

MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
WORK SESSION
MARCH 7, 2017
5:30 P.M.

PRESENT

Mayor Darryl Moss, Commissioner Ernie Anderson, Commissioner Del Mims, Commissioner Thomas Jackson, Commissioner Herman Wilkerson, and Mayor Pro Tem Archer Wilkins. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Planning Director Mike Frangos, Financial Director Jamison Crampton, Public Works Director Daniel Snipes, Police Chief Keith King, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis, Jr.

ABSENT

None.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order at 5:31 p.m. and delivered the invocation. Commissioner Jackson led the Pledge of Allegiance.

ROLL CALL

Roll call by the clerk determined that a quorum of the members was present.

APPROVAL OF AGENDA

Commissioner Anderson moved to approve the agenda; seconded by Mayor Pro Tem Wilkins. The motion received a 5-0 vote.

PUBLIC COMMENT

Mr. Ed Gleason, 1973 Bowles Avenue, Creedmoor

Mr. Gleason thanked the board for allowing him to serve on the Planning Board and expressed his desire to be reappointed.

CHIEF STREET IMPROVEMENTS

City Manager Mike Bonfield reviewed the Chief Street improvement project cost estimate which was originally budgeted too low. He requested that the board pass a budget amendment for the additional monies needed and award the contract to low bidder Turner Asphalt.

ORDINANCE 2017-O-05 AMEND CAPITAL PROJECT ORDINANCE 2016-O-13

Four bids were submitted for Chief Street improvements, of which one bid was incomplete. The construction portion of the project is \$220,015.90 including a \$10,000 contingency.

Commissioner Anderson moved to adopt Ordinance 2017-O-05; seconded by Commissioner Wilkerson. It was confirmed that the City owns the 20-foot-wide roadway with five-foot easements on each side. Following discussion on ownership of the road, timing of the construction, and the value of improvements versus cost, the motion received a 4-0 vote. Commissioner Mims did not voice her vote, therefore her vote was counted in the affirmative and the motion passed 5-0.

NOTICE OF AWARD

Commissioner Anderson moved to award the contract of \$220,015.90 to Turner Construction to go ahead and blacktop Chief Street; seconded by Mayor Pro Tem Wilkins. The motion received a 4-0 vote. Commissioner Mims did not voice her vote, therefore her vote was counted in the affirmative and the motion passed 5-0.

CITYWIDE DRAINAGE IMPROVEMENTS NOTICE OF AWARD

Mr. Bonfield recommended the board award the contract for the citywide drainage improvements to sole bidder Vaughan Grading and Utilities. The price was reduced somewhat from the original bid after the contractor physically inspected the project areas. All easements, with exception of Williamsburg Park, have been granted. The Williamsburg Park neighborhood sign sits directly above the drainage pipe, and the HOA won't agree to the easement unless the City agrees to replace the sign at the City's cost of approximately \$6,000. Some trees will also need to be replaced, and some other cypress trees nearby are old and the HOA wants assurance the trees won't be damaged during repairs.

The cost of the entire project is approximately \$125,000, all of which is available in the stormwater budget. Mr. Bonfield recommended that the board approve the project list with the understanding that the Williamsburg project may be removed if the City cannot reach an agreement with the HOA.

Commissioner Wilkerson moved to adopt the policy for correcting the four stormwater drainage problems; seconded by Mayor Pro Tem Wilkins. The motion received a 5-0 vote.

FY 17 BUDGET AMENDMENT 3: BOARD TRAVEL AND TRAINING ALLOWANCE

The board was asked to consider the FAIR Committee's recommendation to increase the board travel and training allowance. Commissioner Anderson moved to approve FY17 Budget Amendment 3 increasing the budget by \$6,000; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

ORDINANCE 2017-O-06 REPEAL TABLE OF SPECIAL ORDINANCES

Commissioner Mims moved to adopt Ordinance 2017-O-06 to repeal the Table of Special Ordinances; seconded by Commissioner Jackson. The motion received a 5-0 vote.

APPOINTMENTS TO PLANNING BOARD

Commissioner Anderson moved to keep Ed Gleason on the planning board and also Kenneth Fish as a new member; seconded by Mayor Pro Tem Wilkins.

Commissioner Jackson moved to amend to consider Ed Gleason and David Forsythe; seconded by Commissioner Mims. His motion was ruled out of order as it changed the substance of the original motion.

The original motion received a 2-3 vote, with Commissioners Jackson, Mims, and Wilkerson dissenting.

Commissioner Jackson moved to nominate David Forsythe and Ed Gleason, seconded by Commissioner Mims. The motion received a 4-0 vote. As Commissioner Anderson did not voice a vote, his vote was counted as affirmative.

