



Minutes of
City of Creedmoor
BOARD OF COMMISSIONERS
Regular Meeting
June 28, 2011
7:00 p.m.

PRESENT

Mayor Darryl D. Moss, Mayor Pro-Tem Herman Wilkerson, Commissioner Jimmy Minor, Commissioner Otha Piper, Jr, Commissioner John Stallings, and Commissioner Ralph Seagroves. Also present were Mr. Tom Mercer, City Manager; Ren Wiles, Finance Officer/City Clerk, and Attorney Tom Currin.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order and offered the invocation. Commissioner Piper led the Pledge of Allegiance.

ADOPTION OF AGENDA

Agenda item 11, *Duke Energy Franchise Agreement* was moved up for discussion before the FY11/12 Budget. Agenda item 11(F) *Website Contract* was omitted from the meeting agenda and is to be rescheduled for a later meeting. Agenda item 11(H), *Budget Amendments 11-FY11 and 12-FY11* were added to the meeting agenda.

Commissioner Minor moved to adopt the meeting agenda with noted changes; seconded by Commissioner Stallings. The motion received a unanimous vote.

DUKE ENERGY FRANCHISE AGREEMENT

City Attorney Tom Currin provided an overview of proposed Ordinance *2011-O-04 Duke Energy Franchise Agreement* which would provide Duke Energy with a franchise extension of sixty years. Duke Energy is seeking the retention of its status as the preferred contractor for domestic energy supply, maintenance and improvements within the city limits. Mayor Moss recommended the adoption of the ordinance granting Duke Energy the franchise extension.

Commissioner Minor moved to adopt Ordinance *2011-O-04 Duke Energy Franchise Agreement*; seconded by Commissioner Piper. The motion received a unanimous vote.

Mayor Moss called on Millie Chalk, District Manager for Duke Energy to respond to questions posed by the Board. Mayor Pro-Tem Wilkerson requested information regarding a streetlight inventory. Ms. Chalk responded that she would provide the Board with an update. Commissioner Stallings requested Ms. Chalk make herself available to address the relocation of the City sign, currently located on NC-56E near Golden Pond. The City's goal would be to acquire an easement from Duke Power in order to relocate the entry sign to the substation located just before Mt. Energy Elementary School. Commissioner Stallings asked Ms. Chalk to check into the pros and cons of this in preparation of further discussion. Ms. Chalk stated that she would initiate discussion with the Duke Energy Engineer assigned to Granville County with instructions to respond to Scottie Wilkins regarding the Commissioner's concerns.

FY11/12 BUDGET

Noting five outstanding issues following the June 13 Work Session discussion, Mayor Moss stated the following items remained for the Board's approval: (1) two salary matters needing resolution. *Commissioner Piper reported that the Finance committee had resolved these issues.* (2) Funding for the maintenance shed. *Commissioner Piper reported this item was now included in the Budget Ordinance.* (3) \$10,000 additional funds for scoping exercise for multi-use facility. *Commissioner Piper confirmed that this item was now reflected in the budget.* (4) Sidewalk repair in the amount of \$15,000.00. *This*

item has been amended as well. Commissioner Piper gave full clarification on these items stating that the Budget Ordinance was ready for adoption.

Commissioner Piper moved to adopt the *FY12 Budget Ordinance* as-is, noting recently incorporated changes; seconded by Commissioner Minor. The motion received a unanimous vote.

FEE AND RATE SCHEDULE

Mayor Moss called on City Manager Tom Mercer to report on the proposed 2011/2012 Fee and Rate schedule. Mr. Mercer stated Commissioner Minor had requested development submittal fees be addressed. Mr. Mercer reported there was insufficient time to address this item prior to adoption of the Budget Ordinance adding that staff would begin review of this item prior to a new development submittal. It was agreed that this item would be resubmitted to the Board for review in 30 days. City Attorney Tom Currin stated that the fee schedule could be changed at any point within the fiscal year as long as the change did not affect a budgeted item.

Commissioner Minor moved to adopt the revised *2011/2012 Fee and Rate Schedule* as it stands, seconded by Commissioner Seagroves. The motion received a unanimous vote.

REQUESTS TO ADDRESS THE BOARD

Anthony F. Santangelo of 307 S. Main Street, Creedmoor addressed the Board regarding City staff. Mr. Santangelo first congratulated the City Manager on assembling a team of professionals which he said are a pleasure to watch work so “tirelessly and efficiently under stress”. He then strongly expressed his disapproval of the Board’s conduct in the June 13, 2011 Work Session as it related to salary adjustments proposed by the City Manager in the FY12 Budget.

ADOPTION OF MINUTES

Commissioner Minor moved to approve the May 24, 2011 Board of Commissioner’s Regular Meeting Minutes and the June 13, 2011 Board of Commissioner’s Work Session Minutes; seconded by Commissioner Seagroves. The motion received a unanimous vote.

PUBLIC COMMENTS

John Wilkerson of 308 S. Main Street, Creedmoor spoke to the sentiments raised by Mr. Santangelo. Mr. Wilkerson agreed with the statements made by Mr. Santangelo and stated that he too was appalled at the conduct of the Board during the June 13, 2011 Work Session. Mr. Wilkerson reflected on the first Board meeting that he ever attended as a citizen and stated that it exposed the City’s disarray; he then commended the City Manager for building a professional and competent staff.

CITY MANAGER’S REPORT

No additional report.

OLD BUSINESS

Status Updates

Code Enforcement Officer Ganus reported on the following items:

Alamo

No change in status; waiting on August deadline and architect report.

4-Way Quick Stop

Property owner has returned from India and is now back working on the property. As of June 28th the owner had completed some demolition at the end of building and its enclosure and siding installation. The flooring on the right hand side has been torn out, the floor joist replaced, and repairs have been made to the exterior boxing. The owner obtained a building permit on June 28th, has cleared debris and overgrowth, and plans to continue inside/outside repairs as well as install crush and run to fill the holes in the parking lot. Mr. Ganus reported that he warned the owner not to stop until work was complete as stopping would indicate to the City that he is reverting to prior behavior. Commissioner Minor questioned the owner’s future business plans. Mr. Ganus

reported that the owner has contacted real estate agents regarding both rental and sale of the building but has made no concrete decisions.

Burned Building on Hwy-56

No update at this time.

Water and Sewer Infrastructure Project

City Manager Tom Mercer reported that the contractor has Moss Hayes Road completed and connected with a 14-day testing with flushing out of water to follow. Thus far there have been eight or nine citizens expressing interest in hooking up to the new system. Crews will move to the location across from Lake Rogers to begin water line installation and clear behind Hawley Middle School, Park Avenue Interceptor and Brassfield with a mid-July projected completion date. Mr. Mercer reported that the water tower pedestal is up and work continues.

PSNC

Installation and hook up of natural gas lines to Hawley Middle School has been completed. Work is progressing from Mt. Energy Elementary towards the City. Mr. Mercer reported that PSNC has had representatives attending the City's weekly progress meetings to address potential interference with utilities and to ensure that the installation of sewer lines takes priority due to gravity feed needs, followed by water lines then PSNC gas line installation. 900' ft. has been bored and PSNC remains on schedule if not a little ahead.

Mayor Moss expressed concern with PSNC's unwillingness to produce a map of proposed installation. Mr. Mercer reported discussions that occurred in the progress meeting regarding a potential community question/answer period during an evening presentation that could be held in the future as well as PSNC agreeing to provide some additional mapping information. Mayor Moss asked Mr. Mercer to keep the heat on PSNC.

USDA

Thurmond Murphy, Loan Specialist with the USDA has reviewed materials submitted by the City and has provided comments

Traffic Schedule Revision: Stop Sign at Corner of Darden Drive & Woodland Avenue

Commissioner Seagroves reported that the revision is for a 3-way stop sign installation at Woodland Avenue and Darden Drive.

Commissioner Seagroves moved to adopt *Ordinance 2011-O-05 Traffic Schedule Amendment*, seconded by Commissioner Piper. The motion received a unanimous vote.

NEW BUSINESS

Ordinance 2011-O-02: Adopting a Supplement to the City Code of Ordinances

Finance Director Ren Wiles spoke regarding Ordinance 2011-O-02 which pertains to Supplement S-4 to the City's Code of Ordinances. Mr. Wiles stated that the S-4 supplement is merely catching up what S-3 covered in the first part of 2010 and that 2011-O-02 is a procedural ordinance merely requiring record that the Board has agreed to its inclusions.

Mayor Pro-Tem Wilkerson moved to adopt *Ordinance 2011-O-02 Adopting a Supplement to the City Code of Ordinances*, seconded by Commissioner Piper. The motion received a unanimous vote.

Resolution 2011-R-16: Accepting Conditions of USDA Revolving Loan Fund

Finance Director Ren Wiles provided an overview of the resolution stating that the resolution provided from the USDA authorizes Mayor Moss to sign putting the USDA loan in place. Mayor Pro-Tem Wilkerson asked what the interest rate would be to which Mr. Wiles replied the proposed rate is Prime plus 1% or 2%. City Manager Tom Mercer added that the City must set a modest rate in order not to undercut lending institutions.

