is gone and the lagoon is 75% - 80% filled in.

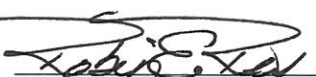
City Attorney Tom Currin reported that a trial date of July 14th has been set for the Lake Rogers boundary matter.

City Manager Tom Mercer asked the board to support Assistant City Manager Korena Weichel and staff and work with them in his absence.

ADJOURNMENT

There being no further business before the board, moved by Commissioner Jackson to adjourn; seconded by Commissioner Robinson. The motion received a unanimous vote. Meeting adjourned at 8:35 p.m.

ATTEST:


Robin E. Reif, City Clerk




Darryl D. Moss, Mayor

