

Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Regular Meeting
April 20, 2015
7:00 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro-Tem Herman Wilkerson, Commissioner Del Mims, Commissioner Jimmy Minor, Commissioner Thomas Jackson, and Commissioner Larry Robinson. Also present were Mr. Tom Mercer, City Manager; Robin Reif, City Clerk; and Attorney Tom Currin.

INVOCATION and PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Minor led the Pledge of Allegiance.

ADOPTION OF AGENDA

The Mayor called for the approval of the agenda. Moved by Commissioner Minor to adopt the agenda with the addition of item 11.b. House Bill 630; seconded by Commissioner Robinson. Motion to adopt the agenda with the noted addition received a unanimous vote.

APPROVAL OF MINUTES

Moved by Commissioner Minor to approve the Board Minutes of the March 16, 2015 Regular Meeting and April 2, 2015 Work Session; seconded by Mayor Pro Tem Wilkerson. Motion received a unanimous vote.

EMPLOYEE SERVICE RECOGNITION

Mayor Moss presented Senior Maintenance Mechanic Phillip Howell with a Certificate of Appreciation and pin for his fifteen (15) years of service to the City of Creedmoor. Accompanying Phillip were his Wife Wendy, son Liam and his parents. Mayor Moss remarked on the expertise and commitment to quality that Phillip and his team bring to work every day.

PUBLIC HEARING: ZTA-2015-01: *PARKING AREAS IN WILDERNESS ACCESS POINTS*

Planning Director Michael S. Frangos introduced the zoning text amendment to change the Creedmoor Development Ordinance to allow unpaved parking areas for wilderness access areas.

Mayor Moss opened the public hearing on ZTA-2015-01: *Parking Areas in Wilderness Access Points* at 7:13 p.m.

There being no one wishing to speak, Mayor Moss closed the public hearing at 7:14 p.m.

Moved by Commissioner Wilkerson to adopt Resolution 2015R04: *Wilderness Access Parking Areas*; seconded by Commissioner Minor. Motion received a unanimous vote.

Moved by Commissioner Mims to adopt Ordinance 2015-O-03: *Wilderness Access Parking Areas*; seconded by Commissioner Robinson. Motion received a unanimous vote.

REQUESTS TO ADDRESS THE BOARD

Mildred Goss, 322 Aiken Avenue, Creedmoor, NC

Mrs. Goss was not present to speak.

PUBLIC COMMENTS

NONE

CITY MANAGER'S REPORT

City Manager Mercer updated council on the following:

- Transportation // Sidewalks: Programs Director Scottie Cornett provided an update
 - Phases II/III and IV making progress. Cost estimate being finalized for all three projects.
 - Locally Administered Programs Project (LAPP) in discussion. Working on recommendations that the city will discuss with Butner/Granville County.
- SGWASA APA Update.
 - Some assets still being held until SGWASA finds room for the items.
 - The city has helped several citizens with the transition.
- Summary Report
 - Walk to School day is scheduled for Wednesday, May 6th 7:00 a.m. to 8:00 a.m.
 - National Day of Play, Saturday, May 9th 10:00 a.m.-3:00 p.m.
 - NC 56 Public Meeting II to be held May 12th at VGCC South Campus from 3:30 – 6:30 p.m.
 - Flagpole at Lake Rogers has been installed and final grading and lighting installation is to be completed
 - Rogers Road finalization pending, followed by grading of flagpole project utilizing the same equipment.
 - Park Memorial Dedication at Pecan Hill, monument scheduled for May.
 - Yard of the Month has begun.
 - Music Festival Planning is underway. Band contracts are being finalized.
 - Stormwater remains a big issued. Downtown Management District has received attention from UNRBA, Raleigh, Durham (Path Forward Committee). Falls Lake Rules items to be communicated.
 - Master Planning proposals being reviewed for key engineering firms. 80+ point issues have been mapped.
 - 36 single family dwellings under construction. Three commercial projects are underway (Recovery Road 10- bed transitional facility, Recovery Road recreational facility and 2151 Wilton Food Lion renovation.)
 - Operation Medicine Drop collected more than 13,000 dosage units of pills.
 - In-car camera wifi automatic download being finalized.
 - Body cameras have arrived pending training and policy implementation.
 - Officers May and Fowler have resigned to pursue their landscape business full-time.
 - Revenue estimates for the Local Government Commission (LGC) are being worked through.
 - Health Insurance Options: report provided by Korena Weichel, Assistant City Manager // HR Director.
 - Began looking for replacement insurance in February
 - Administrative Assistant Patrice Paterniti helped narrow a list of 70+ companies down to two and provided much of the research.
 - A plan has been selected that best fits employees' needs.
 - Some options not offered before have been identified. Proposed coverage is comparable or exceeds existing coverage at a cost savings of \$98,706 the first year.
 - Drawback is that approximately ten individual vendors will be utilized.

Mayor Moss asked for an update on the May 4th Budget Planning/Off-site meeting to present the ten-year plan. City Manager Tom Mercer reported that various surveys and plans have been studied to determine statistics for driving forces. Information has been gathered in to a spreadsheet for objective study. The governing board is to look at items and provide direction of priorities to pursue. Areas of focus, service, and capital.

OLD BUSINESS

- *Vote on April 6th motion by Commissioner Jackson for a Vote of No Confidence in Commissioner Jimmy Minor as seconded by Commissioner Mims.*

Mayor Moss reported that Commissioner Jackson's motion and Commissioner Mims second was not voting upon as there was a motion made by Commissioner Mims immediately following to adjourn. It was this privileged motion (motion to adjourn) that caused the confusion.

Motion received the following vote:

Ayes: Jackson

Noes: Mims, Minor, Wilkerson, Robinson

Motion failed 4-1.

- *ZTA-2014-05: Indoor Shooting Ranges*

Planning Director Mike Frangos introduced the proposed Creedmoor Development Ordinance land use text amendment regulating planning and zoning issues. Mr. Frangos highlighted the differing opinions of staff and the city's Planning Board.

Mayor Moss asked the board members if they wished to consider the recommendation of the Planning Board in order for clarity. The Planning Board recommendation was then considered first. (no usage with limits or ETJ, indoor permitted on in IND w/CDP). Staff differed in opinion due to the sections of the CDO that the Planning Board's recommendation would eliminate (elaborate on sections)

A consensus was taken as to the board's desire for a newly drafted ordinance.

Moved by Commissioner Minor that staff redraft the ordinance to include staff's recommendations to include Main Street District, C-15 and C-56 as land use districts with conditional use permits and to delete the safety and management plan requirement as well as the elimination of the permitted use of outdoor ranges; seconded by Commissioner Robinson

Under further discussion, Building Code Administrator Steve Colenda clarified differences between zoning codes and building codes.

Commissioner Minor amended his motion to include that the second reading of the drafted Ordinance be brought back to the May 18th Regular Meeting and ensure its inclusion in the board packet. The amendment met with the approval of Commissioner Robinson's second.

Motion received the following vote:

Ayes: Minor, Wilkerson, Robinson

Noes: Mims, Jackson

Motion passed 3-2

NEW BUSINESS

- *Granville County Board of Commissioners Public Comment Procedures*

Commissioner Jackson reviewed the public comment procedures of Granville County as presented in his request for consideration as a proposed city policy.

Mayor Moss clarified that in 1999 the City instituted public comment periods in its meetings. The regulation for public comment periods did not exist until 2005. The Mayor also stated that the Granville County policy is more restrictive and the city wishes to provide maximum flexibility and opportunity for the public to speak.

The board declined to take action on adopting a new public comment period policy.

- *HB630*
Commissioner Mims read H630 as introduced to legislators by Representative Yarbrough on April 13th.

Commissioner Minor stated that UNRBA is already aware of the bill and deems it potentially detrimental to the City pertaining to the Falls Lake Rules.

MAYOR'S REPORT

Mayor Moss updated council on the following:

- Vance Granville Kerr Tar Council of Governments (Kerr-Tar COG) summit.
- 27th Government day for Creedmoor Elementary.
- Special Town Hall meeting has been convened on April 27th to discuss the 10-Year plan and FY16 Budget as well as hold a Public Safety meet-and-greet.
- New clothing business on Main Street called *The Rack*.
- Hard copies of the updated proposal from The Mercer Group were distributed to the board members. The cost proposal was reviewed aloud in the meeting.

Moved by Commissioner Robinson that the board approve the hiring of the Mercer Group for the City Manager search and selection, seconded by Commissioner Minor.

Under further discussion, Commissioner Jackson questioned the spending of money on a search firm and asked if the city had the resources in-house to conduct the search, background checks, etc.

Motion received the following vote:

Ayes: Robinson, Jackson, Wilkerson, Minor
Noes: Mims

Motion passed 4-1.

COMMISSIONERS COMMENTS

Public Safety

Commissioner Jackson reported on the following:

- Thanked Chief King for sending the City's School Resource Officer to the Juvenile Crime Prevention Committee (JCPC) meeting on Friday, April 10th.
- Next scheduled JCPC meeting is Friday, April 24th from 10:00 to 11:00 at the Expo Center.
- Officers nominated in the last JCPC meeting were Art Bealer, Chair and Oxford Police Chief, Al Coley, Vice-Chair.

Transportation Infrastructure

Commissioner Mims reported on the following:

- Granville County Board of Commissioners considered the banning of the use of e-cigarettes on Granville County property during their meeting April 6th. The policy was proposed by the Vance Granville Board of Health.
- The Commissioner asked if there were any additions to the stormwater issues list as her current list shows 76 items. Planning Director Michael S. Frangos stated the list contains approximately 84 items and is the same living document that he had discussed with Commissioner Mims prior to the meeting.
- Commissioner Mims asked if the LAPP project is still under consideration by Butner and Granville County to which Programs Director Scottie Cornett affirmed that it is.
- The Commissioner asked if the Granville County funding distribution for recreation had been received. Ms. Cornett replied that it was submitted on Friday, April 17th.

Finance, Administration and Intergovernmental Relations

Commissioner Robinson reported on the following:

Commissioner Robinson stated that all FAIR Committee items were previously discussed in the meeting.

Community and Economic Development

Mayor Pro Tem Wilkerson reported on the following:

- SGWASA is in the process of building a building to house all of the additional equipment that the city is storing for them.
- The Mayor Pro Tem asked regarding progress on the annual fireworks.
- Two houses built in Wilson's Way have been sold and the subdivision is nearly built out.

Energy, Environment and Natural Resources

Commissioner Minor reported on the following:

Earth Day recycling event on April 25th from 9:00 a.m. to 1:00 p.m.


ADJOURNMENT

There being no further business before the board, Commissioner Robinson moved to adjourn; seconded by Commissioner Minor. The motion received a unanimous vote. Meeting adjourned at 9:26 p.m.



Darryl B. Moss, Mayor

ATTEST:



Robin E. Reif, City Clerk

