



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
MEETING
JUNE 5, 2018
6 P.M.

PRESENT

Mayor Bobby Wheeler, Mayor Pro Tem Archer Wilkins, Commissioner Del Mims, Commissioner Herman Wilkerson, Commissioner Neena Nowell, Commissioner Ernie Anderson. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Finance Director Jami Crampton, Community Development Director Mike Frangos, Police Chief Keith King, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis Jr.

ABSENT

None.

CALL TO ORDER

Mayor Bobby Wheeler called the meeting to order at 7:00 p.m. and Commissioner Mims offered the invocation. Commissioner Anderson led the Pledge of Allegiance.

ROLL CALL

Roll call by the clerk determined a quorum was present.

APPROVAL OF AGENDA

Moved by Mayor Pro Tem Wilkins; seconded by Commissioner Anderson to approve the agenda with the addition of presentation of proclamation to follow Agenda Item 5. The motion received a 5-0 vote.

COMMENDATION

Police officer Chassity Warren was presented a commendation and lifesaver award by Mayor Wheeler and Chief Keith King. The award recognized Officer Warren's action in using CPR to save a choking woman's life.

PROCLAMATION

Mayor Wheeler presented a proclamation honoring the state 2A championship to the South Granville High School girls' softball team and coaches, most of whom were in attendance.

CONSENT AGENDA

a. Approval of Minutes – May 1, 2018 Board of Commissioners meeting.

Moved by Commissioner Nowell to approve the consent agenda; seconded by Commissioner Anderson. The motion received a 5-0 vote.

PUBLIC COMMENT

Thomas C. Jackson, 302A Park Avenue, Creedmoor

Mr. Jackson spoke regarding the Board's rules of procedure and the previous meeting.

OPERATING BUDGET FY 19

Mayor Wheeler opened the budget public hearing at 6:17 p.m.

City Manager Mike Bonfield provided the following brief overview for the record:

“Ordinance 2018-O-05 provides for the proposed revenues and expenditures for Fiscal Year 2019. The proposed budget was presented to the FAIR Committee on April 19 and they recommended approval as presented. A presentation summarizing the proposed budget was made to the Board of Commissioners on May 1. Subsequent to that meeting, the final revaluation numbers were received from Granville County. The result was an estimated increase of \$70,000 in property taxes over their preliminary estimates. The proposed budget includes a two-cent reduction in the tax rate from 63.5 cents to 61.5 cents to offset the additional revenue. Combined with the rate reduction from last fiscal year, this would be very close to what is considered the “revenue neutral” rate, meaning no new revenue is received due to the revaluation. This rate provides adequate funding for FY19 but does not provide additional funds for future capital project funding or associated debt payments, nor funding for increased operating costs due to the Lake Rogers Park improvements or new Community Center construction. Lowering the rate this year should be fine as long as the Board recognizes that a future rate increase may be needed to fund these costs.”

Thomas C. Jackson, 302A Park Avenue, Creedmoor

Mr. Jackson spoke in opposition to lowering taxes due to the Joe Peed Road pump station capacity issues occurring at SGWASA.

There being no one else wishing to speak, Mayor Wheeler closed the public hearing at 6:23 p.m.

Commissioner Anderson moved to accept the budget as written; seconded by Mayor Pro Tem Wilkins.

During discussion, each board member was offered the opportunity to comment. Of the comments provided, Commissioner Mims noted she could not vote in favor of the budget with a tax decrease as she didn't want to have to raise taxes in the future should SGWASA or the Falls Rules require funds. Commissioners Anderson and Wilkerson noted they were in favor of the reduction. Mayor Wheeler said he was not in favor of the reduction due to the large upcoming projects, however he is in favor of saving the citizens money. The motion received a 4-1 vote, with Commissioner Mims dissenting.

APPROVAL OF 2018/2019 FEE & RATE SCHEDULE

Mayor Pro Tem Wilkins moved to approve the FY19 Fee & Rate Schedule; seconded by Commissioner Nowell. The motion received a 5-0 vote.

FY19 FIRE PROTECTION/RESCUE SERVICES AGREEMENT (CVFD)

Mayor Pro Tem Wilkins moved to approve the FY19 Fire Protection/Rescue Services Agreement between the City of Creedmoor, North Carolina and the Creedmoor Volunteer Fire Department, Inc; seconded by Commissioner Anderson. The motion received a 5-0 vote.

RESOLUTION 2018-R-08 REVISION TO PERSONNEL POLICY

Assistant City Manager/HR Director Korena Weichel highlighted the proposed policy revisions. Commissioner Anderson moved to approve Resolution 2018-R-08: A Resolution Adopting the City of Creedmoor Revised Personnel Policy Dated July 1, 2018; seconded by Commissioner Nowell. Discussion took place regarding revisiting employee longevity bonuses in the next budget. The motion received a 5-0 vote.

RESOLUTION 2018-R-09 REQUESTING THAT GRANVILLE COUNTY ENFORCE THE NC BUILDING CODE WITHIN THE CITY OF CREEDMOOR

Mr. Bonfield outlined the reasons for the proposal to move the city's building code inspections to Granville County in the wake of Steve Colenda's retirement. The city faces a challenge in replacing Mr. Colenda with someone who has all the necessary licenses, and Creedmoor has been the only municipality in the county with its own inspector. Following discussion, Mayor Pro Tem Wilkins moved to approve Resolution 2018-R-09; seconded by Commissioner Anderson. The motion received a 5-0 vote.

AGREEMENT WITH NORTH CAROLINA DEPARTMENT OF TRANSPORTATION – MUNICIPAL AGREEMENT FOR BETTERMENTS TO R-5707 PROJECT

Mr. Bonfield updated the board with changes made to the proposed agreement with NCDOT since the last meeting. NCDOT recently informed Frontier Communications they would not pay any portion of the cost to relocate the overhead lines on Hwy15. Frontier informed the city they would be responsible for the full cost of undergrounding the relocated overhead lines, estimated to cost \$120,000, and they would not pay. The City Manager informed them the city was not willing to pay the full cost, therefore the lines will remain overhead. NCDOT recently notified the city they are responsible to pay 20 percent (\$13,000) of the sidewalk cost not affiliated with the Cross City Trail project which was added to the contract cost. Commissioner Anderson moved to authorize the City Manager to enter into a Municipal Agreement for Betterments with the North Carolina Department of Transportation to include four mast arms and new sidewalks for the R-5707 project; seconded by Commissioner Nowell. The motion received a 5-0 vote.

ZTA-2018-02 ARTICLE 21 OPEN SPACE

Community Development Director Mike Frangos provided an overview of the need for revisions to the CDO to increase active and passive recreational opportunities for residents of housing developments. The public hearing was opened by Mayor Wheeler at 7:11 p.m.

Ed Mims, 2204 Regent Court, Creedmoor

Mr. Mims asked if revisions are retroactive. (Mr. Frangos replied they are not.)

There being no one else wishing to speak, the public hearing was closed at 7:12 p.m.

Commissioner Mims moved to adopt Ordinance 2018-O-06 ZTA-2018-02 Open Space; seconded by Mayor Pro Tem Wilkins. The motion received a 5-0 vote.

Commissioner Mims moved to adopt Resolution 2018-R-10 [Statement of Consistency] as presented; seconded by Commissioner Nowell. The motion received a 5-0 vote.

CITY MANAGER'S REPORT

Mr. Bonfield commented on the following topics: The completion of installation of the new audio system in the boardroom; NCDOT turnover and its impact on CMAQ projects and extension of the project contracts to 2020; and the Lake Rogers pre-bid meeting taking place June 6 with eight companies expressing bidding interest. He noted that the public works department completed a large drainage project on Pitch Pine in Pine Valley, and they will be working on a 6-foot drainage pipe on Ferbow in Golden Pond that has experienced numerous breaks due to poor installation. Work will begin after July 1. He also outlined the July 17 agenda.

COMMISSIONERS' REPORTS

Commissioner Anderson reported on his attendance at the town hall meeting in Raleigh, the finished street lights on NC 56 East, and his research on a construction loan for the community center. He asked the city manager and finance director to further research loan options and provide information to the Board at the next meeting.

Commissioner Mims stated for the record that her reservation and vote on the budget was based on principle and not on substance. She also congratulated the SGHS softball team and Officer Warren, and she spoke of her attendance at numerous events including the WIMG summer conference in Atlanta, Butner Memorial Day services, the teachers march in Raleigh, and the Town & State dinner.

Commissioner Nowell reported she attended the May 9 budgeting and financial class held by UNC SOG, the May 11 Chamber Sunrise event, the May 16 CAMPO meeting, and the Butner Memorial Day event.

Commissioner Wilkerson stated has participated every year except this year in the Walk-to-School event, and said he is glad to hear that a builder who said he'd never build in Creedmoor is building here.

Mayor Pro Tem Wilkins reported that recent SGWASA testing came back below testing limits and credited the staff at SGWASA.

MAYOR'S REPORT

Mayor Wheeler reported he met with state representatives at the Town & State dinner; and he attended an event June 4 at Shepherd's Ranch for troubled youth. He noted he will attend the NC Mayors Association meeting June 7 and 8, and he reminded all that Coffee with a Cop takes place June 6 at 8 a.m.

CLOSED SESSION

Mayor Pro Tem Wilkins moved to enter closed session pursuant to NCGS 143-318.11(a)(5) Property Acquisition; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

ADJOURNMENT

Upon return from closed session, there being no further business to come before the Board, Mayor Pro Tem Wilkins moved to adjourn the meeting; seconded by Commissioner Anderson. The motion received a 5-0 vote and the meeting was adjourned at 8:09 p.m.


Robert V. Wheeler, Mayor

ATTEST:


Kathleen J. McCorkle, City Clerk

