

Minutes of  
City of Creedmoor  
BOARD OF COMMISSIONERS  
**Regular Meeting**  
September 15, 2014  
7:00 p.m.

**PRESENT**

Mayor Darryl D. Moss, Commissioner Del Mims, Mayor Pro-Tem Jimmy Minor, Commissioner Herman Wilkerson, Commissioner Thomas Jackson, and Commissioner Larry Robinson. Also present were Korena Weichel, Assistant City Manager; Robin Reif, City Clerk; and Tom Currin, City Attorney.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Moss called the meeting to order and offered the invocation. Commissioner Wilkerson led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Moved by Mayor Pro Tem Minor to adopt the meeting agenda; seconded by Commissioner Wilkerson.

Moved by Commissioner Jackson to enter a substitute motion to remove the tabling of the Applewood Subdivision Phase II petition and place the matter on the meeting agenda under Old Business; seconded by Commissioner Mims.

Motion to approve the substitute motion to place Applewood Subdivision Phase II petition on the agenda under Old Business received the following vote:

AYES: Robinson, Jackson, Minor, Mims

NOES: Wilkerson

Motion to approve the substitute motion passed 4-1.

Principal motion to adopt the agenda by Mayor Pro Tem Minor, second by Commissioner Wilkerson with the addition of Applewood Subdivision Phase II petition being placed under Old Business received a unanimous vote.

**APPROVAL OF MINUTES**

Upon call for approval of the August 18, 2014 Regular Meeting Minutes and September 2, 2014 Work Session Minutes Commissioner Jackson entered a motion the August 18, 2014 Regular Meeting Minutes be returned to the City Manager for rework followed by resubmission for approval within one month. The Commissioner took issue with Granville County Commissioner Ed Mims' comments made during the meeting not being included verbatim in the minutes; Commissioner Mims seconded the motion.

Motion the August 18, 2014 Regular Meeting Minutes be returned to the City Manager for rework followed by resubmission for approval within one month received the following vote.

Aye: Mims, Jackson

Noes: Robinson, Wilkerson, Minor

Motion failed 2-3

Moved by Mayor Pro Tem Minor to approve the August 18, 2014 Regular Meeting Minutes and September 2, 2014 Work Session Minutes; seconded by Commissioner Robinson. Motion received the following vote:

Aye: Robinson, Wilkerson, Minor  
Noes: Mims, Jackson

Motion passes 3-2

#### **EMPLOYEE SERVICE RECOGNITIONS**

*Derek Epps, Senior Telecommunicator – 15 Years*

Mayor Moss presented Senior Telecommunicator Derek Epps with his 15-year service award. The Mayor spoke to Mr. Epp's ability to remain calm in response to times of emergency.

#### **PUBLIC HEARING:**

Planning Director Michael S. Frangos provided an overview of the ZTA-2014-03: *Plug-In Electric Vehicles (PEV) Charging Stations*

Mayor Moss opened the public hearing on ZTA-2014-03: *Plug-In Electric Vehicles (PEV) Charging Stations* at 7:18 p.m. There being no one wishing to speak, the Mayor closed the public hearing at 7:19 p.m.

Moved by Commissioner Minor to adopt Resolution 2014R19: *ZTA-2014-03 PEV Charging Stations Resolution of Consistency Statement*; seconded by Commissioner Jackson.

No further discussion was held upon call by the Mayor.

Motion to adopt Resolution 2014R19: *ZTA-2014-03 PEV Charging Stations Resolution of Consistency Statement* received a unanimous vote.

Moved by Mayor Pro Tem Minor to adopt Ordinance 2014O07: *Z-2014-03: PEV Charging Stations Ordinance of Adoption*; seconded by Commissioner Robinson.

No further discussion was held upon call by the Mayor.

Motion to adopt Ordinance 2014O07: *Z-2014-03: PEV Charging Stations Ordinance of Adoption* received a unanimous vote.

#### **PUBLIC HEARING**

Planning Director Michael S. Frangos conveyed the Planning Board's concurrence of staff's recommendation on ZTA-2014-04: *Exempt Signs* that a zoning text amendment be executed by the city exempting machine signs from the requirements of its current ordinance, thus matching the industry standard.

Mayor Moss opened the public hearing on ZTA-2014-04: *Exempt Signs* at 7:27 p.m. There being no one wishing to speak, Mayor Moss closed the public hearing at 7:28 p.m.

Moved by Commissioner Jackson to adopt Resolution 2014R20: *ZTA-2014-04: Exempt Signs Resolution of Consistency Statement*; seconded by Commissioner Robinson.

Upon call for further discussion, it was clarified that each sign would have a total height allowable of 7' when two signs were combined.

Motion to adopt Resolution 2014R20: *ZTA-2014-04: Exempt Signs Resolution of Consistency Statement* received a unanimous vote.

Moved by Commissioner Mims to adopt Ordinance 2014O08: *Exempt Signs Ordinance of Adoption*; seconded by Commissioner Robinson.

No further discussion was held when called for by the Mayor.

Motion received a unanimous vote.

### **REQUESTS TO ADDRESS THE BOARD**

None

### **PUBLIC COMMENTS**

*John Wilkerson, 308 S, Main Street Creedmoor, NC*

Mr. Wilkerson addressed the board requesting the city purchase another domain name for its website.

*Ed Gleason, 1973 Bowles Ave. Creedmoor, NC*

Mr. Gleason commented that the city need not purchase a new domain name as the current name can be reworked by the hosting company.

### **CITY MANAGER'S REPORT**

*Assistant City Manager Korena Weichel updated Council on the following:*

- CMAQ Update
  - No update information at this time
- SGWASA APA Update
  - Data conversion is still ongoing, in meeting phase.
  - Lagoon permit closure and final USDA Water and Sewer Infrastructure Project closeout is eminent pending lagoon well sample results.
  - Monopole final design specs received last week from TEP Design Group. The National Environmental Project Agency (NEPA) environmental assessment process has been initiated by the City.
  - Site inspection and balloon test for height siting is to be conducted September 16<sup>th</sup>.
- Sign Retroreflectivity – Report provided by Michael S. Frangos, Planning Director
  - Mr. Frangos gave a description of the sign inventory that has been conducted within the city.
  - Of 451 signs maintained in the City of Creedmoor, 32 are of different types.
  - 138 have been identified as priority 4 or 5.
  - Mr. Frangos touted staff's accomplishing a great amount of work towards compliance with the sign retroreflectivity mandates under the direction of Assistant City Manager Korena Weichel.
- Recommendation for Cash and Roberts Streets repair and paving contract to be awarded to T.R. Vernal as the lowest responsible bidder.

Moved by Commissioner Jackson to approve staff's recommendation to award T R Vernal the contract for repair and paving of Cash and Roberts Streets; seconded by Mayor Pro Tem Minor.

No further discussion was held upon call by the Mayor.

Motion to approve staff's recommendation to award T. R. Vernal the contract for repair and paving of Cash and Roberts Streets received a unanimous vote.

- Budget Amendment #2\_FY15:*Revenue Matching Refinements*

Moved by Commissioner Robinson to approve Budget Amendment #2\_FY15: *Revenue Matching Refinements*; seconded by Mayor Pro Tem Minor.

Upon call for discussion, approval of the budget amendment was stated provided there was no financial impact.

Motion to adopt Budget Amendment #2\_FY15: *Revenue Matching Refinements* received a unanimous vote.

- At the request of Assistant City Manager Korena Weichel, Finance Director Ren Wiles provided a report on the final sales and franchise tax distributions for FY14.
- Ms. Weichel provided a report on the upcoming Creedmoor Music Festival.

### **OLD BUSINESS**

It was asked if the City had been in contact with the Town of Butner and or the developer regarding the annexation release request for Applewood Subdivision Phase II or if the matter should be tabled for an additional month.

It was confirmed that the City had initiated contact but that no response had been received. It was suggested that further action be taken after the return of City Manager Tom Mercer.

Moved by Commissioner Jackson to table discussion on the annexation release request for Applewood Subdivision Phase II until the Monday, October 20<sup>th</sup> Board of Commissioner's Regular Meeting; seconded by Commissioner Wilkerson.

No further discussion was held upon call by the Mayor

Motion received a unanimous vote.

### **NEW BUSINESS**

Police Chief Keith King updated the governing board concerning proposed revision #7 to the Traffic Schedule which includes installation of a 3-way stop sign at the intersection of Fleming and Mack Streets.

Moved by Mayor Pro Tem Minor to adopt Traffic Schedule Revision 7; seconded by Commissioner Jackson.

No further discussion was held upon call by the Mayor

Motion received a unanimous vote.

### **MAYOR'S REPORT**

Mayor Moss reported on this year's Christmas Parade following the disbanding of the Creedmoor Chamber of Commerce.

The Mayor reported that he had provided a City of Creedmoor update at the September 2<sup>nd</sup> Granville County Board of Commissioner's Meeting and September 9<sup>th</sup> Town Hall Meeting.

### **COMMISSIONERS COMMENTS**

#### **PUBLIC SAFETY**

Commissioner Jackson reported on the Juvenile Crime Prevention Council's adoption of new by-laws. The Council is to meet with the Granville County School Board to request reinstatement of attendance requirements in anger management classes for SIL students.

## **TRANSPORTATION INFRASTRUCTURE**

Commissioner Mims spoke regarding the North Carolina League of Municipalities conference being held in Greensboro, NC October 11<sup>th</sup> through the 14<sup>th</sup>. The Commissioner reported an estimated cost for her attendance in the amount of \$1,200. As the Commissioner will use 80% of her allocated travel expenditure's budget for the conference, she asked what resources will be made available to her in order for her to attend the Conference of Cities in Austin, Texas the 19<sup>th</sup> and 20<sup>th</sup>.

Commissioners Jackson and Robinson agreed to share their allocated funds with Commissioner Mims for the trip to attend the Austin, Texas conference.

Commissioner Mims requested an internal study be conducted regarding stormwater runoff. Mayor Moss explained that the city has been working on this issue, specifically, Henrietta Locklear of Granville County and Randy Cahoon, City of Creedmoor Stormwater Administrator, are compiling a priorities list.

Commissioner Mims asked for the board's vote on including her following comments verbatim in the minutes and not as an addendum. An electronic and hard copy was provided to the City Clerk.

Moved by Commissioner Robinson to direct the Clerk to include Commissioner Mims' verbatim comments with the minutes and not as an addendum; seconded by Commissioner Jackson.

No further discussion was held upon call by the Mayor

Motion to direct the clerk to include Commissioner Mims' verbatim comments with the minutes and not as an addendum received a unanimous vote.

*The following is the verbatim transcript as provided by Commissioner Mims:*

"I am an extremely private person but, for the record, I would like to take a moment of personal privilege and speak briefly about ...

Anita Elfreda Gottschalk Mills, my Mother.

On December 9, 2013, my family traveled long distances to be present at my induction onto the Board of Commissioners. My Mother did so at great physical sacrifice to make the long and arduous trip but at the last moment, after her arrival, found herself unable to endure the short distance of only 2 ½ miles in order to attend the event. She has, up until recently, been involved in every aspect of my experience on the Board and was fully aware of my commitment to the citizens of Creedmoor. And, even up until the end of her life, remained my inspiration, my confidant and my advisor.

Anita was of strong German stock; opinionated with an undeniable world view, socially conscious, an active champion of justice and fair play, hard working, giving, generous, tenacious, principled, and an ethical and didactic leader in her community of friends and family. Although my Mother was not a U.S. citizen, she exemplified the highest level of patriotism to our country. It is with no surprise that over the years, her contributions have been recognized officially by various entities to include the first State ...Delaware.

It has been said that the first born carries certain personality traits...Confident; Reliable, Conscientious; Structured; Cautious, and a High Achiever to name a few. These traits are typically found among leaders. More than 50% of all U.S. Presidents were first born; twenty-one of the twenty-three "first astronauts" were first born, and two-thirds of all

entrepreneurs are first born. Anita was Ernst & Minna Gottschalks' first born. I am Anita's first born. I AM my Mother's daughter, the apple falls close to the tree, and I am proud to have shared a small part of her ...with you ...here tonight.

Thank you Commissioner Jackson, Commissioner Minor, City of Creedmoor, especially Ed and Peggy Gleason - - as well as everyone who generously expressed sentiments of condolence during this most delicate time of bereavement. Speaking for myself AND all of my family both in the United States and Europe, we are exceedingly grateful for all of your prayers and continued support.

**FINANCE, ADMINISTRATION AND INTERGOVERNMENTAL RELATIONS**

None

**COMMUNITY AND ECONOMIC DEVELOPMENT**

Commissioner Wilkerson requested the Christmas tree lights be checked to ensure they are in proper working order.

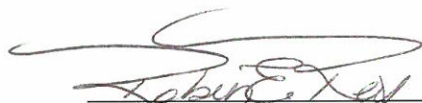
**ENERGY, ENVIRONMENT AND NATURAL RESOURCES**


Referencing the USDA/Lagoon closeout, Mayor Pro Tem Minor thanked staff for all their hard work as the project was a monumental task.

**ADJOURNMENT**

There being no further business before the board, moved by Commissioner Wilkerson to adjourn; seconded by Commissioner Jackson. The motion received a unanimous vote. Meeting adjourned at 8:31 p.m.

ATTEST:

  
Robin E. Reif, City Clerk

  
Darryl D. Moss, Mayor

