



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS MEETING
JULY 6, 2021
6 P.M.

Present in Person at City Hall Boardroom

Mayor Bobby Wheeler, Mayor Pro Tem Neena Nowell, Commissioner Georgana Kicinski, and Commissioner Kechia Brustmeyer-Brown. Also present were City Manager Gerald Smith, City Clerk/PIO Terry Hobgood, City Attorney Brady Herman, Police Chief Keith King, Finance Director Sonal Mehta, and Community Development Director Michael Frangos.

Present via Zoom Video-Conference

Commissioner Del Mims, Commissioner Ed Mims, Administrative Services Director Genesis Wallace, and Recreation Director Christopher Horrigan.

Absent

None

Call to Order

Mayor Wheeler called the meeting to order at 6:00 p.m. Commissioner Brustmeyer-Brown offered the invocation, and Commissioner Kicinski led the Pledge of Allegiance.

Roll Call

Roll call by the City Clerk determined a quorum was present.

Agenda Approval

Commissioner Brustmeyer-Brown moved to adopt the agenda as amended by moving Resolution 2021-R-14: ICMA 401(a) Agreements to Old Business and adding a presentation from Toni Anne Wheeler on the Granville County 275th Anniversary Celebration to Requests to Address the Board. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Consent Agenda

Mayor Pro Tem Nowell moved to approve the Consent Agenda: May 18, 2021 Meeting Minutes, May 26, 2021 Meeting Minutes, June 1, 2021 Meeting Minutes, Resolution 2021-R-13 Naming Creedmoor Memorial Park, and Telecommunicators Salary Grade Adjustment. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Request to Address the Board // Steve Sievert, Granville County Historical Society

Steve Sievert presented a concept to install a historic CSX caboose painted in the Seaboard Railroad colors at Lake Rogers by the Granville County Historical Society. The caboose would be refurbished and maintained by the Historical Society.

Request to Address the Board // DEI Commission Applicants

City Clerk/PIO Terry Hobgood introduced all four applicants

Dennis Daniel, 2051 Ferbow St.

Jonelle Berky Marable, 2215 Regent Ct.

Tara Shuler, 2726 Spring Valley Dr.

LaVerne Singleton, 316 Apple St.

Request to Address the Board // Introduction of Planner Kevin Murphy

Kevin Murphy

Request to Address the Board // CAFR Presentation

Mayor Wheeler

Request to Address the Board // Toni Anne Wheeler, Granville County 275th Anniversary Celebration

Toni Anne Wheeler

Public Comment

With no one coming forward to speak, Mayor Wheeler closed the public comment period.

Closed Session NCGS 143-318.11 (a) (3) Attorney-Client Privilege

Commissioner Brustmeyer-Brown moved to enter closed session pursuant to NCGS 143-318.11 (a) (3) Attorney-Client Privilege at 7:07 p.m. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes

Commissioner Brustmeyer-Brown: Yes

Commissioner Kicinski: Yes

Commissioner Del Mims: Yes

Commissioner Ed Mims: Yes

Commissioner Brustmeyer-Brown moved to leave the closed session at 8:43 p.m. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes

Commissioner Brustmeyer-Brown: Yes

Commissioner Kicinski: Yes

Commissioner Del Mims: Yes

Commissioner Ed Mims: Yes

Mayor Wheeler recessed the meeting at 8:44 p.m. The meeting reconvened at 8:48 p.m.

Final Bid for 122 Pecan Street

City Clerk/PIO Terry Hobgood

Commissioner Ed Mims moved to approve the final bid of 122 Pecan St. and authorize city attorney to draft a purchase contract. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Community Development Office Lease Agreement

Community Development Director Michael Frangos presented

Commissioner Ed Mims moved to approve the revised twelve month lease agreement for the Community Development Department as presented. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Resolution 2021-R-14: ICMA 401(a) Agreements

Commissioner Kicinski moved to adopt Resolution 2021-R-14: Approving ICMA 401(a) Agreements as presented.

Commissioner Del Mims proposed an amendment to state that the 401(a) plans be instituted retroactively to City Manager Gerald Smith's hiring date, and be executed as quickly as possible. Commissioner Kicinski accepted the amendment to her original motion, and it was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

CVFD Contract

City Manager Gerald Smith

Commissioner Del Mims moved to rescind the motion from the June 1, 2021 regarding three years of funding to the CVFD. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Commissioner Del Mims moved to make a general fund appropriation of 131,583 for FY22 to the CVFD as a counter-proposal to the draft received from the CVFD. The motion was approved by roll call vote 4-1.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: No
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Ordinance 2021-O-11: Establish Special Revenue Fund for ARPA

Commissioner Del Mims moved to approve without the CVFD funding. The ordinance received a 3-2 vote, and does not meet the approval threshold for first vote on an ordinance.

Mayor Pro Tem Nowell: No
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: No
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Ordinance 2021-O-12: Closeout Lake Rogers Project

Commissioner Brustmeyer-Brown moved to approve Ordinance 2021-O-12 as presented. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Ordinance 2021-O-13: Closeout 109 Park Avenue Project

Mayor Pro Tem Nowell moved to approve Ordinance 2021-O-13 as presented. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Voluntary Annexation for TRLC Tracts

Mayor Pro Tem Nowell to approve Resolution 2021-R-15 and Resolution 2021-R-16. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

City Attorney Contract

Commissioner Ed Mims moved to table until the August 2, 2021 meeting. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Fireworks in Partnership with Town of Butner

Board consensus to proceed if Town of Butner would partner. Final contract would come back to BOC.

Stimmel Stormwater Engineering Contracts

Mayor Pro Tem Nowell moved to approve both contracts as presented. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

FY22 Budget Amendment #1

Commissioner Ed Mims moved to approve FY22 Budget Amendment #1 as presented. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

VOIP Phone System Upgrade

Commissioner Brustmeyer-Brown moved to authorize city staff to pursue scope of work and contract from TelWare. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Granville County TDA Appointment

Commissioner Del Mims moved to appoint Recreation Director Christopher Horrigan to the Granville County TDA.

Commissioner Del Mims withdrew her motion to allow the City Manager to determine had the available time to serve in this role.

Board of Commissioners Training Opportunities

After discussion, no dates were established due to scheduling conflicts.

Planning Board By-Laws

Following discussion, it was determined that

Code Enforcement Presentation

Community Development Director Michael Frangos gave presentation

City Manager's Report

City Manager Gerald Smith

SGWASA Report

Commissioner Ed Mims

Commissioner Reports

Commissioner Kicinski thanked joel Panera for paving the parking lot on main street, thanked public works for improving flower pots around town

Commissioner Ed Mims thanked city manager for making sure banner was removed from Robertson creek bridge, asked staff to consider adding flags on hwy 56 in the same areas as creedmoor banners, look at feasibility for organizing a 10k race in creedmoor

Commissioner Brustmeyer-Brown supports a race, and hoping to do one in September,

Commissioner Del Mims reported on servant leadership conference, nclm advocacy training continues, encouraged boc to think boldly on spending arpa funds, read statement regarding departing city clerk terry hobgood

Mayor's Report

Mayor Wheeler reported that a motion was needed to approve the fireworks discussed earlier in the meeting so that staff could enter into a contract when appropriate.


Commissioner Ed Mims moved to approve the City of Creedmoor partnering for a fireworks display with the Town of Butner. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Adjourn

Commissioner Ed Mims moved to adjourn the meeting at 11:43 p.m. The motion was approved by roll call vote 5-0.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes


Robert V. Wheeler, Mayor

ATTEST:


Gerald C. Smith, Acting City Clerk