RECOMMENDATION OF ETJ PLANNING BOARD REAPPOINTMENT

Commissioner Wilkerson moved to recommend Mike Allen to the Granville County Board of Commissioners for ETJ reappointment; seconded by Mayor Pro Tem Wilkins. The motion received a 5-0 vote. As Commissioner Anderson did not voice a vote, his vote was counted as affirmative.

CITY MANAGER'S REPORT

City Manager Mike Bonfield reported that Whitehall residents have requested that the board approve the speed humps removed for the repaving project be replaced in different locations.

Commissioner Mims moved to approve the movement of the humps to the locations that have been designated though approval of the Whitehall Homeowners association and in keeping with the work that's being done there now; seconded by Commissioner Jackson. Following discussion the motion received a 2-3 vote, with Commissioners Wilkerson and Anderson, and Mayor Pro Tem Wilkins dissenting.

Commissioner Wilkerson then moved that through the police department and maintenance department they will agree to put in three-way stop signs at these two intersections and see how that will work and if the report we get back from the police department is unfavorable, we will talk about putting in the speed bumps at a later date; seconded by Commissioner Anderson.

Commissioner Mims moved to amend the motion to perform the study as suggested by Commissioner Wilkerson and also to provide the speed humps that the citizens have requested and have them placed in the locations that have been identified. The motion died for lack of a second.

The original motion received a 5-0 vote.

Mr. Bonfield reported the contractor is wrapping up repairs in Whitehall, and at this time 74 percent of city streets have been overlaid during this and other recent projects.

Pre-application meeting of an apartment project at Hawley and NC 56 was sent out to residents without city knowledge for a meeting to be held March 10 on site. The project is a tax-credit project similar to Wilton Place on North Main.

He then announced that Chief Keith King is has been invited to attend the FBI National Academy in Quantico, VA, from April 3 to June 9. He is believed to be the only person from Creedmoor and Granville County invited to the National Academy, and it is an honor for the City.

COMMISSIONERS' REPORTS

Commissioner Mims reported her attendance at the NC Senate confirmation of Senator Hall; requested the City offer a proclamation for Women's History Month and she will invite Mayor Moss to present it; read to Ms. Eudy's fourth-grade class; and was scheduled to judge a spelling bee at Tar River Elementary School the night of this meeting had it adjourned earlier; will be attending the NLC Congressional City Conference in Washington, DC; attended the FAIR Committee Meeting; offered her congratulations to Chief King and her appreciation of the officers in the department.

Commissioner Jackson thanked everyone who participated in the FAIR Committee meeting; and reported on his attendance at the Granville County Transportation Planning committee meeting.

Commissioner Anderson provided a report on the parks and recreation meeting. He recommends using city-owned property on the west side of Lake Rogers for a parking lot with a bridge connecting the park so events may be held there. He offered to take anyone who wished to walk the property.

Commissioner Wilkerson voiced concern with the rough roads in the Pine Valley neighborhood. Mr. Bonfield reported the development agreement spells out the builder's obligations and the City doesn't have legal authority to make him do anything outside the agreement. Mr. Bonfield believes the repairs are to be made by June or July 2017. A repair bond has been given to us, which we will start working on calling as we get closer to the date. Approval for lots will be withheld until repairs are made.

Mayor Pro Tem Wilkins reported he read to a third grade class; and he reported that at the Recreation Committee, they discussed a new gym and updating the existing gym and senior center to be used as community center. He is also attending the NLC conference representing Creedmoor.

Mr. Bonfield responded to Commissioner Anderson's lake idea and Mayor Pro Tem's gym/community center idea by saying he'll obtain a proposal from Stewart Engineering to bring back to the board.

Commissioner Anderson moved that we authorize city manager to get a scope of what we want to get an idea of what we're talking about in engineering, in other words are we talking about \$30,000 or are we talking about \$55,000, give us an idea or ballpark range of what we're talking about then we know how much money we're going to be spending towards that whether we want to do it or not. (Motion was clarified upon request by Mayor Pro Tem Wilkins to include the gym); seconded by Mayor Pro Tem Wilkins. The motion received a 5-0 vote.

MAYOR'S REPORT

Mayor Moss announced that 85 third-graders would be in City Hall for Government Day March 8. He also commended the Parks and Recreation department for First Friday, which was a great event. He attended a ribbon-cutting for Builders Services today and reminded everyone of Severe Weather Preparedness Week. He will be attending the NLC conference in Washington, DC, and attending several committee meetings.

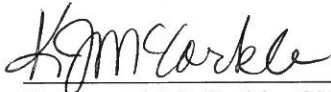
ADJOURNMENT

There being no further business to come before the Board, it was moved by Mayor Pro Tem Wilkins; seconded by Commissioner Anderson to adjourn. The motion received a 5-0 vote and the meeting was adjourned at 7:03 p.m.



Darryl D. Moss, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk

