



Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Regular Meeting
November 16, 2015
7:00 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro Tem Herman Wilkerson, Commissioner Del Mims, Commissioner Jimmy Minor, Commissioner Larry Robinson and Commissioner Thomas Jackson. Also present were City Manager Mike Bonfield, Assistant City Manager/HR Director Korena Weichel, Finance Director Ren Wiles, Planning Director Mike Frangos, Senior Planner/Stormwater Administrator Randy Cahoon, Public Works Director Steve Colenda, Chief of Police Keith King, City Clerk Kathleen McCorkle, and Attorney Tom Currin.

INVOCATION and PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order at 7:00 p.m. and offered the invocation. Troop 416 Boy Scouts Hunter and Bryson Neeley led the Pledge of Allegiance.

APPROVAL OF AGENDA

The Mayor requested approval of the agenda with the removal of Item 10 under New Business: *Consider Recommendation of Creedmoor Members of SGWASA (Commissioners Minor and Wilkerson) Concerning a Lease Agreement for the Tar River Property.* It was moved by Commissioner Minor to approve the revised agenda; seconded by Commissioner Wilkerson. The motion received a unanimous vote.

APPROVAL OF MINUTES

Mayor Moss requested a motion to approve the minutes for the Regular Meeting October 19, 2015, and the Work Session November 2, 2015, including revisions submitted by Commissioners Mims and Jackson. Commissioner Jackson moved to approve the minutes of October 19, 2015, and revised minutes of November 2, 2015; seconded by Commissioner Minor. The motion received a unanimous vote.

REQUESTS TO ADDRESS THE BOARD

None

Mayor Moss welcomed Commissioners-elect Ernie Anderson and Archer Wilkins to the meeting.

PUBLIC COMMENTS

Mr. Amor Agdeppa, 815 N. Main St., Creedmoor

Mr. Agdeppa expressed his thoughts and prayers for the people in Paris. He then congratulated election winners Mayor Moss, Commissioner Wilkerson, and Commissioners-elect Wilkins and Anderson, thanked the 196 citizens of Creedmoor who voted for him; and welcomed new City Manager Mike Bonfield.

Mr. Ed Gleason, 1973 Bowles Ave., Creedmoor

Mr. Gleason welcomed Mike Bonfield to the community, congratulated Mayor Moss and Commissioner Wilkerson, and thanked Commissioners Minor and Robinson for their service to the community. He asked the current board not to take actions tonight that would handcuff the new board, and requested that the new board change meeting nights. He also asked the new board to get to know each other and the City's ongoing processes and not affect things that citizens are waiting for, and asked that drastic changes not be made by the new board.

PUBLIC HEARING CASE ZTA-2015-04, CDO Updates to Articles 8.1, 9 and 10

Senior Planner/Stormwater Administrator Randy Cahoon briefed the Board on the continuing revisions to the Creedmoor Development Ordinance to align with newly adopted legislation, and presented the Consistency Statement for the Board's approval.

Mayor Moss proceeded to open the Public Hearing at 7:20 p.m. There being no one wishing to speak, the Public Hearing was closed at 7:20 p.m.

Upon the Mayor's request to approve the Board of Commissioners Consistency Statement regarding ZTA-2015-04, CDO Updates to Articles 8.1, 9 and 10, Commissioner Minor moved to approve; seconded by Commissioner Jackson. There being no further discussion, the motion received a unanimous vote.

Mayor Pro Tem Wilkerson then moved to approve Ordinance 2015-O-22: Amending the Text of the City of Creedmoor Development Ordinance Table of Uses 8.1, and Articles 9, and 10; seconded by Commissioner Minor.

Following brief discussion, the motion received a unanimous vote.

Mr. Cahoon reported that the next set of article amendments will be presented to the Board in January or February, and the remaining 13 ordinances would probably be presented in three packages.

The Mayor thanked the planning department and Planning Board for their work on the CDO update.

CITY MANAGER'S REPORT

City Manager Mike Bonfield and staff reported on the following items:

CMAQ/LAPP UPDATE

Regarding CMAQ, Planning Director Mike Frangos reported that the City has received authorization to proceed with right-of-way acquisition and utility relocation. Staff is working with consultants A. Morton Thomas and Associates on exhibits to be included with initial property owner notification letters. Pavement and greenway rights-of-way, access easement, and temporary construction easements will be clearly defined. The letters will be mailed to all affected property owners for CMAQ II, III and the US 15 project. A joint meeting with property owners is planned with a target date of December 15, 2015, at 6 p.m. at Creedmoor Elementary School. Mr. Frangos will meet separately with any property owners not able to attend.

