

MINUTES OF
CITY OF CREEDMOOR – BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 26, 2008
7:00 P.M.

PRESENT:

Mayor Darryl D. Moss, Mayor Pro-tem Tim Karan, Commissioner Jimmy Minor, Commissioner Otha Piper, Jr., Commissioner Larry Robinson and Commissioner Herman Wilkerson. Also present was Sandra Harper, City Clerk and Attorney Tom Currin. Absent was Mr. Robert A. Schaumleffel, Jr., City Manager.

QUORUM:

Mayor Moss called the meeting to order at 7:00 p.m. in the Commissioner's Room at City Hall.

Mayor Moss announced that Mr. Robert A. Schaumleffel, Jr., City Manager was in Ohio due to dental surgery scheduled for tomorrow.

INVOCATION:

Mayor Moss

PLEDGE OF ALLEGIANCE:

Ms. Erickson's First Grade Class from Mt. Energy School led the Pledge of Allegiance.

Mayor Moss announced that next Monday was going to be Read Across America Day and he would be attending this event at Mt. Energy Elementary School. Mayor Moss thanked Ms. Erickson and her class for attending and saying the Pledge of Allegiance. Ms. Erickson's First Grade Class received a round of applause.

RECOGNITION FOR MR. RON LANE:

Mayor Moss said that Mr. Ron Lane an employee of the City Water Plant was unable to attend this evening; however he was still going to recognize him. He expressed that on February 4, 2008 there was a gentleman with health issues that was fishing at approximately 12:30 p.m. and fell into the lake. Mayor Moss expressed that the lady accompanying him was not in a position to help him. Mr. Ron Lane jumped in the lake and saved this man's life. Mayor Moss said that he has a Certificate of Appreciation for Mr. Lane and he will present it to him tomorrow.

Mr. Ron Lane received a round of applause for his effort.

REQUESTS TO ADDRESS THE BOARD:

No one was scheduled to address the Board this evening.

MINUTES:

Moved by Commissioner Piper and seconded by Commissioner Robinson to adopt the minutes of the Revised December 18, 2007 Organizational Meeting, January 9, 2008 Work Session Minutes, January 12, 2008 Retreat Minutes and January 22, 2008 Minutes. The minutes received a unanimous vote.

APPROVAL/ADDITIONS TO AGENDA:

Moved by Commissioner Karan and seconded by Commissioner Robinson to adopt the agenda with the addition of SGWASA under Old Business after the Tax Audit and Closed Session on the Matter of Personnel after Commissioner's Report. The motion received a unanimous vote.

PUBLIC COMMENTS:

No one wished to speak this evening.

MANAGER'S REPORT:

Mayor Moss said that in Mr. Robert A. Schaumleffel's absence Mr. Tom Mercer would give the Board an update.

Mr. Tom Mercer, Administrative Service Director said that Mr. Schaumleffel gave the Board a report that was included in the Board packet. Mr. Mercer confirmed that the Water Plant was back in operation as of Monday. He expressed that the City is also receiving additional water from SGWASA to augment the start up of the plant.

Mr. Tom Mercer, Administrative Services Director said that the pre-bids for the dredging of Lake Rogers is scheduled for March 13, 2008 and the opening of the bids will be March 20, 2008. Mr. Mercer expressed that the Wooten Company was handling this process for the City.

Mr. Tom Mercer said that tomorrow at 9:00 a.m. the USDA would be meeting at City Hall to go out to dynamite some of the beaver dams in the area of Joe Peed. He said that notification had been given to residents by the phone messaging system. Mr. Mercer advised that this activity would take approximately two hours.

Commissioner Karan inquired about the actual startup of the City's Water Plant. He asked if they were given all the facts and numbers. He said that they did not actually vote on the startup of the water plant.

Mayor Moss said that his recollection was that the Board directed the City Manager to startup the plant.

