

Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Regular Meeting
July 21, 2014
7:00 p.m.

PRESENT

Mayor Darryl D. Moss, Commissioner Del Mims, Mayor Pro-Tem Jimmy Minor, Commissioner Herman Wilkerson, Commissioner Thomas Jackson, and Commissioner Larry Robinson. Also present were Korena Weichel, Assistant City Manager; Robin Reif, City Clerk; and Tom Currin, City Attorney.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Wilkerson led the Pledge of Allegiance.

ADOPTION OF AGENDA

Moved by Commissioner Wilkerson to adopt the meeting agenda as presented; seconded by Commissioner Robinson. Motion to adopt the agenda received a unanimous vote.

APPROVAL OF MINUTES

Moved by Mayor Pro Tem Minor to approve the June 24, 2014 Regular Meeting Minutes and July 7, 2014 Work Session Minutes; seconded by Commissioner Robinson. Motion to adopt the minutes received a unanimous vote.

EMPLOYEE SERVICE RECOGNITIONS

Creedmoor Police Sergeant Robert Varn

Sergeant Robert Varn was recognized for 10 years of service to the City of Creedmoor. Sergeant Varn was accompanied by his wife Ashley and daughters Kaitlyn and Kinleigh. Sergeant Varn's son is serving in the United States Air Force and is currently stationed in California. Mayor Moss spoke about Sergeant Varn's growth and professionalism over his ten year career with the Creedmoor Police Department and his value to the community.

Programs Director Scottie Cornett

Mayor Moss recognized Ms. Cornett on the occasion of her 5-year service recognition. Before presenting Ms. Cornett with her service recognition certificate, the Mayor spoke of his professional history with Ms. Cornett as well as her skill and expertise in transportation planning.

PLAYFUL CITY DESIGNATION

Mayor Moss presented the Playful City Certificate to and on behalf of the City. Granville County Commissioner Tim Karan was present for the presentation as he, while serving as a City Commissioner, was a key figure in Creedmoor receiving the first designation in North Carolina. This is the 8th year the City of Creedmoor has received the Playful City designation and it is one of only 17 municipalities across the nation that has won the award every year since it was first designated.

PUBLIC HEARING: *Cross-City Trail (60% Design Plans Phases 2, 3, and 4)*

Prior to the public hearing, Mike Surasky of A. Morton Thomas and Programs Director Scottie Cornett provided a PowerPoint presentation on the project(s) for the benefit of those present

Mayor Moss opened the public hearing at 7:39 p.m.

Reverend Archie Wilkins, 2111 Westbourne Drive, Creedmoor

Reverend Wilkins asked if the sidewalks will be lighted. Mike Surasky responded that conduit will be provided for off-road areas in case future lighting is decided upon. Sidewalks near the road will not be lighted.

Mayor Moss recognized members of the stake-holders group present for the hearing.

Herman Grouse, 506 Lake Road, Creedmoor

Mr. Grouse asked if residents on Lake Road were getting the PSNC gas line installed prior to the sidewalk construction. It was confirmed that this is the case and PSNC has stated that as soon as they get the right-of-way they will get started on installation of the gas line for completion before Fall.

John Wilkerson 308 S. Main Street, Creedmoor.

Mr. Wilkerson asked how the connection from CVS to Lake Rogers is going to be accomplished and where does the roundabout depicted in the long-range plans for Creedmoor fit into this project? Mr. Surasky and Ms. Cornett explained that a continuation of existing sidewalk at the PNC bank will be utilized to connect to the Lake Road sidewalk using a crosswalk. The roundabout is dependent on funding and all pieces are being considered in the design processes. NCDOT will be looking at the designs multiple times prior to construction.

Commissioner Wilkerson asked regarding vehicle access in the location of the sewer on NC56E in order for future repairs to be accomplished if necessary. The Commissioner was assured access to this area would be considered in future planning.

Barry Wilson, 2580 Highway 56, Creedmoor.

Mr. Wilson asked about NCDOT expansion studies, how far ditch lines will be moved and expressed his concern about the appearance of blacktop over a year's time (resident driveways).

Ms. Cornett spoke to Mr. Wilson about the corridor study for NC56 and how past studies have revealed that volumes are not high enough that a widening is called for at this time. Current studies are being conducted for future widening needs. A bypass or loop has been suggested as well and may be an alternative method of reducing traffic congestion. NCDOT has given the go ahead to proceed on the sidewalk project knowing that a widening may be conducted in future.

Mr. Surasky responded to Mr. Wilson's question regarding drainage ditches. A pipe system is being evaluated versus a ditch system so that it will be underground, able to be mowed and unsightly. Blacktop will be constructed to federal and state standards to ensure longevity of the surface.

Commissioner Mims asked regarding Phase 2 and the sight-distance standard. She pointed out a blind curve going east and west and asked how crossings will be installed in these areas. Mr. Surasky acknowledged the vertical sight distance impaired areas and replied that crossings will be installed according to NCDOT standards to obtain maximum sight distances. Signage will be installed to safety standards and illumination of these signs IS still being evaluated (flashing signals may be utilized if found to be necessary).

Commissioner Mims asked if the Highland Vista easement included pond access. Discussions on this are continuing with the property owner.

County Commissioner Ed Mims, 2204 Regent Court, Creedmoor.

As the sidewalk project is comprised of 10' wide sidewalks and 5' wide sidewalks in the different phases of the project, County Commissioner Ed Mims asked if bicycles will be allowed on the sidewalk along the entire 8 mile walkway. Phases 3 and 4 will be 5'.

In response to County Commissioner Mims address, it was reported that, as the City has an ordinance prohibiting bicycles on sidewalks, discussions are being held as to whether bicycles will be allowed along the 10' wide portions of the routes in order to accommodate residents. On-road modifications may be implemented instead.

Mayor Moss spoke regarding the current ordinance prohibiting bicycles on sidewalks on Main Street. The Mayor stated when Main Street was the only area outside of subdivisions that had sidewalks, business owners asked for the restriction out of concern for customers exiting their establishments.

Commissioner Mims asked Police Chief Keith King if speeding is an issue from CVS to Paddington to which the Chief responded that it is not.

Mayor Moss closed the public hearing at 8:12 p.m.

Moved by Commissioner Mims to submit the 60% design to NCDOT; seconded by Mayor Pro Tem Minor. Motion received a unanimous vote.

REQUESTS TO ADDRESS THE BOARD

PUBLIC COMMENTS (15 minutes)

Tim Karan, 2763 Garland Court, Creedmoor

County Commissioner Tim Karan introduced Granville Greenways Advisory, October 8th National Walk to School Day. Creedmoor Elementary is the target school this year for which a grant has been applied. Commissioner Karan was present to ask for the City Commissioners' support. Commissioner Karan provided informational literature to the Clerk for distribution to the board.

Mr. Mike Turner 3126 Horseshoe Road, Creedmoor

Mr. Turner reported that, when he spoke at the Granville County Commissioner's meeting, the County Commissioners were unaware that the NC56 Corridor study funding had been reduced. After researching the minutes of both Butner and Creedmoor, Mr. Turner determined that the contribution amount had not been reduced when the CAMPO reduction had been implemented.

Mr. Turner asked the governing board to vote in favor of supporting only the eastern segment of the project to extend from Darden Drive to Mount Energy, equally sharing the cost as estimated by VHS Engineering to the County of 12,500 per entity, contingent on the County Commissioners approval in their next board meeting.

Ed Gleason 1973 Bowles Avenue, Creedmoor

Mr. Gleason was present to state that it is not going to be long before his wife is going to be unable to stop with their grandchildren at the Raleigh Cake Pops establishment on Main Street.

CITY MANAGER'S REPORT

Assistant City Manager Weichel updated Council on the following:

- CMAQ Update
 - This project was covered under the 60% design presentation.
- SGWASA APA Update
 - Staff met with SGWASA and the LGC on July 9th.
 - Data conversion with Logics was approved by SGWASA and a 45-day programming timeline has been set.
 - Wireless communications tower amendment has been finalized.
 - A request was made to the board to authorize the City's Planning Director to file an application for a conditional use permit for the proposed communications tower and set a public hearing for August 18th.

Moved by Commissioner Minor to authorize City Planning Director Michael S. Frangos to file an application for a conditional use permit for the communications tower and set a public hearing on August 18th at the governing board's next regular meeting; seconded by Commissioner Wilkerson. Motion received a unanimous vote.

- Waste collection after the SGWASA merger is still being discussed.
- The lagoon has been reseeded.

In response to Mr. Mike Turner's concerns expressed under public comment, Programs Director Scottie Cornett addressed the NC56 Corridor study information that was recently received and the \$25,000 cost estimate for adding on the section from Darden Drive east on NC56 to Paddington Subdivision. A decision deadline has been set for August the 8th. If the City does not fund this section at this time, it could be studied in future under funding from a different corridor source other than NCDOT and in conjunction with the County.

At the request of Mayor Moss, Ms. Cornett spoke regarding CAMPO's recommendations on jurisdictional breakdowns.

Moved by Commissioner Jackson to approve a request for the 50/50 split contingent upon the Granville County Board of Commissioner's approval; seconded by Commissioner Robinson.

Contingent upon a pre-audit by the City's Finance Director Ren Wiles in order to ensure funds are available. Commissioner Mims asked for clarification of the 50/50 versus alternative 65/35 split and to what extent of land is involved. Programs Director Scottie Cornett clarified that the revenues contributed under 50/50 would be more from Creedmoor and less from the County based on the sizes of the jurisdictions and further explained that jurisdictional lines were studied to determine which side of each road the jurisdictions land fell as well as identification of shared space adjacent to roadways.

Motion to approve a request for the 50/50 split contingent upon approval by the Granville County Board of Commissioners received a unanimous vote.

OLD BUSINESS

None

NEW BUSINESS

- Tar River Land Conservancy Voluntary Annexation Petition
 - Resolution 2014R11: *Resolution directing Clerk to investigate petition.*
 - Resolution 2014R12: *Resolution calling for Public Hearing on August 18, 2014*

Moved by Commissioner Minor to adopt Resolution 2014R11: *Resolution directing Clerk to investigate petition* and Resolution 2014R12: *Resolution calling for Public Hearing on August 18, 2014* and set a public hearing for the August 18, 2014 Regular Meeting at 7:00 p.m. in relation to the Tar River Land Conservancy Voluntary Annexation Petition; seconded by Commissioner Jackson. Motion received a unanimous vote.

COMMISSIONERS COMMENTS

PUBLIC SAFETY

Commissioner Jackson reported on his appointment to the Juvenile Crime Prevention Council (JCPC) representing District 3, calling it a title without a job. The Commissioner reported that, when asked, Granville County could not produce their JCPC by-law documents. Commissioner Jackson contacted Durham and Union Counties for copies of their by-laws. Upon receipt of the shared by-laws, Commissioner Jackson drafted a by-law document for consideration by the Granville County JCPC.

TRANSPORTATION INFRASTRUCTURE

Commissioner Mims reported on being questioned on parking upgrades on Main Street and asked for the status of painting of the parking lines. A meeting on this has been scheduled for July 22nd and Ms. Weichel is to report back.

Commissioner Mims referenced a June 2014 article in the Butner-Creedmoor News regarding Granville-Vance Health Department's prohibition on smoking and e-cigarettes. The Commissioner asked Assistant City Manager Korena Weichel to look into the prohibition for consideration by the governing board.

FINANCE, ADMINISTRATION AND INTERGOVERNMENTAL RELATIONS

None

COMMUNITY AND ECONOMIC DEVELOPMENT

None

ENERGY, ENVIRONMENT AND NATURAL RESOURCES

Mayor Pro Tem Minor reported on the UNRBA approval of the quality assurance program. The Department of Water Quality standards will be used and phase 2 monitoring will begin as early as next month.

Mayor Pro Tem Minor praised Steve Colenda for efforts extended into the closing of the City's lagoon.

MAYOR'S REPORT

The Mayor will be attending the August 22nd CAMPO strategic retreat with Tim Karan.

Walgreen's grand opening was held July 18th.

GC 4H Explorers Tiny Library was erected at City Hall with a ribbon cutting.

A pentagon program, which previously supplied the Creedmoor Volunteer Fire Department with their brush truck and generators, has recently been unsuspected.

The National League of Cities realignment meeting was held recently.

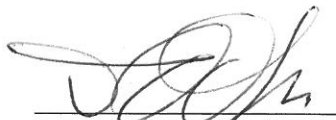
The Mayor reminded those present that the Board of Commissioners will be holding facilitated meetings July 29th and July 31st at Vance Granville Community Colleges Southern campus beginning at 6:00 p.m.

ADJOURNMENT

There being no further business before the board, moved by Commissioner Wilkerson to adjourn; seconded by Commissioner Jackson. The motion received a unanimous vote. Meeting adjourned at 8:58 p.m.

ATTEST:


Robin E. Reif, City Clerk


Darryl D. Moss, Mayor