Commissioner Minor moved to adopt *Resolution 2011-R-16 Accepting Conditions of USDA Revolving Loan Fund*, seconded by Commissioner Seagroves. The motion received a unanimous vote.

Creedmoor Volunteer Fire Department Annual Agreement

City Attorney Tom Currin reported that revisions have been made to the proposed contract so that it meets the prior agreement. The contract amount is composed of a series of cash payments and an engine payment that is nearing its end.

Mayor Pro-Tem Wilkerson moved to adopt the *Fire Protection/Rescue Services Agreement between City of Creedmoor, North Carolina and Creedmoor Volunteer Fire Department, Inc.*, seconded by Commissioner Stallings. The motion received a unanimous vote.

CAMPO Report – SPOT 2.0

Mayor Moss reported that discussions at the last CAMPO meeting favored Granville County with recognition of items needing to be addressed. The 15/56/50 intersection alignment and Creedmoor connector were targeted as items needing to be addressed and were high on CAMPO's radar. The NC-50 project scored well and is a priority for CAMPO providing Granville County great visibility. Mayor Moss credited Economic and Transportation Projects Manager Wilkins with aggressively keeping these projects in CAMPO's line of sight.

Ordinance 2011-O-03: Permitting Use of DCI Records for Employment Hiring Purposes (Replaces Ordinance 2010-O-10 adopted July 27, 2010)

Manager Mercer gave an overview of the proposed ordinance stating that its adoption would assist tremendously with the City's hiring process.

Commissioner Stallings moved to adopt Ordinance 2011-O-03 *Permitting Use of DCI Records for Employment Hiring Purposes*, seconded by Mayor Pro-Tem Wilkerson. The motion received a unanimous vote.

Website Development Contract

Discussion of this item was postponed to a later date.

Budget Amendments 11-FY11

Finance Director Ren Wiles provided an overview of 11-FY11, a two-part amendment addressing last minute spending by the City Clerk's office and increasing estimates for water purchased from SGWASA.

Commissioner Stallings moved to adopt Budget Amendment 11-FY11, seconded by Commissioner Minor. The motion received a unanimous vote.

Budget Amendment 12-FY11

The Pedestrian Planning Grant Budget Amendment 12-FY11 was discussed following an overview provided by Economic and Transportation Projects Manager Scottie Wilkerson.

Mayor Pro-Tem Wilkerson moved to adopt Budget Amendment 12-FY11, seconded by Commissioner Stallings. The motion received a unanimous vote.

MAYOR'S REPORT

Mayor Moss welcomed Granville County Commissioner Tim Karan who gave an overview of the Granville County proposed redistricting initiative. Mayor Moss stated that the Granville County Board of Commissioners has an October 2011 pre-clearance adoption deadline.

Discussion was held regarding cancellation of the July 11th Board of Commissioners Work Session; decision on this cancellation was delayed until a later date.

Mayor Moss reported that the proposed Fontaine project has a submission for approval date of July 15, 2011.

COMMITTEE REPORTS

Finance, Administration, & Intergovernmental

Commissioner Piper had nothing to report

Energy, Environment, & Natural Resource

Commissioner Minor reported that volunteers for the fireworks display were needed to be at Holt Lake no later than 5:00 p.m. Commissioner Minor also remarked on the changes in the Creedmoor skyline as great progress has been made on the new water tank. Addressing Mr. Santangelo's comments during his address of the Board, Commissioner Minor stated that, with regard to the Budget Ordinance discussions in the June 13, 2011 Board of Commissioners Work Session, *unanimous* was *unanimous* by way of five votes.

Public Safety

Commissioner Seagroves reported that he appreciates what the Creedmoor Police Department does and the efforts of Captain Williams to improve the Pecan Hill area of Creedmoor.

Transportation Infrastructure

Mayor Pro-Tem Wilkerson had nothing additional to report.

Community & Economic Development

Commissioner Stallings commended Scottie Wilkins on her work on the greenway project as well as yard-of-the-month.

Mayor Pro-Tem Wilkerson moved to go into closed session per G.S. 143-318.11.; seconded by Commissioner Minor. The motion received a unanimous vote.

ADJOURNMENT

Upon returning from closed session, there being no further business before the board, Commissioner Stallings moved to adjourn at 9:01 pm.; seconded by Mayor Pro-Tem Wilkerson. The motion received a unanimous vote.

Darryl D. Moss, Mayor

ATTEST:

Ren E. Wiles, Finance Officer/City Clerk