The LAPP (Locally Administered Planning Program) project includes the greenway going west from Lake Rogers to Pond Drive in Butner. The project is separate from CMAQ, with a separate consultant (Stewart Engineering); and progress continues with design and land work regarding routing. The team is working with landowners to receive preliminary approval to mark the route. LAPP is planned to be completed behind CMAQ.

The water plant demolition was discussed as an integral component to the LAPP project. The RFP is being drafted at staff level. Wooten Company is under service contract and is working on a solution to repair the dam leak.

TOURISM DEVELOPMENT MEMBER APPOINTMENT

Due to staff member Scottie Cornett's recent resignation, and upon request from the Mayor, Commissioner Minor moved that Assistant City Manager/HR Director Korena Weichel be recommended for appointment to the Tourism Development Authority board; seconded by Mayor Pro Tem Wilkerson. After brief discussion, the motion received a unanimous vote.

OTHER ITEMS

Mr. Bonfield proceeded to list the number of large projects in process. Some of the projects are interrelated, and a workshop will be scheduled sometime around the end of January to finalize the 10-year plan with all considerations in order to be incorporated into next year's budget.

He announced that City Clerk Kathi McCorkle will be attending classes at UNC School of Government in 2016 to earn her clerk's certification.

Board members were encouraged by Mr. Bonfield to meet with him in person or call before the meetings in order to make them as productive as possible.

Mr. Bonfield mentioned meeting with Whitehall HOA president to examine a culvert under the road which has a deteriorating metal flange on one end. A portion of the repairs would be the City's responsibility, and he reported the repairs may be completed jointly with SGWASA.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMISSIONERS' REPORTS

Commissioner Robinson had nothing to report.

Commissioner Jackson reported he'd received recent inquiries about the number of police vehicles owned by the City. His understanding is that CPD operates around the clock and that each two-man team of patrol officers (5) gets a vehicle, as well as the Chief, Lieutenant, Investigator, Patrol Lieutenant, and School Resource Officer, for a total of 10 vehicles. The aging Explorer is the only vehicle capable of hauling a trailer or assisting in rescues. The older squad cars are utilized as traffic speed reduction vehicles. Two vehicles are down for repair at this time. Commissioner Jackson thanked Chief King for using all assets at his disposal in a wise and professional manner.

Mayor Pro Tem Wilkerson had nothing to report.

Commissioner Minor reported that an old 2-inch galvanized water line under Chief Street may need to be replaced before heavy equipment or compactors are used.

Commissioner Mims reported she has been made aware of leaks and groundwater concerns in the playground near Ferbow Street and near Sadler and Bowles Avenues. SGWASA is preparing and prioritizing a list of areas for repairs.

A map provided by Wooten Company identified 37 excessive repair areas that are being prioritized. Commissioner Mims asks if potential infrastructural improvement efforts going forward would benefit from this type of evaluation.

She reported that NC DOT has determined that the intersection of NC 56 East and Ferbow Street does not meet the volume necessary to install a traffic signal; and she asked Ms. Weichel to check into the \$20,000 TDA grant for Phase 2 of the Lake Rogers dock system and the status of funds in application to the City's project list.

MAYOR'S REPORT

Mayor Moss reported that the NC 56 corridor study is on the CAMPO meeting agenda November 18, 2015. The study has been adopted by Butner, Creedmoor and Granville County.

He then expressed his pleasure working with everyone, particularly outgoing Commissioners Minor and Robinson, and he looks forward to working with Commissioners-elect Wilkins and Anderson.

CLOSED SESSION

Mayor Pro Tem Wilkerson moved to enter closed session As per N.C.G.S. 143-318.11(5) to discuss details of an employment contract; seconded by Commissioner Robinson. The motion received a unanimous vote. The Board entered closed session at 7:51 p.m.

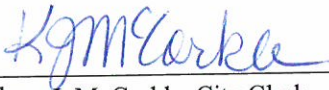
ADJOURNMENT

Upon return from closed session at 8:15 p.m., there being no additional business before the Board, it was moved by Commissioner Minor to adjourn the meeting; seconded by Commissioner Robinson. The motion received a unanimous vote and the meeting was adjourned at 8:16 p.m.



Darryl B. Moss, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk

