

MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 1, 2021
6 P.M.

Present in Person at City Hall Boardroom

Mayor Bobby Wheeler, Mayor Pro Tem Neena Nowell, Commissioner Kechia Brustmeyer-Brown and Commissioner Georgana Kicinski. Also present were City Manager Gerald Smith, City Clerk/PIO James Hicks, City Attorney TC Morphis, Community Development Director Michael Frangos, Police Chief Keith King and Finance Director Sonal Mehta.

Present via Zoom Video-Conference

Commissioner Del Mims, Commissioner Ed Mims, Recreation Director Christopher Horrigan, Public Works Director Steve Edwards and Administrative Services Director Genesis Wallace.

Absent

None

Call to Order

Mayor Wheeler called the meeting to order at 6:00 p.m. Commissioner Del Mims offered the invocation, and Commissioner Ed Mims led the Pledge of Allegiance.

Roll Call

Roll call by the City Clerk determined a quorum was present.

Approval of Agenda

Commissioner Kicinski asked for closed session minutes and the Paychex Resolution be removed from the Consent Agenda and be placed under Discussion Items. Commissioner Del Mims asked for a technical change be made to the October 5, 2021 Regular Meeting Minutes. Mayor Wheeler moved that item to Discussion Items. Commissioner Ed Mims asked for consideration of Veterans Organization applicants be added under New Business.

Commissioner Ed Mims moved to approve the agenda. The motion was approved by a 5-0 roll call vote.

Commissioner Brustmeyer-Brown: Yes

Commissioner Kicinski: Yes

Commissioner Del Mims: Yes

Commissioner Ed Mims: Yes

Mayor Pro Tem Nowell: Yes

Consent Agenda

Mayor Pro Tem Nowell moved to approve the Consent Agenda. The motion was approved by a 5-0 roll call vote.

Commissioner Brustmeyer-Brown: Yes

Commissioner Kicinski: Yes

Commissioner Del Mims: Yes

Commissioner Ed Mims: Yes

Mayor Pro Tem Nowell: Yes

Request to Address the Board | Chief Keith King

Mayor Wheeler and Police Chief Keith King presented Officer Tony Wallace with an award he won.

Request to Address the Board | Greg Grayson via Zoom

Mayor Wheeler recognized Greg Grayson to present on a fire district plan the county is working on.

Request to Address the Board | Application for DEI Commission – Kiana Turner

Mayor Wheeler recognized Kiana Turner who was apply for a seat on the DEI Commission.

Public Comment

Ed Gleason, 1973 Bowles Ave., Creedmoor

Gleason spoke about the activities of the board from the previous meeting regarding the censure of Commissioner Kicinski.

Old Business

Granville Historical Society Caboose Donation

Assistant City Manager and Community Development Director Frangos spoke about the caboose's condition.

Project Priorities Tracking

Assistant City Manager Frangos gave an update on the priorities list. Commissioners discussed the projects.

New Business

National Institute of Economic Development

City Manager Gerald Smith introduced Kevin Price and John Ham of the National Institute of Economic Development who presented.

Mayor Wheeler obtained a consensus of commissioners that City Manager Smith work with the Institute to obtain a proposal.

Mayor Wheeler recessed the meeting at 8:29 p.m.

Mayor Wheeler reconvened the meeting at 8:39 p.m.

Proposed ARPA Projects

City Manager Smith presented the proposed ARPA projects.

Compensation Study

Administrative Services Director Genesis Wallace presented and introduced Matt Reece of Piedmont Triad Regional Council who presented.

Commissioner Del Mims moved to approve the salary study to be conducted by Piedmont Triad Regional Council. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

ARPA Ordinance Amendment – 2021-O-18

Commissioner Del Mims moved to approve Ordinance 2021-O-18: An Ordinance to Amend Ordinance 2021-O-11. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Budget Amendment #5

Finance Director Sonal Mehta presented on the budget amendment.

Commissioner Del Mims moved to approve FY22 Budget Amendment #5. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

ZTA-2021-04, Code of Ordinances Chapter 156: Community Appearance re: Parkstrips – Ordinance 2021-O-19

Planning Technician Heidi Salminen presented on the ordinance.

Commissioner Kicinski moved to approve ZTA-2021-04 amendments to Code of Ordinances Chapter 156, specifically section 156.05 and section 156.25 as presented. The motion was approved by a 4-1 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: No

Field Sponsorship Fees

Recreation Director Christopher Horrigan presented.

Commissioner Kicinski moved to approve the recommended Sponsorship Fees for B.C. Roberts Field outlined in Attachment A. The motion was approved by a 4-1 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: No

Professional Assistance with BRIC 2021 C & CD Application

Assistant City Manager Frangos presented the application.

Commissioner Ed Mims moved to authorize the City Manager to enter into a professional services agreement with Tetra Tech Inc., not to exceed \$10,000, for the development of a BRIC2021 C & CB sub-application. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

DEI Commission Liaison from Board of Commissioners

City Manager Smith spoke about the recommendation.

Commissioner Ed Mims moved to appoint Commissioner Kechia Brustmeyer-Brown as liaison to the DEI Commission. The motion was approved by 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

DEI Commission Student Ad-Hoc Seat

City Manager Smith spoke about the recommendation.

Commissioner Brustmeyer-Brown moved to add a seat to the DEI Commission to be filled by a high school junior or senior in an ad-hoc capacity. The motion was approved by 4-1 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: No
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Veterans Organization Appointments

Three application were submitted to the Board of Commissioners to serve on the Veterans Organization although one application was from a current Veterans Organization member.

Mayor Pro Tem Nowell moved to table the appointments until December 13, 2021 Regular Meeting. The motion was approved by a 3-2 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: No
Commissioner Ed Mims: No

Discussion Items

Financial Update

Finance Director Sonal Mehta gave a financial update.

2021 Christmas Parade

Commissioner Ed Mims asked about guidelines for the parade.

Closed Session Minutes

Commissioner Kicinski inquired why the March 2, 2021 Regular Meeting Minutes were not being unsealed. City Attorney T.C. Morphis explained.

Commissioner Kicinski made a motion to unseal the closed session minutes from 1/7/20, 1/15/20, 3/3/20, 4/20/20(partial), 6/8/20, 3/10/21(partial) and 4/19/21(partial). The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Paychex Resolution

Commissioner Kicinski asked why there was no dollar amount. City Manager Smith explained.

Commissioner Ed Mims moved to approve the resolution. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

October 5, 2021 Regular Meeting Minutes

Commissioner Del Mims moved to amend the minutes to add a heading to a section of the minutes addressing Resolution 2021-R-19. The motion failed by a 2-3 roll call vote.

Mayor Pro Tem Nowell: No
Commissioner Brustmeyer-Brown: No
Commissioner Kicinski: No
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Mayor Pro Tem Nowell moved to approve the October 5, 2021 Regular Meeting Minutes. The motion was approved by 3-2 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: No
Commissioner Ed Mims: No

City Manager's Report

City Manager Smith had no report.

SGWASA Report

Commissioner Kicinski gave the report.

Commissioner Reports

Commissioner Ed Mims reminded the board of Veterans Day.

Commissioner Del Mims reminded the board of Butner's Veterans Day observance.

Commissioner Kicinski talked about deception, addressed the censure from the October 5, 2021 Regular Meeting and asked City Manager Smith questions.

Mayor's Report

Mayor Wheeler received a compliment regarding Administrative Assistant Sarah Spruill from a citizen. Mayor Wheeler asked Assistant City Manager Frangos about the litter sweep

Closed Session | Personnel and Attorney-Client Privilege NCGS 143-318.11(A)(3) and (6)

Mayor Pro Tem Nowell moved to go into closed session at 11:50 p.m. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Mayor Pro Tem Nowell moved to go back into open session at 12:51 a.m. on November 2, 2021. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

Mayor Pro Tem Nowell read a statement (Attachment B) regarding an incident August 25, 2020 between a city employee and Commissioner Ed Mims.

Mayor Pro Tem Nowell moved to censure Commissioner Ed Mims. The motion was approved by a 3-2 vote.


Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Abstain
Commissioner Kicinski: Yes
Commissioner Del Mims: No
Commissioner Ed Mims: No

Adjourn

Commissioner Brustmeyer-Brown moved to adjourn at 1:06 a.m. on November 2, 2021. The motion was approved by a 5-0 roll call vote.

Mayor Pro Tem Nowell: Yes
Commissioner Brustmeyer-Brown: Yes
Commissioner Kicinski: Yes
Commissioner Del Mims: Yes
Commissioner Ed Mims: Yes

ATTEST:


James F. Hicks, III | City Clerk




Robert V. Wheeler | Mayor