Commissioner Karan said that at the Work Session meetings there was a discussion; however, they do not vote on items or set policy at those meetings. He expressed that he wants to go on record at this time to state that as Chairman of the Energy, Environment and Natural Resources Committee that he was opposed to the startup of the water plant. He said that he wished that the Board had an opportunity to vote to give the public an opportunity to see who on this Board is making those decisions.

Mayor Moss said that the Board took action; however, this can be corrected. He said that it was his understanding that this was a clear directive to the City Manager to start the water plant.

Mayor Moss asked that staff chart complaints from citizens as far as odor, taste and smell.

Commissioner Karan said that was a request he made at the last meeting. He asked if a chart has been kept.

Commissioner Robinson said that there was also a discussion of the issues of water discoloration that was still happening with Butner water.

Mayor Moss said that he was advised that the Finance Director sent phone messages to the residents about the dynamite that would be taking place. He added that Commissioner Minor did not receive a phone call.

Mr. Tom Mercer, Administrative Services Director said that the Finance Director told him that she placed the phone messages to the residents.

Mayor Moss said that the Police Department was to deliver notices and asked that this and the phone messages be verified.

OLD BUSINESS:

Tax Audit Update:

Mayor Moss gave a tax audit update. He said that yesterday he and the Finance Director met with Mr. Jim Winston and the IRS team. Mayor Moss gave an update of the quarterly reports for 2002 as follows:

- First quarter was not reported by the IRS and was not a City error. They are in the process of giving the City a \$3,000 credit
- Second quarter filing were done
- Third quarter filings were done
- Fourth quarter filings were not done

For the second phase of the 1099's Civil Penalties; worst case scenario \$388,000. A final decision will be made by the Appeals Division.

Commissioner Minor inquired about the State Retirement and the 401K entries.

Mr. Tom Mercer, Administrative Services Director gave an overview of the software system. He said that the system started up in 2003 and anything prior to this was done manually. He said that Logics is writing a program for us so that staff can take everything deducted from both personnel and the City's portion and place it in one area so that it can be viewed. Mr. Tom Mercer said to enter one person manually it took eight hours. He said that he had the LGC review this and they could not figure out the end result. Mr. Mercer said that is why they chose this program and it is anticipated to be written by the end of the week.

SGWASA:

Mayor Moss asked the EENR Chairperson to give an update on SGWASA. He said that there was a meeting held today and he and Commissioner Karan could not attend. Mr. Dan Boone, Commissioner Minor and Tom Mercer met today in reference to SGWASA.

Mr. Tom Mercer, Administrative Services Director gave an overview of a handout to the Board of SGWASA billing for water and sewer six months prior to January 1, 2008 and the water and sewer billing after January 1, 2008 at the new rate of \$2.90 and the base rate.

Mayor Moss said that the end result of this spreadsheet as presented by Mr. Mercer is that the water side is favorable and the sewer side is not favorable; however there is not much of a variance. Mayor Moss said that Mr. Mercer has researched the rates to better provide this Board the figures to accomplish making the best decision as to whether to become a bulk customer. He said that it may cost a little more money; however, it will leave the door open to negotiations with other providers. Mayor Moss said that the Board needs to make a decision as quickly as possible.

Commissioner Karan asked if the net at the bottom includes the increased percentage as to utilized staff costs.

Mr. Tom Mercer, Administrative Services Director replied yes.

Commissioner Karan inquired if the new bulk rate has the percentage of overlap as far as 1/3rd of the salaries that are for staff costs. He said that he understands that the old rate off-sets the tax rate and asked if the new water rate will decrease the taxes.

Mr. Tom Mercer said that he would have to review his notes; however he thinks it does.

Commissioner Minor said that Mr. Tom Mercer did an excellent job on the figures. He said that he ran the numbers several different ways on the spreadsheet. Commissioner Minor said that he ran the numbers high at a 15% growth rate. He said that he also reviewed SGWASA's rate study with the increases in the upcoming years and projected the costs. Commissioner Minor said that it was actually favorable and there are some things that the City can do to extend lines to cost approximately \$200,000 per year out of the operating expenses. He said that it will also reduce expense by changing the status with the state from producing water to purchasing water. Commissioner Minor said that if the system had been run the way he proposed there would have been a \$170,000 net gain. He said that next year there may be a small loss; however there would be a 15% increase in demand and the increase in revenue was not included.

Mr. Tom Mercer, Administrative Services Director said that after the meeting he met with Mr. Dan Boone and they reduced the volume usage. They are reviewing the anticipated growth and he will have the numbers available soon.

Commissioner Karan expressed that looking at 11.5 sewer and 6,800 for water that is approximately \$17,000 per month per base rate. He said that if there are 1,700 customers it will be \$10.00 per month per customer on base rates. Commissioner Karan said that as the Board moves forward he wants the residents to be aware that it is bottom line to the consumer and with joining SGWASA it is only \$10.00 per month.

Commissioner Minor said that it would increase the tax rate.

Commissioner Karan said that as this Board moves forward with discussion he wants to make sure that citizens know that the best thing for Creedmoor would be for this community to triple in size. As we grow the rates will decrease. He reiterated that the people that do not want to go with SGWASA and think the best way to go is with Oxford he wants it known that this community needs to triple in size.

Commissioner Wilkerson asked if the \$5,805 was going by the same size meter.

Commissioner Minor said that it is no long based upon meter size it is based upon population.

Commissioner Karan said that the new numbers have nothing to do with meter size it is figured on the percentage of users.

Mayor Moss said that he is struggling with trying to move this Board closer to making a decision. He said that the SGWASA members have been reaching this way in a positive way to make a good faith effort understanding that the City wants to negotiate for what is best for the citizens of Creedmoor.

Mr. Dan Boone of the Wooten Company addressed the Board and said that they had a good meeting today and staff has done a great job. He said that unfortunately this still remains a complex situation. Mr. Boone said that there are both positives and negatives and the costs shown here is only for one year. He said that if you remain a bulk customer and maintain the other services the \$70.28 does include the staff at the water plant. There are other ways that can be optimized that staff is currently working on. He said that one of the basic financial points is the question about the City's desire to support growth. He said that there was a 4% growth last year and because of the overall economy it has slowed down. Mr. Boone said that he has concerns of the capacity that remains in the waste water system and whether the City will continue to have capacity for growth. If the City continues to support growth it will meet the maximum capacity in terms of stability to send sewer to SGWASA within three to four years. The construction of a booster pumping station is critical. A concern is whether long term the City will have wastewater capacity available. Mr. Boone said looking at the two alternatives the ceiling is fixed at this point in terms of 550,000 per day of wastewater going to SGWASA and it is his understanding that there is no guarantee of any future capacity. He said this is beyond the City's control now because this is being decided by the state as to whether or not they will allow additional discharge into the lake. Mr. Boone said that somewhere down the line there will be an agreement for more capacity; however you do not know what that is or where that will be. He said that the City does know that if they go to Oxford there is capacity available. He said this is a big decision point as to whether you can in negotiations get an agreement with SGWASA that they will support the growth strategy for Creedmoor. Mr. Boone said that if they can do so, that certainly opens up the door very favorably. He said that from a water standpoint SGWASA has the water available. He said they have a good surplus in the reservoir and can supply the area needs for some time; however they will eventually have to expand this supply. On the other hand, Oxford has a good source of water through its supply from Kerr Lake. Mr. Boone said that the City would have to increase the facilities necessary for Oxford to deliver to the City of Creedmoor. Mr. Boone said that the City needs to ask both SGWASA and Oxford the same question, can you meet the needs that have been identified by the City and those needs are to have one million gallons per day of wastewater available. He said according to the statistics that this area will be growing to that level. Mr. Boone said that to the monetary situation there does seem to be the other questions about service and whether those services can meet the City's needs.

Mayor Moss thanked Mr. Dan Boone of the Wooten Company for speaking this evening. He said that the numbers from Mr. Mercer shows that the City has the opportunity to have the best of both worlds. There is the SGWASA/Oxford solution and the SGWASA/bulk rate solution, which gives us a short term solution and still leaves negotiations open with Oxford.

Commissioner Karan said that Mr. Dan Boone sent an e-mail last week to a booster bypass chemical feed system. He asked if the City should close the water plant completely, utilize new technology to bolster the pressure coming from Oxford or continue to have a physical being at the plant to re-pump.

Commissioner Minor said that it would be a \$200,000 a year savings to put in a booster station.

Commissioner Karan said that he was for the Oxford hookup before the rate study, before there was equalization and before the Town of Butner became a town. He said all questions aside, will the citizens buy the bond referendum. Commissioner Karan said that citizens are looking at \$37.00 per month for thirty-eight years just to pay a loan. He expressed that the City also has to put in a water rate. Do we know what the water rate is for Oxford and additional development fees in the amount of \$4,700? He asked who will pay for the CIP in the amount of eleven million dollars. He said that the new people that move to the community are paying for everything and if we stop getting new people, the older residents have to pay. Commissioner Karan said that if a pipe breaks to Oxford staff will have to fix it. He summed it up by saying that the City will have to pay for the maintenance staff, base rate for the loan, the water rate, development fees and possibly a CIP. That is five question marks of concern. Commissioner Karan said that the City will not own the system; therefore, if they want to change something the City of Creedmoor does not have a vote. He said that the silver lining is that the community will be able to increase its population by 12,000 people. Commissioner Karan expressed that if they go with SGWASA they will not be able to grow as fast; however if they negotiate a contract as Wake Forest did with Raleigh that says if we go over we have to pay more that is great. This is all part of contract negotiations. Commissioner Karan said that with our current system if we get zero dollars for it we know what the rate is going to be. He added that if we get ten million dollars for it that is fantastic. He said SGWASA can afford to pay whatever amount the City requests. He said they can turn around and charge us for what we are getting. Commissioner Karan said this is not an argument from him he is trying to make a point. Do we actually want to delay making a decision for another fourteen months? He said that he is done in four years and if it rolls into more time the next person can handle it; however he does not want to saddle his baby with thirty years of debt. Commissioner Karan expressed that the development fees that are being charged is killing the City. He said that he is looking at what he can afford and he can not afford to pay \$40.00 above his water bill. Commissioner Karan said that the City has had good growth and the economy is not looking so good. He added that the City is building a bigger government. He expressed that the City has bill collectors that do nothing other than work on the bills, we have hired extra staff to work on the pipes and our Maintenance Department is over burdened with the water/sewer infrastructure issues. He said that the City put in a beautiful new playground in November and have not found the time to do the grading around it. Commissioner Karan emphasized that the roads and ditches need maintenance. He apologizes for rambling; however he does not know how to get through to everyone on this issue. Commissioner Karan said that thankfully SGWASA is so kind as to let us use their ORC personnel. He added that the City will also have to hire ORC personnel and that will cost the City a lot of money.

Commissioner Wilkerson asked if the cost is known for rates and the hookup to Oxford.

Mr. Dan Boone of the Wooten Company advised that the previous discussions he had with Oxford last fall staff indicated that they would be willing to include those rates as

negotiations and they would be no greater than their inside rates. The numbers that have been provided by the Wooten Company are based upon inside rates. Mr. Boone said that there is a preliminary meeting scheduled for this Friday with Oxford to restart discussions for water/sewer.

Commissioner Karan inquired about the inside base rate.

Commissioner Minor said that the inside rates are approximately \$2.62 for water and sewer.

Commissioner Karan asked if the City wants to buy the whole pie or wants to share. He asked why not go to SGWASA to buy a slice. H expressed that they are in the same boat that the City is in and as a part of SGWASA we need to go to Oxford together.

Commissioner Minor said that he feels that it is irrational to make a decision unless the Board has all of the numbers and all of the facts.

Commissioner Karan replied that if the voters of this town vote down a bond referendum the City is out of luck.

Commissioner Minor said he agreed; however that is only if the City pays it all. He said that there are other options such as the 120 million dollars that Representative Crawford spoke of. Commissioner Minor said that no matter what decision, there will be increases. He said that if we go to SGWASA we already know there will be a 10% increase per year and in seven years the water bill will be double and there will be a 10% increase in taxes.

Commissioner Wilkerson said that the Board will not know about Oxford until there is a meeting, a discussion takes place and we know what they have to offer. Once this meeting has taken place the Board will have the facts to make a decision as to whether to go with SGWASA or Oxford.

Commissioner Minor said that he does not want to make any decision without the facts and come back in twelve months to five years and ask himself why the Board made such a decision.

Commissioner Karan said that he agrees with what Commissioner Minor is saying; however in five years there is a chance that this Board could also say if it had of been done when we had the chance in the first place, we would be so far ahead of it. Commissioner said that it is a situation where “you are darned if you do and darned if you do not.”

Commissioner Robinson asked if Commissioner Karan is saying that we can’t make the same deal with SGWASA six months from now.

Commissioner Karan replied that six months from now we still can.

Commissioner Robinson said that he feels that this Board should review all the figures before making this decision.

Commissioner Karan expressed that it would be \$100,000 in base charges to wait; which entails \$11,500 per month for sewer and \$5,800 for water.

Mayor Moss advised that the meeting with Oxford was scheduled for Friday morning at 10:00 a.m. He said after that meeting he will schedule a meeting with the subcommittee.

Commissioner Piper expressed concerns that the lines in the City are deteriorating and this is going to be at a great cost. He said he feels that the Board is going to have to look at the overall picture and decide if we want to endure the cost among the citizens of this town or do we want to share the cost. Commissioner Piper said that it will be more costly down the road no matter what decision is made.

Commissioner Wilkerson reiterated that he feels that the meeting should take place with Oxford and review the facts and costs before making a decision.

Mayor Moss asked Mr. Mercer to give an overview of the SGWASA billing.

Mr. Tom Mercer, Administrative Services Director explained that he looked at the water billing from December 20, 2007 to January 18, 08 and they used the old rate, which is the higher rate for that period of time. The sewer during that same period of time they used the new proposed rate, which was higher than the proposed rate. The difference is approximately \$13, 328.92. and he has not had a chance to talk with Mr. Lindsay Mize, Executive Director for SGWASA; however, it could be that the rates came out of two different places during billing and the error was not caught. Mr. Mercer said that he will be communicating with Mr. Mize tomorrow.

Commissioner Karan said that it was the first time the new rates were being applied and there may be an error. He said that he is very glad to see that even with an error the water side is way below what it was previously with the new rates.

Department Head Reports:

Mr. Dave Roesler, Planning Director addressed the Board and advised that there are two items going before the Planning Board that the Board of Commissioners may need to take action upon and will require a public hearing. He said that Dr. Marcia Lewis is the applicant for a Zoning Map Amendment from Residential-6 to Business-2. The second item is a Zoning Code Text Change; Commercial Subdivision.

Moved by Commissioner Karan and seconded by Commissioner Wilkerson to schedule the Public Hearing for the Zoning Map Amendment Petition and Zoning Code Text Change for March 25, 2008 at 7:00 p.m. The motion received a unanimous vote.

Commissioner Minor inquired about Paddington Subdivision, Phase I.

Mr. Steve Colenda, City Inspector said Phase I-A is built out.

Mr. Dave Roesler, Planning Director said that Paddington is built out approximately 80 to 90%.

Commissioner Minor said that the Planning Board had long discussions with the developers about recreation.

Mr. Dave Roesler, Planning Director said that from the notes he reviewed when they built the pool they committed to placing the recreation area in the Highlands. He said that the recorded plat has interesting language that may or may not commit the developer to an active recreation area. Mr. Roesler expressed that they have been told that with the Special Use Permit they have to meet all the conditions of the City's Special Use provisions; which require active play space. He said that it is his opinion that when they come in to develop the Highlands that they need to do that parkland.

Commissioner Minor said that he heard that the Highlands may not materialize and asked about what will happen about the recreation.

Mr. Dave Roesler, Planning Director advised that there is a time limit on the Preliminary Plat Approval and if it expires the City is back to zero.

Commissioner Minor expressed concern that this means they will not have to put in a recreational area.

Mr. Dave Roesler, Planning Director said that there will be no lots, just raw land. He explained that the Highlands is the remaining property on the north side of the road.

Commissioner Minor emphasized that the Planning Board went to great lengths to make sure that there would be active recreation. He said that he knows that the plat said "proposed active recreation" and that was supposed to be changed because Attorney Dutra brought it to their attention. Commissioner Minor said that it was a new requirement that there must be active recreation when the developer came before the Planning Board for Phase I.

Commissioner Wilkerson said that they were to change the plan to have adequate access to the active recreation area in case of emergency. He said that this issue was brought before the Board.

Commissioner Minor said that it was suggested that the Board have the developer put up a bond or letter of credit for recreation.

Attorney Currin said that there were things they were to do; however staff did not get it done. He said that the things that are required by Ordinance the City can go back and attempt to

enforce regardless of whether they have a bond or a letter of credit. He added that the circumstance of enforcement will become more difficult when the parties that initially applied for the Special Use Permit no longer own the recreational property.

Commissioner Karan asked at what point does the open space on recreational property become part of the Home Owners Association.

Attorney Currin said that the restrictive covenants will state that after they have sold a certain percentage of lots. He said that the City can require the covenants be filed with the City and approved by the City.

Commissioner Karan expressed that the home owners may elect to do the recreational area on their own.

Commissioner Karan said that they have the same issue with Pine Valley and asked when they will have to put in a recreational area.

Mr. Dave Roesler, Planning Director said that Pine Valley is moving towards Final Plat once they complete all the items on the checklist.

Upon discussion, moved by Commissioner Minor and seconded by Commissioner Piper to instruct staff and attorney to proceed with efforts to enforce recreation requirements in Paddington Subdivision (not to wait for construction of required active recreation area in the proposed Highlands addition to the development. The motion received a unanimous vote.

Commissioner Wilkerson asked the City Clerk to pull the minutes of the approval of the Paddington Subdivision.

Ms. Sandra Harper, City Clerk said that she would be glad to do so.

Adoption of the Internal Controls Policy:

Moved by Commissioner Karan and seconded by Commissioner Piper to adopt the Internal Controls Policy. The motion received a unanimous vote.

Street Lights – Pre-audit Approval:

The following proposals were presented:

Proposal I:

	<u>Fixtures</u>	<u>Monthly Fee</u>	<u>Yearly</u>
Ascot	3	\$43.32	\$519.84
Crescent Heights	5	42.35	508.20
Wilson Way	5	42.35	508.20

March – June

\$512.08 \$1,536.24 additional per year
\$ 128.02 additional per month

Total Commitment over 10 yrs. \$15,362.40

Proposal II:

	<u>Fixtures</u>	<u>Monthly Fee</u>	<u>Yearly</u>
Ascot	3	\$ 25.41	\$304.92
Crescent Heights	5	42.35	508.20
Wilson Way	5	42.35	508.20
Upfront fee for Acorn fixture		\$2,170.73	

March – June

\$2,611.17 \$1,321.32 additional per year
\$ 110.11 additional per month

Total Commitment over 10 yrs. \$15,383.93

Note: There is a difference of \$21.52

Moved by Commissioner Wilkerson and seconded by Commissioner Karan approval of Proposal II for the street lights. The motion received a unanimous vote.

Resolution – Closing of Cozart Street:

Attorney Currin requests that the Resolution for the closing of Cozart Street be deferred.

Attorney Currin expressed that he spoke with Mr. Holmes, President of Holmes Oil Company, which is the only individual landowner that is using that right-of-way other than the BB&T owned residence. Mr. Holmes said that they were not satisfied with the proposal of 80 feet. He said that Mr. Holmes feels that they should get a survey and talk with the people from BB&T. Attorney Currin said that he told Mr. Holmes that the City would give him that opportunity and not act upon this tonight. He said that he told Mr. Holmes that if he and BB&T would share a private drive that the City would withdraw it all the way to the road. Mr. Holmes said they use this drive to access large trucks in and out.

NEW BUSINESS:

Proclamation – Multiple Sclerosis:

Moved by Commissioner Karan and seconded by Commissioner Robinson to adopt the following Proclamation:

PROCLAMATION
MULTIPLE SCLEROSIS AWARENESS WEEK

WHEREAS, MS is a chronic and disabling disease of the central nervous system in which the progression, severity and specific symptoms cannot be foreseen; and

WHEREAS, every hour of every day someone new is diagnosed with MS, a disease that can erode a person’s abilities and hopes, halt a career and unravel the fabric of families; and

WHEREAS, the North Carolina Chapters of the National Multiple Sclerosis Society reports that in our state more than 10,000 people are affected by this devastating disease, and multiple sclerosis generally strikes young adults aged 20 through 40, attacking them in the prime of their lives; and

WHEREAS, the North Carolina Chapters of the National Multiple Sclerosis Society have been committed throughout the years to heightening public knowledge and insight about this devastating and disabling disease, and raising more than \$8 million to find a cure for MS and develop effective treatments for the disease, as well as provide a wide range of client programs; and

WHEREAS, research advances have brought us closer to finding the cure, much remains to be done, and services must continue to be provided to those who live with the disease; and

WHEREAS, finding the cause and developing a method of prevention for multiple sclerosis is an important task that all Americans and North Carolinians should support;

NOW, THEREFORE, I Darryl D. Moss, Mayor of the City of Creedmoor, North Carolina do hereby proclaim March 10-17, 2008 as “MULTIPLE SCLEROSIS AWARENESS WEEK” and commend this observance to all our citizens.

Adopted, this the 26th day of February, 2008.

The motion received a unanimous vote.

Golden Pond – Picnic Shelter:

Commissioner Karan expressed that the Golden Pond Home Owners Association is going to put in a picnic shelter and they paid the building and zoning permits fees. He said that the request is for the City to remit the fees back to the Home Owners Association. Commissioner Karan said this is a non profit organization.

Mr. Steve Colenda, City Inspector said that they paid \$207.00 for the permits.

Moved by Commissioner Karan and seconded by Commission Minor to remit the fees back to the Golden Pond Home Owners Association. The motion received a unanimous vote.

MAYOR'S REPORT:

Mayor Moss announced that the South Granville Women's Club is doing the Annual Easter Egg Hunt and as soon as he receives a scheduled date the public will be notified.

Mayor Moss announced that there is a survey from the Kerr-Tar Aging Council for a Senior Center for Southern Granville County and encourages citizens to participate.

Mayor Moss said that next Monday is Reading Across America Day for local schools and encourages citizens to participate.

Mayor Moss asked Commissioner Otha Piper, Jr. to stand and he presented him with his twenty-year pin and congratulated him for his years of service to the City. Commissioner Piper received a round of applause.

Commissioner Wilkerson said that he wants to go on record as saying that Commissioner Piper has ten-years as Mayor and ten-years as Commissioner.

Commissioner Robinson said that he talked with Mr. Dave Roesler, Planning Director in reference to changing the Board meeting dates to the first Tuesday and the third Tuesday of the month to see if this time frame would coordinate with the Planning Board legalities. Commissioner Robinson said that he felt that it should be presented to the Planning Board before making a decision.

Mr. Dave Roesler, Planning Director said that what the Planning Board proposed based upon the Board of Commissioner's meeting on the first Tuesday and the third Tuesday of the month was moving the Planning Board meeting to the first Thursday of each month; however there were a couple of members that have prior commitments and it was not favorable. Mr. Roesler said that his thought is if the Planning Board meets the second Thursday of each month and the Commissioners take action on the first Tuesday meeting of the month this will accommodate the schedule.

Commissioner Minor said that he has a conflict in schedule on the first and third Tuesday of each month.

Mayor Moss suggests that the Board of Commissioners not change the current schedule. He said that he understands that Wednesday night impacts prayer night; however it is only one night per month. Mayor Moss thanked Commissioner Robinson for his efforts.

Commissioner Robinson said he is happy with that decision and reiterated that the reason he checked with Mr. Roesler was so that he could coordinate with the Planning Board member's schedule.

Commissioner Robinson said that Mildred Goss has asked that he join the Chamber of Commerce; however Durham Tang Soo Do is closing in two months. He said that since his business has been open he has not shown a profit. He said that he has lost his tax status and it has become more of a hobby. Commissioner Robinson said that they made the decision to close at the end of April and it was not an easy decision.

Commissioner Karan said that he will be traveling to Washington, DC March 8th through 11th to lobby on behalf of the City. He will also begin his role on the National League of Cities Policy Committee and if there is anything that citizens would like for him to tell their Congressman or Senator to let him know.

Commissioner Wilkerson said that the ditch work is almost complete. He said that the Maintenance Department was busy reading meters and hopefully will be able to complete the job soon.

Mr. Tom Mercer said that the meter reading and re-reads are complete; therefore they will now have the time to complete the job. Mr. Mercer also noted that the bills went out ahead of schedule this month.

Mayor Moss asked about the street markings for patch work.

Mr. Steve Colenda, City Inspector said that this was for street repairs.

Commissioner Wilkerson asked that the City Manager give him a can of the paint so that the Street Committee can mark the streets as they see places that need repair. He said that North Main Street is a major problem at this time. He expressed that it feels like going over a speed bump through that section.

Mr. Steve Colenda, City Inspector said that he is asking NCDOT to resurface that end of Main Street.

Commissioner Wilkerson asked about the status of the grants for sidewalks.

Mr. Dave Roesler, Planning Director said he submitted the application and should hear back by the end of May.

Commissioner Minor asked the status of the two (2) cross walks for Main Street.

Mr. Steve Colenda, City Inspector advised that there must be a 50' clear way on the traffic approach side and 25' on the traffic depart side of the cross walks. He advised that he left a phone message and also sent an e-mail to Mr. Steve Johnson of NCDOT.

Commissioner Minor said that his understanding is that the two cross walks had been approved.

Mr. Colenda, City Inspector expressed that Bob Jones handled this previously and he is now pursuing the issue.

Mayor Moss advised that the two location for the cross walks are 1) Southern States and the First Union National Bank Building and 2) Lyon Street.

Commissioner Minor inquired about encroachment agreements for City streets and subdivisions. He expressed that with encroachment agreements the City would sign off to make sure they are not tearing up our streets.

Mr. Guy Smith addressed the Board and made reference to the Town of Holly Springs having a very stringent encroachment policy and the Town of Raleigh having a very stringent street cut permit procedure and policy. Mr. Smith said that NCDOT requires that they have an encroachment agreement when they are working along a state highway.

Moved by Commissioner Karan and seconded by Commissioner Minor to forward to the Planning Board the task of drafting an encroachment agreement for utilities. The motion received a unanimous vote.

Commissioner Wilkerson said that even if the road is not paved once the utility work has been completed they should be responsible for compaction of the surface.

Commissioner Minor advised that he would be working with Chief Benware on preliminary design work for Public Safety.

Mayor Moss asked the City Clerk to advertise for the Board of Adjustment position.

Ms. Sandra Harper, City Clerk said that she would be glad to do so.

Mayor Moss thanks Ms. Mildred Goss for providing pictures of Creedmoor to be published in the League of Municipalities book for their 100th Birthday.

Mr. Steve Colenda, City Inspector announced that there were twenty-seven rereads and they were all correct readings.

Moved by Commissioner Wilkerson and seconded by Commissioner Karan to go into Closed Session on the Matter of Personnel in accordance with GS 143-318.11. The motion received a unanimous vote.

Upon return to regular session, moved by Commissioner Piper and seconded by Commissioner Wilkerson to adjourn

Mayor

City Clerk