



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
WORK SESSION
SEPTEMBER 5, 2017
5:30 P.M.

PRESENT

Mayor Darryl Moss, Commissioner Ernie Anderson, Commissioner Thomas Jackson, Commissioner Herman Wilkerson, and Mayor Pro Tem Archer Wilkins. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Planning Director Mike Frangos, Financial Director Jamison Crampton, Police Chief Keith King, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis, Jr.

ABSENT

Commissioner Del Mims.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order at 5:30 p.m. and delivered the invocation. Commissioner Wilkerson led the Pledge of Allegiance.

ROLL CALL

Roll call by the clerk determined that a quorum of the members was present.

APPROVAL OF AGENDA

Commissioner Anderson moved to approve the agenda; seconded by Mayor Pro Tem Wilkins. The motion received a 4-0 vote.

PUBLIC COMMENT

Ed Mims, 2204 Regent Court, Creedmoor

Mr. Mims spoke on action taken by the school board and school employees subsequent to the mold issues which delayed the elementary school's opening.

John Wilkerson, 308 South Main Street, Creedmoor

Mr. Wilkerson would like to see a pool added to the plans for the gym/senior center upgrades.

AN-2017-01 ANNEXATION // HOBGOOD HAYES ROAD

Planning Director Mike Frangos reported an application has been received for contiguous voluntary annexation of a 73.10 acre parcel that lies on the west side of Hayes Road, south of NC 56 Highway.

Moved by Commissioner Jackson to adopt Resolution 2017-R-21 directing the clerk to investigate the sufficiency of the petition; and Resolution 2017-R-22 setting the date of public hearing on the question of annexation; seconded by Commissioner Anderson. The motion received a 4-0 vote.

RESOLUTION 2017-R-23 SCHEDULING RESOLUTION ZMA-2017-04

Subsequent to the annexation request (AN-2017-01), the Board will be asked to rezone from Granville County Agricultural and Residential (AR40) to the City of Creedmoor Single Family Residential (SFR).

The proposed Resolution 2017-R-23 recognizes the application, schedules a public hearing, provides proper notice to nearby and adjoining property owners, and refers the application to the Planning Board for a recommendation and a Statement of Consistency.

Moved by Mayor Pro Tem Wilkins to adopt Initial Scheduling Resolution 2017-R-23; seconded by Commissioner Anderson. The motion received a 4-0 vote.

ORDINANCE 2017-O-11 ADOPT AMENDED TRAFFIC SCHEDULE

Mr. Bonfield explained that the recent acquisition of and improvements to Chief Street necessitate adding stop signs at each end (Lyon and Mill Streets), and establishing a speed limit of 15 miles per hour. Additionally, the parking prohibition along the south side of Mill Street between Main and Chief is no longer necessary because the ambulance service is no longer located nearby and parking spaces are needed downtown. This action will serve to provide three additional spaces.

Moved by Commissioner Anderson to adopt Ordinance 2017-O-11; seconded by Mayor Pro Tem Wilkins. The motion received a 4-0 vote.

RESOLUTION 2017-R-24 APPOINT DEPUTY FINANCE OFFICER

Finance Director Jamison Crampton reported that pre-audit requirements of the Local Government Budget and Fiscal Control Act require that all checks and contracts be pre-audited by the finance director or a duly appointed deputy finance officer, who will be authorized to sign checks and execute documents in the absence of the finance director. Mr. Crampton requested that Assistant City Manager/HR Director Korena Weichel be appointed to the position.

Moved by Mayor Pro Tem Wilkins to approve Resolution 2017-R-24; seconded by Commissioner Anderson. The motion received a 4-0 vote.

FY18 BUDGET AMENDMENT 2

Mr. Crampton requested consideration of FY18 Budget Amendment 2 to the public works department budget for the sale of an asset and to the police department budget for a donation towards community outreach. He stated that these unbudgeted departmental revenues will be added to the departments' respective budgets.

Moved by Commissioner Anderson to approve FY18 Budget Amendment #2; seconded by Commissioner Wilkerson. The motion received a 4-0 vote.

APPROVE SALE OF SURPLUS EQUIPMENT

Mr. Crampton requested the board approve the sale of several surplus items with an estimated value over \$5,000, pursuant to local ordinance. The items include a 2006 Vermeer BCX 1000XL chipper with an estimated value of \$18,000; a 2012 Sullair trailered air compressor with an estimated value of \$12,000; and a 2006 Ford F550 commercial dump truck with an estimated value of \$18,500. Proceeds from the sales will be applied to the purchase of a new dump truck.

Commissioner Anderson moved to approve the sale of the above-defined surplus equipment; seconded by Mayor Pro Tem Wilkins. The motion received a 4-0 vote.

CITY MANAGER'S REPORT

City Manager Mike Bonfield requested the Board's consideration to increase code enforcement hours as the current part-time officer has resigned. She has worked 16 hours per week – eight hours in the field, and eight hours in the office. He stated if the Board is interested in adding more hours it will be helpful in recruiting for her replacement. Mayor Pro Tem Wilkins stated he would like to increase the position to 30 hours. There were no other comments and the issue will be brought to the next meeting.

Mr. Bonfield provided a Pine Valley paving progress update and noted paving should be completed all at one time within the next few weeks other than the end of Pitch Pine, which will be paved when those houses are completed. He noted that right-of-way and final plan requirements have been met on the CMAQ project and they hope to get both signed off at a meeting with NCDOT on September 13. Once that happens, the project can be put out to bid.

Mr. Bonfield continued that the Wilton Place site plan info will be presented to the Planning Board at their September 14 meeting; and that the proposed apartment project at the end of Park Avenue is off the table.

Two capital project ordinances will be presented to the Board at the September 19 meeting authorizing moving ahead with what has been approved to date for the Lake Rogers and gym/senior center projects. He emphasized that the plans are not final and changes can still be made.

COMMISSIONERS' REPORTS

Mayor Pro Tem Wilkins commended Chief King and his department on the indictment of the Paddington shooting suspect. He also mentioned his dismay regarding the mold situation at the elementary school; and he provided reports on his attendance at the recent Kerr Tar and SGWASA meetings.

Commissioner Anderson announced volunteers are needed for the fall litter sweep which will take place starting at City Hall on September 23.

Commissioner Wilkerson mentioned that weeds and vines on the west side of the lake need to be cleaned up.

Commissioner Jackson reported on his attendance at a recent CAMPO meeting.

MAYOR'S REPORT

Mayor Moss reported on the October 4 walk-to-school day and the music festival coming up on September 16. Ms. Weichel briefed the Board on vendor space sales, sponsorships, stage placement, etc.

Mayor Moss also noted his attendance at the Pecan Hill reunion on September 4, and his plans to attend a suicide prevention event on September 12 at the Innovative Behavioral Center and an event September 6 at the Oxford senior center featuring the state insurance commissioner.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mayor Pro Tem Wilkins and seconded by Commissioner Anderson to adjourn. The motion received a 4-0 vote and the meeting was adjourned at 6:23 p.m.



Darryl D. Moss, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk



