

MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
MEETING
MAY 1, 2018
6 P.M.

PRESENT

Mayor Bobby Wheeler, Mayor Pro Tem Archer Wilkins, Commissioner Del Mims, Commissioner Herman Wilkerson, Commissioner Neena Nowell, Commissioner Ernie Anderson. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Finance Director Jami Crampton, Public Works Director Daniel Snipes, Community Development Director Mike Frangos, Police Chief Keith King, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis Jr.

ABSENT

None.

CALL TO ORDER

Mayor Bobby Wheeler called the meeting to order at 7:00 p.m. and Commissioner Wilkerson offered the invocation. Commissioner Nowell led the Pledge of Allegiance.

ROLL CALL

Roll call by the clerk determined a quorum was present.

APPROVAL OF AGENDA

Moved by Commissioner Nowell; seconded by Mayor Pro Tem Wilkins to approve the agenda with the addition of Item 7d Sale of Surplus Equipment to the consent agenda. The motion received a 5-0 vote.

RECOGNITION OF SERVICE

Mayor Wheeler presented certificates and pins to telecommunicator Mary Jo Clark recognizing 15 years of service, public works supervisor Ricky Watson for 10 years of service, and assistant city manager/HR director Korena Weichel for 10 years of service.

PRESENTATIONS

Mayor Wheeler presented a proclamation to Mary Jo Clark in recognition of Public Safety Telecommunicators Week in April.

He then presented the FY17 Certificate of Achievement for Excellence in Financial Reporting to Finance Director Jami Crampton.

CONSENT AGENDA

- a. Approval of Minutes - April 3, 2018
- b. Resolution 2018-R-07 - Supporting HB662, Carolina Cares
- c. FY 18 Audit Contract
- d. Sale of Surplus Equipment

Moved by Commissioner Wilkerson, seconded by Commissioner Anderson to approve the consent agenda. The motion received a 5-0 vote.

PUBLIC COMMENT

Mr. Thomas C. Jackson, 302A Park Avenue, Creedmoor

Mr. Jackson spoke in support of dropping the membership on the Tar Pamlico Basin Association board.

FY19 BUDGET PRESENTATION

City Manager Mike Bonfield presented the FY19 Budget strategy, projects and initiatives, and all fund revenues and expenditures. Following the presentation, he outlined in more detail highlights, increases and reductions. Mr. Bonfield indicated the final valuation figures from Granville County were just received. They appear to be slightly higher than the preliminary estimates and may give the Board an opportunity to lower the tax rate two cents and still provide the same property tax revenue in the proposed budget.

Mr. Bonfield noted that although the building inspector has retired, the expense is still in current budget. Discussion took place regarding turning the duties over to the county versus hiring another inspector. County inspectors are filling in for the time being and the position may prove challenging to fill as qualified inspectors are usually working as contractors in a strong construction industry. The item will be added to the June 5 agenda for further consideration.

Mayor Pro Tem Wilkins moved to allow public works staff two new pairs of boots per year and they don't have to turn in when done with them; seconded by Commissioner Wilkerson. Following discussion regarding amending the policy, and setting cost constraints at \$130 per pair of boots, the motion received a 3-2 vote, with Commissioners Mims and Nowell dissenting.

Mr. Bonfield noted that two requests were not yet in the final budget: \$500 donation to GCVA committee and \$200 to GC Historical Museum, which Mayor Wheeler requested be raised to \$1000. The mayor elaborated on this request.

Following brief discussion and clarifications, the Board concurred the budget should be presented for approval at the June 5 meeting with the adjustments indicated.

NCDOT R-5707 PROJECT ENHANCEMENTS

Mr. Bonfield presented suggestions for enhancements to the NCDOT R-5707 project aligning NC 15 and NC 56 to be included in the FY19 budget. At this point, Board approval is sought for undergrounding certain utilities (estimated cost \$30,000) and using mast arms (4) to hang signal lights (estimated cost \$60,000). Landscaping and street lighting options will be considered as the project gets closer. Commissioner Anderson moved to authorize the preliminaries you're talking about [moving forward with the enhancements]; seconded by Commissioner Nowell. The motion received a 5-0 vote.

TAR PAMLICO RIVER BASIN ASSOCIATION MEMBERSHIP

Mayor Wheeler reported that he and Mr. Bonfield attended the SGWASA meeting, and SGWASA is not interested in obtaining the nutrient credits. He's in favor of getting out of the association. The City needs to apply for approval to become a provisional member as provided for in their new bylaws as non-dischargers. Following discussion, Mayor Pro Tem Wilkins moved to authorize the City Manager to request membership in the Tar Pamlico Basin Association as a provisional member in the amount of \$1,656; seconded by Commissioner Anderson. Following discussion regarding remaining members for one year, the motion received a 3-2 vote, with Commissioners Mims and Nowell dissenting.

REVISE MEETING SCHEDULE - JULY AND AUGUST

Due to a scheduling conflict with the fireworks on July 3, Commissioner Nowell moved to reschedule the July 3 meeting to July 17, and schedule a meeting August 21; seconded by Commissioner Anderson. During discussion, it was decided to not have an August meeting. The motion and second were withdrawn and it was moved by Mayor Pro Tem Wilkins to reschedule the July 3 meeting to July 17 and skip the August meeting; seconded by Commissioner Nowell. The motion received a 5-0 vote.

CITY MANAGER'S REPORT

Mr. Bonfield updated the board regarding the Holly Creek apartments, Brame's Crossing, and Amberleaf projects.

COMMISSIONERS' REPORTS

Mayor Pro Tem Wilkins reported he is looking forward to the groundbreaking ceremony at Lake Rogers Park Saturday, June 2, at 10 a.m.

Commissioner Wilkerson reported he is supposed to call NCDOT Thursday to find out about the encroachment for the lights on NC 56.

Commissioner Nowell reported she attended the April CAMPO meeting.

Commissioner Mims reported her attendance at the National Association of School Board conference in San Antonio; her attendance at the Merlot & Van Gogh class, and she congratulated staff who facilitated it. She also attended the GCHS active shooter drill and thanked Chief King and others present.

Commissioner Anderson thanked the FAIR committee and staff for work on the budget. He will be attending the NCLM Town & State dinner.

MAYOR'S REPORT

Mayor Wheeler noted Coffee with a Cop is May 2, First Friday movie is May 4 at Lake Rogers, and the NCLM Town & State dinner is taking place May 29 in lieu of Town Hall Day.


CLOSED SESSION

Mayor Pro Tem Wilkins moved to enter closed session pursuant to NCGS 143-318.11(a)(3) Attorney Client Privilege and (5) Property Acquisition; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

Upon return to open session, Commissioner Wilkerson requested an audio CD of each meeting be provided to him within three to four days following the meeting.

ADJOURNMENT

There being no further business to come before the Board, Mayor Pro Tem Wilkins moved to adjourn the meeting; seconded by Commissioner Anderson. The motion received a 5-0 vote and the meeting was adjourned at 9:29 p.m.


Robert V. Wheeler, Mayor

ATTEST:


Kathleen J. McCorkle, City Clerk

