



CITY OF
Creedmoor



FY 2022 BUDGET



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elected officials



MAYOR BOBBY WHEELER
mayor@cityofcreedmoor.org
(919) 764-1014
Term 12/2019-12/2021



COMMISSIONER DEL MIMS
dmims@cityofcreedmoor.org
Term 12/2017-12/2021



COMMISSIONER KECHIA BRUSTMEYER-BROWN
kbrustmeyer-brown@cityofcreedmoor.org
Term 12/2019-12/2023



COMMISSIONER GEORGANA KICINSKI
gkicinski@cityofcreedmoor.org
Term 12/2019-12/2023



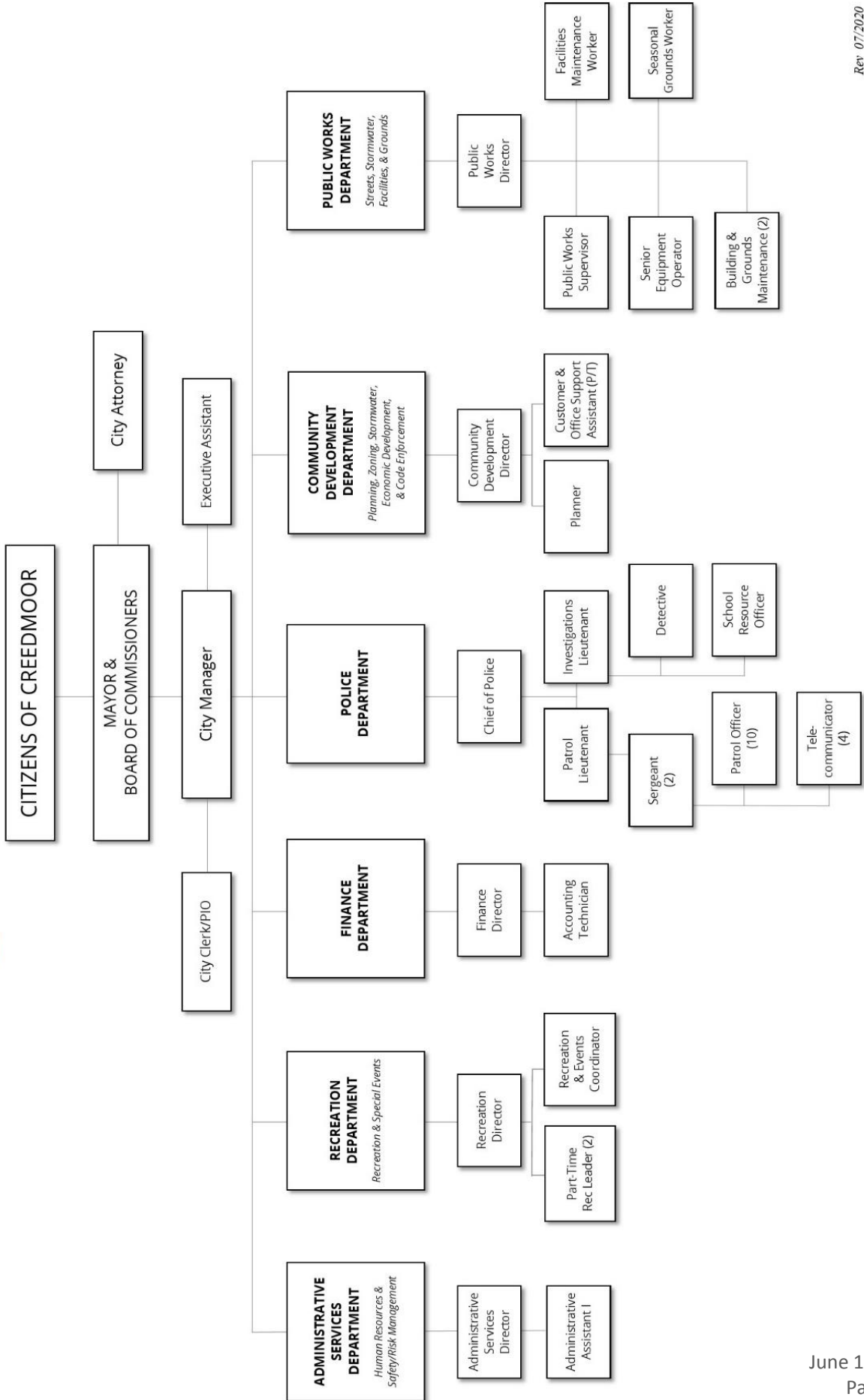
COMMISSIONER ED MIMS
emims@cityofcreedmoor.org
Term 12/2019-12/2023



COMMISSIONER NEENA NOWELL
nnowell@cityofcreedmoor.org
Term 12/2017-12/2021



City of Creedmoor
ORGANIZATIONAL CHART



Rev 07/2020



CITY OF CREEDMOOR

P.O. BOX 765
111 MASONIC STREET
CREEDMOOR, NC 27522
WWW.CITYOFCREEDMOOR.ORG
(919) 528-3332

MAYOR
ROBERT V. WHEELER

CITY MANAGER
GERALD C. SMITH, SR.

COMMISSIONERS
KECHIA BRUSTMEYER-BROWN
GEORGANA KICINSKI
DEL MIMS
ED MIMS
NEENA NOWELL

June 1, 2021

Honorable Mayor and City Commissioners:

I present you with the Fiscal Year 2022 operating budget for the City of Creedmoor including \$4.7 million in revenues and expenditures. This budget was developed over months with input from department heads, board members, citizens and myself.

Since the pandemic will continue to have an impact on the finances of the city, this budget represents a conservative approach to spending and reflects no tax increase for the citizens.

GENERAL FUND

Revenues

The FY 22 budget maintains the current tax rate of 61.5 cents with a current tax base of \$345,577,398. The budget reflects an estimated \$89,000 increase in property tax revenue at an anticipated collection rate of 95%. The increase in property tax revenue is likely due to the closeout of Amberleaf housing development.

Sales and use tax is projected to increase 5% over the FY 21 collected amount. This revenue was very strong in the FY 21 Fiscal Year and this trend is expected to continue in FY 22.

Franchise and Utility Revenue is budgeted at the same rate as FY 21. This revenue has been continually decreasing since FY 17.

Most of the other General Fund revenues are insignificant and will not vary significantly from the FY 21 level. No Fund Balance appropriation was necessary to balance the budget.

Expenditures

The FY 22 budget provides a city wide 1.25% cost of living adjustment for employees effective July 1, 2021, 2% average merit pay allowance for the Employee Development and Performance Management Program, and third of four consecutive 1.2% increases as the State of North Carolina seeks to stabilize the pension fund which resulted in an overall increase to pension costs of approximately \$39,000 city-wide. Health insurance premiums increased by 8% which resulted in a \$10,000 increase to the city. Below is a departmental summary of significant changes from FY 21.

General Government

Decrease to Business Development (\$15,000)

Decrease to Special Projects (\$204,257)



Governing Body

Increase to elections \$12,000

City Manager

Increase to Travel and Training \$10,000

Increase to Salaries (Interns) \$24,221

City Clerk

Decrease in advertising (\$6,900)

Administrative Services

Increase Capital Outlay \$19,500

Increase in Retiree Insurance(moved from other departments) \$43,000

City Attorney

Increase \$5,000

Finance

Decrease to Auditing Fees (\$7,000)

Decrease to Transfer to Capital Projects (\$384,492)

Police

Decrease in Retiree Insurance (\$54,345) moved to Administrative Services

Increase to Telecommunicators Salaries \$26,478 due to raises

Decrease to Capital Outlay (\$50,600) funds for Police Cars are from ARPA Funds

Fire

Decrease by (\$25,667) to be paid out of ARPA funds

Public Works

Increase to Capital Outlay \$7,072

Community Development

Increase to Capital Outlay \$50,000

Increase to Miscellaneous \$45,800

STORMWATER FUND

Revenues

No proposed changes to stormwater rate.

Expenditures

Increase Salaries \$18,000 (added personnel)

POWELL BILL FUND

Revenues

Revenues are determined by General Assembly.

Expenditures

No major changes in expenditures projected.



RECREATIONAL FUND

Since FY 22 will be the first year of operation for the Community Center, the revenues and expenditures are anticipated based on participation projections. Neither the Music Festival nor the Fourth of July Celebration were budgeted for in FY 22.

Revenues

Increase in Gym Rental \$6,250.
Increase in Event Room Rental \$17,000
Increase in Programming \$4,396
Increase in Events \$4,550

Expenditures

Increase temporary employees \$34,897
Increase in Utilities \$40,000
Increase in Other Contracted Services \$28,449

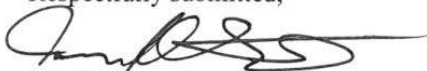
CAPTIAL PROJECTS

The only major project that is anticipated for FY 22 is the City Hall Expansion Project. The City Hall Expansion project came online when it became clear that the renovation of 109 Park Ave. for the use of low paying tenants did not represent the highest and best use of the facility and the adjacent developable land within the area, or its location within the heart of the Community's Central Business District. The decision was made to focus on the expansion of the City Hall facility and to allow the Community Development office to be housed within City Hall. The City Hall expansion will also provide for the ability to provide an incubator space for a medical practitioner seeking to start a practice within the City of Creedmoor once the construction is completed. The FY 22 Budget did not provide additional funds for this project but it is anticipated that a Project Ordinance Amendment will be needed when the cost of the project is finalized.

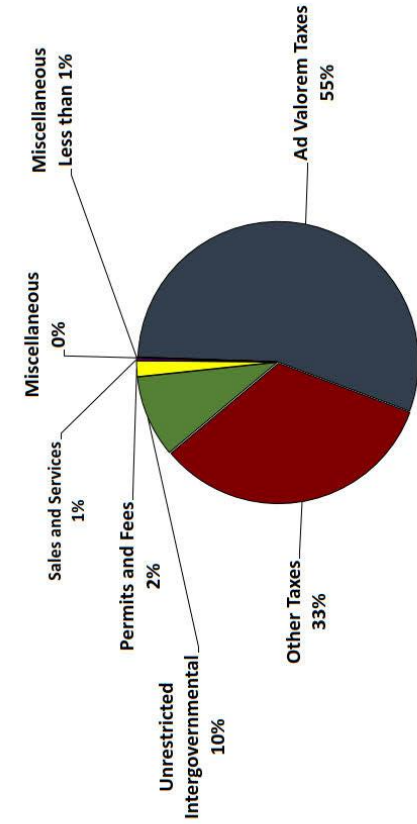
CONCLUSION

The FY 22 Budget is an attempt to provide municipal services at the existing level; maintain municipal infrastructure and provide for ongoing community improvement. The City of Creedmoor has very few revenue sources and a large percentage of the tax base coming from residential properties. As we have shown over the course of the budget presentations, revenues at the current level are not anticipated to cover the ever growing expenditures. The residential development currently proposed or underway will produce a gradual growth in property valuation. Expenditures are rising at a much more rapid rate. Necessary upgrades to water and sewer infrastructure through SGWASA will be required for continued growth. No budget allocation for these expenditures is shown in this budget because these funds are anticipated to come from ARPA Funds. I wish to thank Mayor Wheeler and the Board of Commissioners for your support and guidance in the development of this budget. Special appreciation goes out to the town staff who spent endless hours assisting in the preparation of this budget.

Respectfully submitted,



City Manager

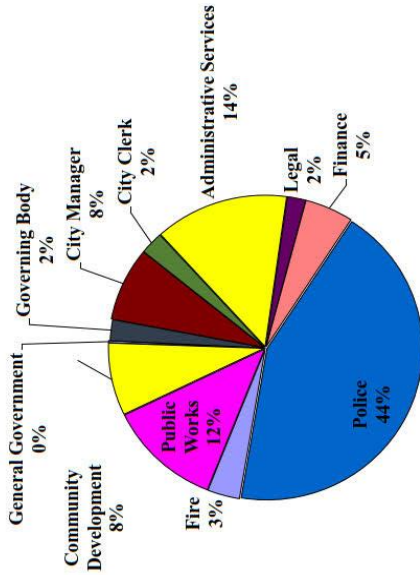


General Fund	Revenue
Ad Valorem Taxes	\$ 2,167,784
Other Taxes	\$ 1,305,500
Unrestricted Intergovernmental	\$ 370,000
Restricted Intergovernmental	\$ 70,730
Permits and Fees	\$ 12,180
Miscellaneous	\$ 1,750
Interest Earnings	\$ 3,000
General Fund Total	\$ 3,930,944

CITY OF CREEDMOOR
FY22 Budget // Revenues, All Annual Governmental Funds



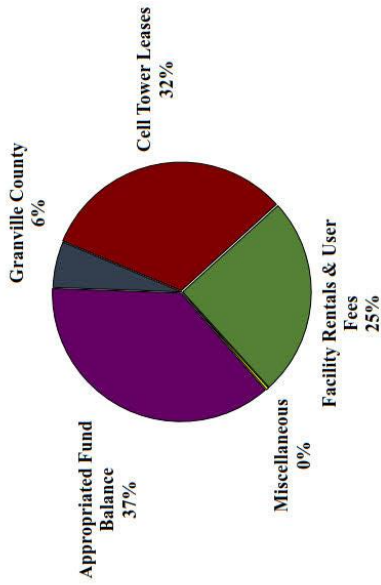
General Fund	Expenditure
General Government	\$ 8,500
Governing Body	\$ 87,744
City Manager	\$ 308,654
City Clerk	\$ 95,062
Administrative Services	\$ 547,947
Legal	\$ 75,000
Finance	\$ 198,189
Police	\$ 1,709,472
Fire	\$ 131,583
Public Works	\$ 464,902
Community Development	\$ 303,891
General Fund Total	\$ 3,930,941



**CITY OF CREEDMOOR
FY22 Budget // Expenditures, All Annual Governmental Funds**



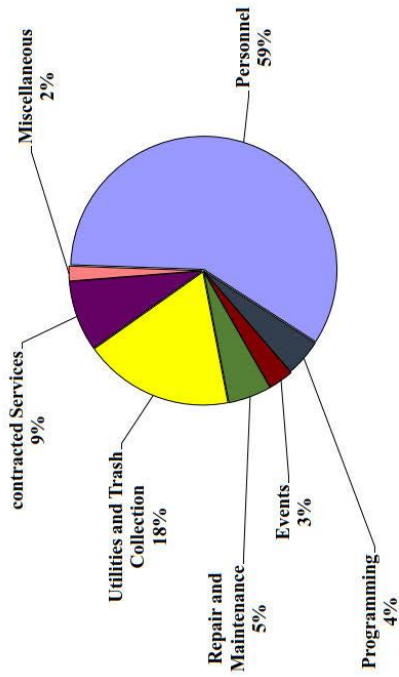
<u>Recreation Fund</u>	<u>Revenue</u>
Granville County	\$ 23,000
Cell Tower Leases	\$ 127,415
Facility Rentals & User Fees	\$ 99,750
Miscellaneous	\$ 1,200
Appropriated Fund Balance	\$ 147,373
Recreation Fund Total	\$ 398,738



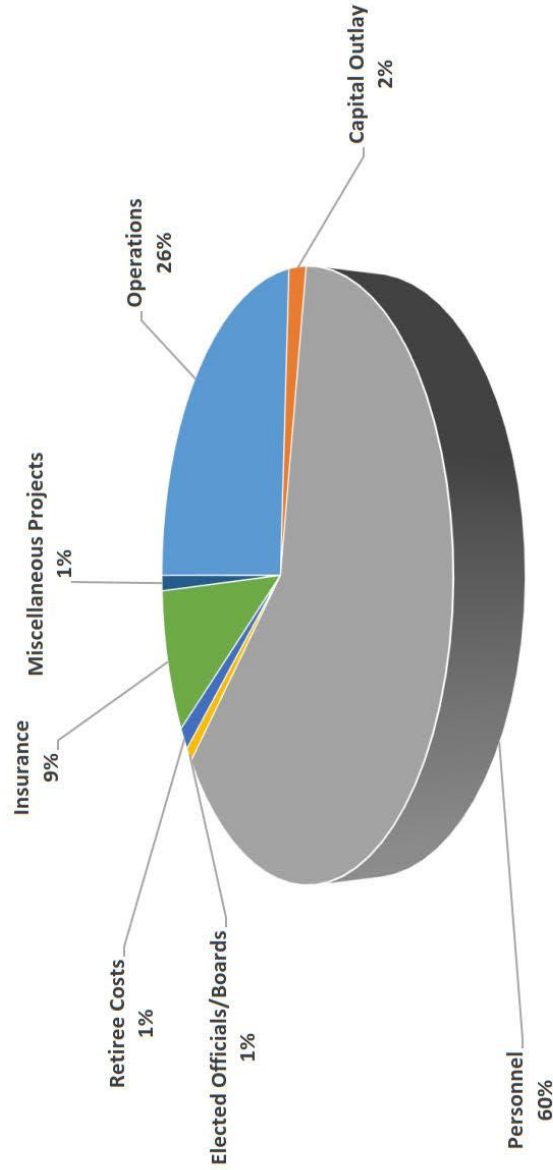
**CITY OF CREEDMOOR
FY22 Budget // Revenues, Recreation Funds**



Recreation Fund	Expenditure
Personnel	\$ 233,574
Programming	\$ 18,150
Events	\$ 12,100
Repair and Maintenance	\$ 21,000
Utilities and Trash Collection	\$ 72,600
contracted Services	\$ 34,149
Miscellaneous	\$ 7,165
Recreation Fund Total	\$ 398,738



CITY OF CREEDMOOR
FY22 Budget // Expenditures, Recreation Funds





Account Description	FY21 Budget	Proposed Budget FY22
Ad Valorem & Vehicle Taxes		
INTEREST AND PENALTIES	\$ (6,000.00)	\$ (7,000.00)
VEHICLE TAXES - TAGS	(35,000.00)	\$ (40,000.00)
TAXES RECEIVED CURRENT	(1,980,000.00)	\$ (2,117,784.00)
DISCOUNTS ON TAX COLLECTION	21,000.00	\$ 22,000.00
TAX COLLECTION FEE EXPENSE	35,000.00	\$ 35,000.00
TAX YEAR 2017 & Prior	(1,000.00)	\$ -
TAX YEAR 2018	(1,500.00)	\$ -
TAX YEAR 2019	(69,000.00)	\$ -
TAX YEAR 2020	\$ -	\$ (60,000.00)
Total - Ad Valorem & Vehicle Tax	\$ (2,036,500.00)	\$ (2,167,784.00)
Other Revenues		
LOCAL BEER & WINE PERMITS	\$ (180.00)	\$ (180.00)
ZONING PERMITS	(5,900.00)	\$ (7,500.00)
PLAN REVIEW	(2,000.00)	\$ (2,000.00)
SOUTH GRANVILLE SCHOOLS [SRO]	(67,900.00)	\$ (70,730.00)
FRANCHISE & UTILITY TAX	(345,000.00)	\$ (340,000.00)
BEER AND WINE TAX	(19,500.00)	\$ (20,000.00)
ABC STORE PROFITS	(6,500.00)	\$ (10,000.00)
OFFICERS & CLERK OF COURT	(1,500.00)	\$ (1,500.00)
SOLID WASTE DISPOSAL TAX	(3,000.00)	\$ (3,500.00)
SALES & USE TAX	(1,025,000.00)	\$ (1,302,000.00)
INTEREST ON INVESTMENTS	(6,300.00)	\$ (3,000.00)
SALE OF PROPERTY & EQUIPMENT	(157,000.00)	\$ -
MISCELLANEOUS	(1,000.00)	\$ (1,000.00)
REBATES AND REFUNDS	(750.00)	\$ (750.00)
POLICE-CITATIONS, FEES & MISC.	(2,000.00)	\$ (1,000.00)
POLICE DONATIONS	(4,500.00)	\$ -
UNAUTHORIZED SUBSTANCE DISTRIBUTION	\$ (126.00)	\$ -
CONTRACTED ROAD REPAIR	(10,000.00)	\$ -
DEBT SET OFF COLLECTIONS	-	\$ -
Total - Other Revenues	\$ (1,658,156.00)	\$ (1,763,160.00)
Fund Balance Appropriated		
FUND BALANCE APPROPRIATION	\$ (761,600.00)	
Total General Fund Revenue	\$ (4,456,256.00)	\$ (3,930,944.00)



Account Description	FY21 Budget	Proposed Budget FY22
General Government		
BEAUTIFICATION	\$ 2,000.00	\$ 2,000.00
DOWNTOWN BANNERS/DECORATIONS	500.00	500.00
CAPITAL OUTLAY	10,000.00	
BUSINESS DEVELOPMENT	15,000.00	
SPECIAL PROJECTS	204,257.00	
MARKETING	7,000.00	6,000.00
Total - General Government	\$ 238,757.00	\$ 8,500.00
Governing Body		
MAYOR STIPEND	\$ 7,478.00	\$ 7,478.00
COMMISSIONERS STIPEND	26,679.00	26,679.00
APPOINTED BOARDS - PAY	5,600.00	5,000.00
FICA MATCH	3,041.00	2,996.00
MATERIALS AND SUPPLIES	500.00	355.00
ELECTION EXPENSE	-	12,000.00
DUES & MEMBERSHIPS	13,000.00	13,361.00
TRAVEL & TRAINING	6,000.00	6,000.00
COUNTY SERVICE CONTRIBUTIONS	8,450.00	12,450.00
MISCELLANEOUS/EVENTS	2,500.00	1,425.00
Total - Governing Body	\$ 73,248.00	\$ 87,744.00
City Attorney		
CITY ATTORNEY	\$ 70,000.00	\$ 75,000.00
Total - City Attorney	\$ 70,000.00	\$ 75,000.00



Account Description	FY21 Budget	Proposed Budget FY22
City Manager		
SALARIES MANAGER	\$ 230,329.00	223,162.00
LONGEVITY	600.00	400.00
MANAGER BONUS	616.00	400.00
OVERTIME	3,000.00	3,000.00
LGERS STATE RETIREMENT	15,350.00	22,414.00
401(k) EMPLOYER CONTRIBUTION	5,361.00	2,298.00
FICA MATCH	17,466.00	17,362.00
INSURANCES	10,999.00	9,100.00
NC 457 EMPLOYER CONTRIBUTIONS	601.00	-
NC401A EMPLOYER CONTRUBUTION	2,832.00	7,755.00
MATERIALS AND SUPPLIES	750.00	750.00
VEHICLE ALLOWANCE	1,200.00	3,600.00
DUES & MEMBERSHIPS	2,913.00	2,913.00
TRAVEL & TRAINING	2,000.00	14,000.00
MISCELLANEOUS	9,000.00	1,500.00
EQUIPMENT- NOT CAPITALIZED	1,500.00	-
Total - City Manager	\$ 304,517.00	\$ 308,654.00
City Clerk		
SALARIES CLERK	\$ 59,362.00	61,810.00
LONGEVITY	100.00	100.00
CLERK BONUS	308.00	200.00
CLERK OVERTIME	2,500.00	2,500.00
LGERS STATE RETIREMENT	6,317.00	7,024.00
401(k) EMPLOYER CONTRIBUTION	3,112.00	3,220.00
FICA MATCH	4,785.00	4,943.00
INSURANCES	8,499.00	9,000.00
MATERIALS AND SUPPLIES	500.00	430.00
CODIFICATION PRINTING & HOSTING	3,550.00	1,195.00
ADVERTISING, GENERAL	10,000.00	3,100.00
DUES & MEMBERSHIPS	300.00	280.00
TRAVEL & TRAINING	1,000.00	1,260.00
Total - City Clerk	\$ 100,333.00	\$ 95,062.00



Account Description	FY21 Budget	Proposed Budget FY22
Administrative Services		
SALARIES ADMINISTRATIVE SERVICES	\$ 97,905.00	103,061.00
LONGEVITY	200.00	200.00
ADMIN SERVICES BONUS	616.00	400.00
OVERTIME	1,250.00	1,250.00
LGERS STATE RETIREMENT	10,085.00	11,757.00
401(k) EMPLOYER CONTRIBUTION	4,968.00	4,167.00
FICA Match	7,648.00	8,026.00
INSURANCES	16,999.00	18,000.00
HEALTH PLAN ADMIN FEE	2,500.00	2,500.00
RETIREE INSURANCE	13,863.00	56,676.00
TEMPORARY EMPLOYEES	1,000.00	-
EMPLOYEE OTHER BENEFITS	11,225.00	6,200.00
MATERIALS AND SUPPLIES	7,500.00	7,800.00
POSTAGE	2,000.00	1,800.00
PRINTING	250.00	300.00
RECRUITMENT & EXAMS	26,150.00	3,500.00
HARDWARE/SOFTWARE	6,300.00	6,800.00
TECHNICAL SERVICES (GENERAL)	1,500.00	2,500.00
TECHNICAL SERVICES (PD)	20,000.00	4,900.00
PHONE & INTERNET SERVICE	28,000.00	27,164.00
OTHER CONTRACT SERVICES	175,250.00	122,828.00
DUES & MEMBERSHIPS	615.00	1,637.00
TRAVEL & TRAINING	4,750.00	2,750.00
SAFETY PROGRAM	2,400.00	2,350.00
CITY HALL VEHICLE MAINTENANCE	1,500.00	1,200.00
OFFICE RENTAL (CDO BLDG.)	21,083.00	20,568.00
LOGICS MAINTENANCE & SUPPORT	7,500.00	7,242.00
PROPERTY & LIABILITY INSURANCE	40,000.00	47,100.00
WORKER'S COMP	52,500.00	40,021.00
UNEMPLOYMENT COMPENSATION	2,000.00	1,250.00
MISCELLANEOUS	250.00	7,000.00
CAPITAL OUTLAY	7,500.00	27,000.00
Total - Administrative Services	\$ 547,947.00	\$ 547,947.00



Account Description	FY21 Budget	Proposed Budget FY22
Finance		
SALARIES, FINANCE DEPARTMENT	\$ 110,382.00	111,905.00
LONGEVITY	200.00	200.00
FINANCE BONUS	616.00	400.00
OVERTIME	250.00	250.00
LGERS STATE RETIREMENT	11,249.00	12,640.00
401(k) EMPLOYER CONTRIBUTION	5,542.00	5,618.00
FICA Match	8,526.00	8,626.00
INSURANCES	16,999.00	18,000.00
MATERIALS AND SUPPLIES	1,000.00	1,000.00
AUDITOR FEES	32,000.00	25,000.00
OTHER CONTRACT SERVICES	4,500.00	4,500.00
DUES & MEMBERSHIPS	1,000.00	1,000.00
TRAVEL & TRAINING	1,500.00	2,500.00
BANK CHRGS ON CENTRAL DEPOSITORY	5,400.00	5,000.00
DEBIT/CREDIT CARD FEES	3,000.00	1,300.00
MISCELLANEOUS	250.00	250.00
TRANSFER TO GEN CAP PROJECT	384,492.00	0.00
Total - Finance	\$ 586,906.00	\$ 198,189.00



Account Description	FY21 Budget	Proposed Budget FY22
Police Department		
SALARIES - SWORN LEOs	\$ 783,089.00	\$ 910,666.00
POLICE DEPT - TELECOMMUNICATORS	150,419.00	168,890.00
LONGEVITY	5,850.00	5,950.00
POLICE BONUS	13,654.00	12,700.00
OVERTIME	12,500.00	12,500.00
RESERVE OFFICERS	12,500.00	10,000.00
LEO STATE RETIREMENT	115,788.00	131,306.00
401(k) EMPLOYER CONTRIBUTION	63,153.00	64,032.00
FICA MATCH	85,860.00	86,485.00
INSURANCES	175,652.00	180,000.00
LEO SEPARATION ALLOWANCE	18,407.00	10,008.00
RETIREE INSURANCES	54,345.00	-
MATERIALS AND SUPPLIES	3,000.00	3,000.00
UNIFORMS	18,504.00	17,500.00
RECRUITMENT & EXAMS	1,800.00	1,800.00
FUELS & LUBRICANTS	30,000.00	28,000.00
CRIME PREVENTION & COMM OUTREACH	8,000.00	7,500.00
SHOP WITH A COP PROGRAM	5,500.00	4,500.00
AMMUNITION	5,085.00	5,100.00
FIREARMS & WEAPONS	1,500.00	2,750.00
DUES & MEMBERSHIPS	2,000.00	585.00
TRAVEL & TRAINING	3,000.00	3,800.00
TUITION REIMBURSEMENT	3,000.00	3,000.00
VEHICLE & EQUIP MAINTENANCE	28,942.00	25,000.00
SPECIAL DRUG FUND (RESTRICTED)	3,000.00	3,000.00
INVESTIGATIONS	3,000.00	3,000.00
MISCELLANEOUS	1,000.00	1,000.00
EQUIPMENT - NOT CAPITALIZED	11,550.00	7,400.00
CAPITAL OUTLAY	50,600.00	-
Total - Police Department	\$ 1,670,698.00	\$ 1,709,472.00
Creedmoor Volunteer Fire Department Contract		
AGREEMENT - FIRE SERVICE	\$ 157,250.00	\$ 131,583.00
Total - Volunteer Fire Department	\$ 157,250.00	\$ 131,583.00



Account Description	FY21 Budget	Proposed Budget FY22
Public Works		
SALARIES PUBLIC WORKS	\$ 274,507.00	\$ 267,001.00
LONGEVITY	2,600.00	2,600.00
PUBLIC WORKS BONUS	1,847.00	1,200.00
OVERTIME	3,500.00	3,500.00
LGERS STATE RETIREMENT	27,423.00	30,724.00
401(k) EMPLOYER CONTRIBUTION	14,330.00	13,656.00
FICA MATCH	22,067.00	20,984.00
INSURANCES	50,996.00	54,000.00
RETIREE INSURANCE	14,483.00	-
TEMPORARY EMPLOYEES	-	-
MATERIALS AND SUPPLIES	7,000.00	6,500.00
UNIFORMS, RUGS & SUPPLIES	8,500.00	8,500.00
FUELS & LUBRICANTS	9,000.00	7,200.00
CLEANING SUPPLIES	2,000.00	2,000.00
UTILITIES	26,000.00	26,000.00
SGWASA UTILITY SERVICE	6,600.00	6,000.00
RECYCLING & TRASH COLLECTION	5,000.00	5,000.00
CLEANING SERVICES	15,000.00	16,000.00
STREET REPAIRS & ACCESSORIES	2,000.00	2,000.00
STREET LIGHTS	65,500.00	68,000.00
GREENWAY LIGHTING	2,000.00	2,000.00
GENERATOR PREVENTATIVE MAINT	3,811.00	3,000.00
OTHER CONTRACT SERVICES	2,500.00	-
DUES & MEMBERSHIPS	400.00	465.00
TRAVEL & TRAINING	750.00	750.00
VEHICLE MAINTENANCE & REPAIR	5,000.00	6,500.00
BLDG & GROUNDS MAINTENANCE	28,500.00	13,000.00
EQUIPMENT MAINTENANCE & REPAIR	9,000.00	9,000.00
OSHA SAFETY	1,500.00	1,500.00
MISCELLANEOUS	250.00	250.00
CAPITAL OUTLAY	5,000.00	12,072.00
ENGINEERING & PROFESSIONAL	7,696.00	-
ALLOCATE SALARIES/FRINGE - RECREATION	(46,970.00)	(32,000.00)
ALLOCATE SALARIES/FRINGE - POWELL BILL	(33,335.00)	(29,000.00)
ALLOCATE SALARIES/FRINGE - STORMWATER	(74,024.00)	(63,500.00)
Total - Public Works	\$ 470,431.00	\$ 464,902.00



Account Description	FY21 Budget	Proposed Budget FY22
COMMUNITY DEVELOPMENT		
SALARIES COMMUNITY DEVELOPMENT	\$ 153,647.00	\$ 158,855.00
LONGEVITY	400.00	600.00
PLANNING & DEV BONUS	1,232.00	800.00
OVERTIME	500.00	500.00
LGERS STATE RETIREMENT	13,056.00	16,486.00
401(k) EMPLOYER CONTRIBUTION	6,432.00	7,327.00
FICA MATCH	11,918.00	12,298.00
INSURANCES	16,999.00	22,500.00
MATERIALS AND SUPPLIES	2,000.00	3,500.00
FUELS & LUBRICANTS	700.00	475.00
OTHER CONTRACT SERVICES	14,859.00	13,750.00
DUES & MEMBERSHIPS	750.00	900.00
TRAVEL & TRAINING	2,250.00	4,100.00
VEHICLE MAINTENANCE & REPAIR	1,000.00	1,000.00
MISCELLANEOUS	200.00	45,800.00
CAPITAL OUTLAY	-	50,000.00
ALLOCATED SALARIES/FRINGE - STORMWATER	(17,134.00)	(35,000.00)
Total - Community Development	\$ 208,809.00	\$ 303,891.00
Total General Fund Expenditures	\$ 4,456,256.00	\$ 3,930,943.00



Account Description	FY21 Budget	Proposed Budget FY22
Powell Bill Fund Revenue		
Allocation from State of NC	\$ (113,641.00)	\$ (115,000.00)
Interest on Investments	(325.00)	
Fund Balance Appropriated		-
Total Powell Bill Fund Revenue	\$ (113,966.00)	\$ (115,000.00)
Powell Bill Fund Expenditures		
Street Repair and Resurfacing	\$ 80,631.00	\$ 86,000.00
Transfer to Gen Govt Capital Projects		-
Allocated Salaries/Fringes	33,335.00	29,000.00
Total Powell Bill Fund Expenditures	\$ 113,966.00	\$ 115,000.00



Account Description	FY21 Budget	Proposed Budget FY22
Recreation Fund Revenues		
Music Festival	\$ -	\$ -
Granville Co - Recreation Prog.	(14,000.00)	(14,000.00)
Fireworks Donations	-	-
Gym Rental	(250.00)	(6,500.00)
Event Room Rental	(6,500.00)	(23,500.00)
Meeting Rooms Rental	(750.00)	(1,500.00)
Multi-Purpose Field Rental	(100.00)	(500.00)
Rec Desk Fees	(250.00)	(250.00)
Utilities Reimbursement - Senior Center	(3,500.00)	(9,000.00)
Participant Regist. Fees	(1,200.00)	(24,000.00)
Mememrship Fees	-	(32,000.00)
Sponsorship Fees	-	(5,000.00)
Verizon - Cell Tower Lease	(40,220.00)	(41,000.00)
AT&T - Cell Tower Lease	(46,485.00)	(47,000.00)
Sprint - Cell Tower Lease	(39,415.00)	(39,415.00)
Interest on Investments	(225.00)	(100.00)
Miscellaneous Revenue	-	-
Shelter Rental	(2,000.00)	(3,200.00)
Boat Rentals	(500.00)	(2,500.00)
Boat Launch Permits	(250.00)	(700.00)
Concession Revenue	(300.00)	(1,200.00)
Fund Balance Appropriated	(169,138.00)	(147,373.00)
Total Recreation Fund Revenues \$	(325,083.00)	\$ (398,738.00)



Account Description	FY21 Budget	Proposed Budget FY22
Recreation Programming		
Salaries Recreation Department	\$ 131,050.00	\$ 104,734.00
Longevity	200.00	200.00
Recreation Bonus	1,231.00	400.00
Overtime	3,000.00	1,000.00
LGERS State Retirement	10,164.00	11,775.00
401(k) Employer Contribution	5,007.00	5,233.00
FICA	10,364.00	8,134.00
Insurances	16,999.00	18,000.00
Temporary Employees	-	-
Materials and Supplies	954.26	750.00
Recycling & Trash Collection	500.00	250.00
Other Contracted Services	-	-
Dues & Memberships	1,024.00	1,164.00
Travel & Training	1,000.00	2,000.00
Miscellaneous	500.00	250.00
Professional Services	-	-
R&M, Buildings/Structures	1,000.00	1,000.00
R&M, Equipment	1,000.00	500.00
R&M, Grounds/Greenways	1,725.00	3,750.00
Programming	13,754.00	18,150.00
Fireworks	-	-
Music Festival	-	-
Miscellaneous Events	4,050.00	8,600.00
Christmas/Holiday Activities	3,500.00	3,500.00
Utilities	1,375.00	1,500.00
Allocated Salaries	46,970.00	32,000.00
Recreation Programming \$	255,367.26	\$ 222,890.00
Lake Rogers Park		
Seasonal Contract Staff	\$ 13,500.00	\$ -
Recycling & Trash Collection	1,750.00	1,600.00
Other Contracted Services	8,170.00	4,400.00
Miscellaneous	250.00	250.00
Equipment - Not Capitalized	1,000.00	1,250.00
R&M, Bldgs, Docks, Playground	1,000.00	3,250.00
R&M, Watercraft & Equip	500.00	500.00
R&M, Roads & Grounds	3,000.00	3,500.00
Concessions	500.00	1,000.00
Utilities	5,000.00	4,250.00
Total Lake Rogers Park \$	34,670.00	\$ 20,000.00



Account Description	FY21 Budget		Proposed Budget FY22	
Community Center				
Temporary Employees	\$	1,000.00	\$	48,397.00
FICA			\$	3,702.00
Materials & Supplies		4,545.74		3,000.00
Recycling & Trash Collection		2,200.00		2,000.00
Other Contracted Services		1,300.00		29,749.00
Miscellaneous		500.00		500.00
R&M, Buildings		2,000.00		2,000.00
R&M, Equipment		1,000.00		1,000.00
R&M, Roads & Grounds		3,000.00		5,500.00
Utilities		19,500.00		60,000.00
Total Community Center	\$	35,045.74	\$	155,848.00
Total Recreation Fund Expenditures	\$	325,083.00	\$	398,738.00



Account Description	FY21 Budget	Proposed Budget FY22
Storm Water Fund Revenues		
Interest and Penalties	\$ (500.00)	\$ (800.00)
Stormwater Assessments	(286,000.00)	(263,400.00)
Discount on Early Payment	2,700.00	3,100.00
City Owned Properties	5,500.00	(6,500.00)
Stormwater, Tax Yr 2016 & Prior	-	-
Stormwater, Tax Yr 2017	-	-
Stormwater, Tax Yr 2018	-	-
Stormwater, Tax Yr 2019	(1,000.00)	
Review & Permit Fees	(2,000.00)	(2,000.00)
Interest on Investments	(360.00)	(300.00)
Fund Balance Appropriated	(58,583.00)	-
Total Storm Water Fund Revenues	\$ (340,243.00)	\$ (269,900.00)
Storm Water Fund Expenditures		
Other Contract Services	\$ 1,000.00	\$ 1,000.00
Dues & Memberships	15,000.00	14,700.00
Legal & Professional Service	5,000.00	4,000.00
Engineering Services	96,323.00	50,000.00
Permits	1,000.00	1,000.00
Allocate Salaries/Fringes (Administrator)	17,134.00	35,000.00
Pension Expense	15,000.00	15,000.00
OPEB Expense	5,000.00	5,000.00
Leaf/Brush Collection	3,500.00	3,500.00
Drainage Maintenance	30,900.00	30,000.00
Street Sweeping	8,500.00	8,000.00
Muni. Good Housekeeping	5,000.00	2,500.00
Allocate Salaries/Fringes (Public Works)	74,024.00	63,500.00
Billing & Collection Fees	6,000.00	6,000.00
Customer Service Support	2,100.00	2,100.00
Annual Billing Update	2,600.00	2,600.00
Stormwater Advisor	52,162.00	26,000.00
Total Storm Water Fund Expenditures	\$ 340,243.00	\$ 269,900.00



CITY OF CREEDMOOR

P.O. BOX 765
111 MASONIC STREET
CREEDMOOR, NC 27522
WWW.CITYOFCREEDMOOR.ORG
(919) 528-3332

2021-O-09

MAYOR
ROBERT V. WHEELER

CITY MANAGER
GERALD C. SMITH, SR.

COMMISSIONERS
KECHIA BRUSTMEYER-BROWN
GEORGANA KICINSKI
DEL MIMS
ED MIMS
NEENA NOWELL

City of Creedmoor ANNUAL BUDGET ORDINANCE FISCAL YEAR 2022

BE IT ORDAINED by the Board of Commissioners of the City of Creedmoor, North Carolina, a municipal corporation in the State of North Carolina, that the following anticipated fund revenues and departmental expenditures, together with certain fee and rate schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the City government and its activities for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

SUMMARY

General Fund	\$ 3,930,944
Stormwater Fund	269,900
Powell Bill Fund	115,000
Recreation Fund	<u>398,738</u>
	\$ 4,714,582

SECTION 1 GENERAL FUND

Forecasted Revenues by Category

Ad Valorem Taxes	\$ 2,167,784
Other Taxes	1,305,500
Unrestricted Intergovernmental	370,000
Restricted Intergovernmental	70,730
Permits and Fees	12,180
Interest Earnings	3,000
Miscellaneous	<u>1,750</u>
Total	\$ 3,930,944

Authorized Expenditure by Department

General Government	\$ 8,500
Governing Body	87,744
City Manager	308,654
City Clerk	95,062
Administrative Services	547,947
Legal	75,000
Finance	198,189
Police	1,709,472
Fire	131,583
Public Works	464,902
Community Development	<u>303,891</u>
Total	\$ 3,930,944



SECTION 2 STORMWATER FUND

Forecasted Revenue and Funding Source by Category

Stormwater Fees	\$ 269,100
Interest Earnings	<u>800</u>
Total	\$ 269,900

Authorized Expenditure by Department

Administrative & Planning	\$ 105,700
Repairs & Improvements	127,500
Service Payments	<u>36,700</u>
Total	\$ 269,900

SECTION 3 POWELL BILL FUND

Forecasted Revenue and Funding Source by Category

Restricted Intergovernmental	\$ 115,000
Total	\$ 115,000

Authorized Expenditure by Department

Powell Bill Department	\$ 115,000
Total	\$ 115,000

SECTION 4 RECREATION FUND

Forecasted Revenue and Funding Source by Category

Cell Tower Leases	\$ 127,415
Concessions, Rentals, and Program Fees	99,650
Granville County	23,000
Miscellaneous	1,300
Fund Balance Appropriated	<u>147,373</u>
Total	\$ 398,738

Authorized Expenditure by Department

Recreation Programming	\$ 222,890
Lake Rogers Park	20,000
Creedmoor Community Center	<u>155,848</u>
Total	\$ 398,738

SECTION 5 LEVY OF TAXES

There is hereby levied, for Fiscal Year 2022, an Ad Valorem tax rate of **61 1/2¢** per one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2020, for the purpose of raising the revenue from Ad Valorem Taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This tax rate is based on an estimated valuation of \$345,577,398.



SECTION 6 RESTRICTIONS ON BUDGET OFFICER

Interfund and interdepartmental transfer of moneys, except as noted below, shall be accomplished only with specific advance approval of the Creedmoor Board of Commissioners.

Special Authorizations of the Budget Officer

- A. The Budget Officer shall be authorized to reallocate any appropriation within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Board of Commissioners at the next meeting following the transfer.

SECTION 7 RE-APPROPRIATION OF FUNDS ENCUMBERED IN FISCAL YEAR 2020


Operating funds encumbered by an outstanding purchase order as of June 30, 2021 are hereby re-appropriated to Fiscal Year 2022. Re-appropriation will be by a budget amendment at the August 3, 2021 Board of Commissioners' meeting in Fiscal Year 2022.

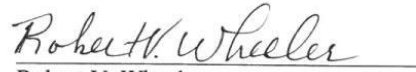
SECTION 8 UTILIZATION OF THE BUDGET ORDINANCE

This ordinance shall be the basis of the financial plan for the City of Creedmoor municipal government during the fiscal year beginning July 1, 2021 and ending June 30, 2022. The Budget Officer shall administer the Annual Operating Budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Finance Director shall establish and maintain all financial records, which are in accordance with this ordinance, and in accordance with the appropriate state statutes of the State of North Carolina.

Adopted this 1st day of June, 2021.

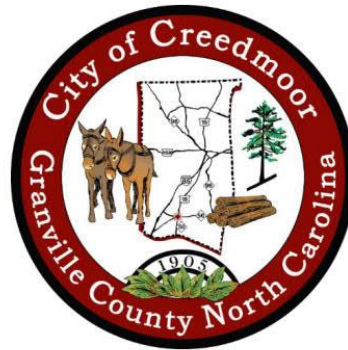

Gerald Smith
City Manager/Budget Officer


Robert V. Wheeler
Mayor

ATTEST:


Terry A. Hobgood, Jr., City Clerk





CITY OF CREEDMOOR
2021-2022
FEE AND RATE SCHEDULE

Effective July 1, 2021 – June 30, 2022

Adopted June 1, 2021



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BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL AND COMMERCIAL BUILDING PERMITS AND INSPECTIONS

The Granville County Inspections Department performs building permitting and inspections for Creedmoor residents and businesses.

**Granville County Inspections Department
Contact Information**

122 Williamsboro Street
P.O. Box 877
Oxford, NC 27565
(P) (919) 603-1326
(F) (919) 693-6794

<http://www.granvillecounty.org/businesses/building-inspections/>

Office Hours: Monday-Friday // 8:00 a.m. – 5:00 p.m.
Permit Hours: 8:30 – 11:00 a.m. or 2:00 – 4:00 p.m.

COMMUNICATIONS FEES

WIRELESS COMMUNICATIONS

New Telecommunications Tower or Substantial Modification

Application Fee	\$2,000.00 + \$500 per revision
Consulting Fee	Actual Cost

**New Microcell, Small, Concealed, Co-Location, or
Upgrade Other than Substantial Modification**

Application Fee (1 – 5 permits)	\$100.00 each
Application Fee (6 – 25 permits)	\$50.00 each
Consulting Fee (if necessary)	\$500.00 each



CONSTRUCTION INSPECTION FEES

Assessed by the City Engineer (developer shall bear any additional cost incurred by the City over the fees listed below). This fee is to be paid upon construction drawing approval.

PLAN REVIEW

Plan Review Fees shall apply to the extent of any revisions made to plans previously reviewed.

Roadway (public and/or private)	\$0.95 per linear foot
Parking/Loading Areas (including access)	\$0.04 per square foot
Storm Drainage	\$1.00 per linear foot

CONSTRUCTION ADMINISTRATION

Note: Fees to be collected upon approval of construction drawings.

Roadway (public and/or private)	\$1.05 per linear foot
Storm Drainage	\$1.00 per linear foot

LAW ENFORCEMENT SERVICES / FINES / FEES

FINGERPRINTING

Fingerprinting (up to two cards)	\$10.00
Fingerprinting (each additional card after two)	\$5.00
Fingerprinting of Children (Fingerprint cards for parents to maintain for identification)	Free

NOISE VIOLATIONS

Noise Fine	\$25.00	[1 st offense within 12 months]
	\$50.00	[2 nd offense within 12 months]
	\$100.00	[3 rd offense within 12 months]
	\$250.00	[each offense above 3 within 12 months]

FALSE ALARMS

False Business or Residential Alarm Fine	Warning	[1 st – 3 rd Offense within 12 months]
	\$50.00	[4 th Offense within 12 months]
	\$100.00	[Each offense above 4 within 12 months]

PARKING FINES

Parking Fine	\$10.00	[1 st Offense within 12 months]
	\$25.00	[2 nd Offense within 12 months]
	\$50.00	[3 rd Offense within 12 months]
	\$100.00 and vehicle removal	[Each offense above 3 within 12 months]

POLICE REPORTS

Copies of Police Reports	\$5.00
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PRECIOUS METALS DEALER PERMIT

Precious Metals Annual Dealer Permit Fee	\$180.00
SBI Fingerprint Processing Fee	\$38.00 (Pass-thru fee that goes to SBI)
Precious Metals Employee Application Fee	\$10.00
Precious Metals Employee Annual Renewal Fee	\$3.00



MISCELLANEOUS CHARGES AND FEES

“Actual cost” will be agreed upon before the work is done and is calculated based on number of pages at per page copy rate. Printing is done at material cost.

PRINTS AND COPIES

Copies	
CD	\$1.00
Copies (letter/legal/ledger)	\$0.10 per page (current & archived files)
Minutes	Actual cost
Official Transcripts	Actual cost
Other Maps, Studies, & Reports	Actual cost

Manuals	
Creedmoor Development Ordinance	Actual cost
Land Use Plan	Actual cost
Code of Ordinance	Actual cost
Design Manual & Standard Specs	Actual cost

Maps + Large format	
<i>Plotting type determined by GIS Administrator</i>	
Official Zoning District Map	Actual cost
Land Use Plan Map	Actual cost
Copies (Plat/Plan Size)	Actual cost
Basic Plotting (36" plain paper)	\$1.57 per roll foot
Image Plotting (36" plain paper)	\$4.46 per roll foot
Presentation Plotting (36" photo paper)	\$9.28 per roll foot

PENALTIES AND ADMINISTRATIVE FEES

Returned Check	\$25.00 or maximum allowed by state law
Remote Payment Convenience Fee	\$1.50 per transaction
<i>The convenience fee is charged by the credit card processing companies and is applicable to all credit card payments made via phone and online transactions. Payments for facility rentals where a set non-refundable application fee is charged are exempt from this fee.</i>	



PLANNING AND ZONING FEES

Planning and Zoning fees for zoning, subdivision, and site activity are assessed by the Community Development Department. If a third submittal is required, an additional review fee will be collected. Note: Handicap access ramp additions to single-family residential structures are exempt from zoning and building permit/inspection fees.

ANNEXATION PETITIONS

Annexation petitions include initial zoning process at no charge.

Annexation Petition	No Charge
Annexation Petition & Zoning (areas outside the ETJ)	No Charge

APPEALS/VARIANCES

Appeal/Variance to Board of Adjustment	\$400.00
Appeal of Planning Board Decision to Board of Commissioners	\$400.00

PLAN REVIEW

Fee paid with application; If a third submittal is required, a new fee must be paid.

Site Plan Review

Sketch Plan	\$100.00 per sheet per session
Site Plan	\$600.00 + Sketch Plan review fee

Major Subdivision Review

Sketch Plat/Plan Review	\$100.00 per sheet per session
Preliminary Plat Review (Minor) – 5 lots or less	\$450.00
Preliminary Plat Review (Major) – More than 5 lots	\$500.00 + \$10.00 per lot
Preliminary Plat – Minor Revision	\$250.00
Preliminary Plat – Major Revision	\$450.00
Final Plat Review – Major Subdivision	\$175.00 per map sheet
Letter of Credit Review (includes partial release requests)	\$2,500.00

Minor Subdivision Review

Final Plat Review	\$50.00 per map sheet
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Miscellaneous Services

Conveyance Plat	\$10.00 per lot
Recombination Plat	No Charge
Time Extension for Plat Approval	\$150.00

SIGN PERMITS

Permanent Sign	\$100.00
Temporary Sign (where permit is required)	\$25.00 per sign
Master Sign Permit	\$350.00



ZONING COMPLIANCE PERMITS

Special Use Permit	\$800.00
Single/Two Family Structures/Mobile Homes	\$75.00
Single Family Attached/Multi-Family	\$100.00
Residential Addition/Accessory Structure/Shed/Deck	\$75.00
Commercial/Institutional/Industrial	\$100.00 (without site plan review)
Temporary Construction Trailers	\$75.00
Temporary Use Permits	\$75.00
Fence Permit	\$20.00

ZONING STUDIES, VERIFICATIONS, AND CERTIFICATES OF NON-CONFORMITY

Zoning Authorization (for Granville County Inspections)	\$25.00
Zoning Verification Letter	\$100.00
Certificate of Non-Conformity	\$100.00

ZONING TEXT AND MAP AMENDMENTS

Initial Zoning (after annexation)	No Charge
Text Amendment (including a land use plan amendment)	\$700.00
Vested Rights Procedure	\$600.00
Vested Rights Extension	\$150.00
Zoning Map Amendment	\$700.00

OTHER

Home Occupation Permits	\$100.00
Peddlers	
Food Truck (per location)*	\$100.00
Solicitor and Transient Vendor Registration Fee (e.g., ice cream truck, door to door sales, etc.)**	\$25.00 Annually
*Requires a <i>Zoning Compliance Permit Application</i> .	
**Requires a <i>Peddler Registration Form</i> .	

PENALTIES

Code Enforcement Administrative Fee	10% of past due or unpaid fines (including remediation costs, legal expenses, etc.)
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RECREATION FACILITIES AND RENTAL FEES

City resident (must live within Creedmoor city limits), non-resident, and for-profit rates are outlined below. Senior citizens (60&plus), military, and 501(c)(3) non-profits are eligible for a 10%, nonstackable, discount on rental fees and Creedmoor Community Center Membership fees (non-profits are charged the listed resident discount price). Businesses owned by Black, Indigenous, or People of Color (BIPOC) located in Granville County and renting space in the Community Center for for-profit activities are eligible for 20% off the listed for-profit rate. Proof of eligibility is required at time of reservation and again at time of rental (e.g., government-issued photo identification, federal EIN# for non-profits, etc.). Discount or surcharge is not applied to program fees or other fees which may be incurred due to rental usage (e.g., application fee, as-requested fees). The cleaning/damage deposit is conditionally refundable, the application fee is non-refundable. Hours of operation, rental schedule, and other features and available equipment are described in the Creedmoor Community Center Rules and Regulations or can be viewed at www.cityofcreedmoor.org/recreation.

CREEDMOOR COMMUNITY CENTER

CREEDMOOR COMMUNITY CENTER MEMBERSHIPS

All community center users are required to have a current membership. Credit and debit payment and registration are available online in-person at the community center. In-person payments via cash or check for memberships, program registration, or facility rentals are accepted only at Creedmoor City Hall during normal business hours.

BASE MEMBERSHIP - Provides users access to fitness equipment, walking track, and facility rentals. Programming fees are a-la-carte at full price.

	City Resident	Non-Resident	Senior/Military Discount
per Individual	\$15/year	\$20/year	\$13(R)/\$18(NR)/year
Lost RecCard	\$5	\$5	\$5

ENHANCED MEMBERSHIP - Provides BASE MEMBERSHIP benefits plus the following: Access to fitness studio during scheduled hours. Free registration in regularly scheduled community-based programming (e.g., drop-in basketball, volleyball, and pickleball, teen center, family programming, pre-school playdates, health and wellness series), and 15% discount on premium and contracted programming (e.g., yoga, parent's night out, camps, birthday party packages, line-dancing, painting, leagues). Includes up to two adults and 6 minors living in the same residence; add-ons for additional family members living in the same residence can be added at the base membership rate. As part of their employment package City employees receive an enhanced membership. An Equity and Inclusion discount of 25, 50, or 75% is applied based on self-identified need.

	City Resident	Non-Resident	Senior/Military
per Membership	\$53/year	\$68/year	\$48(R)/\$61(NR)/year

ONE DAY DROP-IN FEE - Provides users access to fitness equipment, walking track, fitness studio, and any regularly scheduled community-based programming (see Enhanced Membership details) that is occurring that day.

	City Resident	Non-Resident	Senior/Military
per Individual	\$5	\$ 5	\$5



B.C. ROBERTS FIELD

B.C. ROBERTS MULTI-PURPOSE FIELD - 225' by 236' (1.2 acre) natural-turf, multi-purpose field with optional field lights. No water or electrical access. Minimum full-field rental is 3-hrs. After-hours fee applies during Community Center non-business hours. Permitting fees for special events are not included.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
1/2 Field per hour	\$10	\$13	\$9(R)/\$12(NR)	\$16(R)/\$21(NR)
Full Field per hour	\$25	\$32	\$22(R)/\$29(NR)	\$40(R)/\$50(NR)
Application Fee Granville Co.	\$5	\$5	\$5	\$5
BIPOC Business Discount	-	-	-	20% off Rental Rate Above
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Field Lighting Fee	\$20/hr	\$20/hr	\$20/hr	\$20/hr
Field Lining	\$35/field	\$35/field	\$35/field	\$35/field
Goal Rental	\$15/set	\$15/set	\$15/set	\$15/set

GYMNASIUM

GYMNASIUM - Full-court gymnasium with six basketball hoops lined for basketball, volleyball, and pickleball. After-hours fee applies during Community Center non-business hours. Food and beverages not permitted in gymnasium. Check facility schedule for rental availability.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
1/2 Court per Hour	\$15	\$20	\$13(R)/\$18(NR)	\$25(R)/\$35(NR)
Full Court per Hour	\$35	\$45	\$31(R)/\$41(NR)	\$70(R)/\$90(NR)
Application Fee Granville Co. BIPOC Business Discount	\$5	\$5	\$5	\$5 20% off Rental Rate Above
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Equip. Rental/Setup (Volleyball/Pickleball)	\$15	\$15	\$15	\$15



EVENT ROOM

WILLOW OAK EVENT ROOM - Maximum occupancy is 150 persons. Seating arrangements with tables can accommodate approximately 150. Tables, chairs, audio, and 85" TV included in rental price. Half-day rental periods include up to a 5 hours block of time between 8 am – 2 pm or 2 – 8 pm; Full day rentals are any rental over 5 hours or that overlap the half-day rental periods. 2 – 8 pm and full-day rentals may be extended until 11 pm for an additional fee. After-hours fee applies during Community Center non-business hours and is included in the 8 – 11 pm rental fee. 3rd party permitting, security, and insurance fees are not included and vary with the scope of the event.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
Half-Day Rental	\$135	\$175	\$121(R)/\$158(NR)	\$260(R)/\$340(NR)
Full-Day Rental	\$270	\$350	\$243(R)/\$315(NR)	\$525(R)/\$685(NR)
Add 8 – 11 pm	\$100	\$130	\$90(R)/\$117(NR)	\$160(R)/\$208(NR)
Application Fee	\$20	\$20	\$20	\$20
Cleaning/Damage Deposit	\$250	\$250	\$250	\$250
Granville Co. BIPOC				20% off Rental
Business Discount	-	-	-	Rate Above
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Kitchen Fee	\$20	\$20	\$20	\$20
Additional 55" TV (2-available)	\$25/TV	\$25/TV	\$25/TV	\$25/TV
Corkage (Alcohol) Fee	\$50	\$50	\$50	\$100
E-Sports (Screen Included)	\$75/unit	\$75/unit	\$75/unit	\$75/unit
Ambiance/Light Rental	\$50	\$50	\$50	\$50

SMALL MEETING ROOMS I & II

MEETING ROOMS - Maximum occupancy is 20 people for the small meeting rooms and 50 people for the large meeting room. Half-day rental periods include up to a 2.5 hours block of time between 8am – 11am, 11am - 2 pm, 2pm - 5pm, or 5pm-8:30 pm; Full day rentals are from 8am - 5pm. Tables, chairs, and dry-erase board are included in rental price; 55" TV for presentations is available for an additional fee. After-hours fee applies for rentals ending after 8:30 pm and during Community Center non-business hours.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
Small Meeting Room (≤ 20 pp.)				
2.5hr Rental	\$15	\$20	\$13(R)/\$18(NR)	\$35(R)/\$45/(NR)
8am - 5pm Rental	\$40	\$50	\$36(R)/\$45(NR)	\$75(R)/\$100(NR)
Large Meeting Room (≤ 50 pp.)				



2.5hr Rental	\$35	\$45	\$31(R)/\$40(NR)	\$75(R)/\$100(NR)
8am - 5pm Rental	\$80	\$105	\$72(R)/\$95(NR)	\$130(R)/\$170(NR)
Application Fee (Lg. & Sm. Rooms)	\$5	\$5	\$5	\$5
Damage Deposit	\$25(S)/\$50(Lg.)	\$25(S)/\$50(Lg.)	\$25(S)/\$50(Lg.)	\$25(S)/\$50(Lg.)
Granville Co. BIPOC Business Discount	-	-	-	20% Off Rental Rate Above

As Requested Fees

After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Kitchen Fee	\$15	\$15	\$15	\$15
55" TV Display	\$25/TV	\$25/TV	\$25/TV	\$25/TV

PROGRAMMING

PROGRAMMING FEES - Programming fees for public programs offered by Creedmoor Parks and Recreation staff and 3rd party contractors are set based on direct costs, community demand, membership/residency status, DEI initiatives, and alignment with departmental missions and goals. Fees will vary from between \$0 (e.g., enhanced membership programs) and \$260 (e.g., E-sports birthday party package) with most fees between \$0-\$30.

LAKE ROGERS PARK

LAKE ROGERS PARK - Park hours, Sunrise to Sunset. Shelter Reservations & Boat rental (photo ID required) &/or launch fees payable at City Hall, Creedmoor Community Center, and the Lake Rogers concession stand during regular operating hours. Community Center staff cannot accept cash or check payments. In-person payments via cash or credit card check for facility rentals are accepted only at Creedmoor City Hall during normal business hours. Hours of operation, rental schedule, and other features and available equipment can be viewed at www.cityofcreedmoor.org/recreation.

	City Resident	Non- Resident	Senior/Military	
<u>Boat/Kayak/Canoe Launch</u>				
Daily Pass	\$5	\$7	\$4(R)/\$6(NR)	
12-month Pass	\$35	\$45	\$31(R)/\$40(NR)	
<u>Boat Rental</u>				
John Boat per hour	\$3	\$5	\$3(R)/\$5(NR)	
John Boat per 5 hours	\$12	\$18	\$10(R)/\$16(NR)	
<u>Pedal Boats and Nucanoes</u>				
P-Boat or Nucanoe per hour	\$5	\$7	\$4(R)/\$6(NR)	
Nucanoe per 5 hours	\$15	\$20	\$13(R)/\$18(NR)	
	City Resident	Non- Resident	Senior/Military/ Non-Profit	For-Profit Activities
<u>Large Shelter #1 (Fri-Sun & Holidays)</u>				
2-Hour Minimum	\$35	\$45	\$31(R)/\$41(NR)	\$55(R)/\$75(NR)
Each Additional Hour	\$11	\$15	\$10(R)/\$13(NR)	\$18(R)/\$24(NR)



All Day	\$78	\$100	\$68(R)/\$90(NR)	\$120(R)/\$160(NR)
<u>Large Shelter #1 (Mon-Thu)</u>				
2-Hour Minimum	\$20	\$26	\$20(R)/\$26(NR)	\$55(R)/\$75(NR)
Each Additional Hour	\$6	\$8	\$6(R)/\$8(NR)	\$18(R)/\$24(NR)
All Day	\$45	\$60	\$45(R)/\$60(NR)	\$120(R)/\$160(NR)
<u>Small Shelters #2, #3, or #4 (Mon-Sun)</u>				
2-Hour Minimum	\$12	\$15	\$10(R)/\$13(NR)	
Each Additional Hour	\$5	\$7	\$4(R)/\$6(NR)	
All Day	\$30	\$40	\$27(R)/\$36(NR)	

HARRIS PARK

PARK HOURS: *Sunrise – Sunset*

HARRIS PARK - Park hours, Sunrise to Sunset. Shelter Reservations fees payable at City Hall and Creedmoor Community Center during regular operating hours.

	City Resident	Non-Resident	Senior/Military /Non-Profit
<u>Picnic Shelter</u>			
2-Hour Minimum	\$10	\$15	\$9(R)/\$13(NR)
Each Additional Hour	\$5	\$7	\$4(R)/\$6(NR)
All Day	\$25	\$35	\$22(R)/\$31(NR)

HORSE SHOE PITS

Horse shoe rental available at City Hall during normal business hours.

Refundable Deposit	\$20
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STORMWATER MANAGEMENT FEES

STORMWATER MANAGEMENT SERVICES AGREEMENT

Stormwater Maintenance Agreement	Attorney Fees + \$10%
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STORMWATER PLAN REVIEW FOR NEW CONSTRUCTION

Stormwater Quality (BMP) and/or Stormwater Detention Facilities Permit Application	\$250 each plus Engineering Review Costs
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CONSTRUCTION ADMINISTRATION

Stormwater Quality (BMP) and/or Stormwater Detention Facilities	\$500 each
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STORMWATER UTILITY RATES

Calculated by the Stormwater Administrator and billed by Granville County Tax Office.

For Businesses, the fee is calculated by BASE FEE + IMPERVIOUS + ACREAGE.

For Single Family Homes the fee is based on the acres in the parcel and can be looked up in the table below.

For vacant land the fee is BASE FEE + ACREAGE FEE.

Business (Base Fee + Impervious + Acreage)

Base Fee	\$12.00 per year
Impervious Surface Fee	\$70.00 per 2,600 Square Feet of impervious surface
<i>Acreage Fee</i>	
1 – 1.99 Acres	\$25.00 per year
2 – 9.99 Acres	\$50.00 per year
10 – 99.99 Acres	\$75.00 per year
100+ Acres	\$100.00 per year

Single Family Home

Lot < 1.99 Acres	\$107.00 per year
Lot 2 Acres – 9.99 Acres	\$132.00 per year
Lot 10 Acres – 100 Acres	\$157.00 per year

Vacant Land (Base Fee + Acreage)

Base Fee	\$12.00 per year
1 – 1.99 Acres	\$25.00 per year
2 – 9.99 Acres	\$50.00 per year
10 – 99.99 Acres	\$75.00 per year
100+ Acres	\$100.00 per year



YARD DEBRIS COLLECTION

Yard Debris Policy

Residential service only. City provides one (1) free pick-up per month. Yard debris must comply with the [Debris Pickup Policy](#).

- **NEW!** Residents are strongly encouraged to place their yard debris in biodegradable bags. Beginning January 1, 2021, biodegradable bags will be *required* and pick-ups will not occur unless biodegradable bags are used.
- **NEW!** Residential yard debris is limited to 4 cubic yards (approximately one pickup truck load) per household per debris pick-up day. Additional pick-ups on the same or subsequent day(s) within the same month will incur a \$30 charge for each pick-up. Failure to pay the \$30 will result in no further debris pick-up service until payment is made.
- All tree limbs **must be cut to 3-foot lengths** (or less) and be **stacked in the same direction**.
- Soil or inorganic material cannot be included with the yard debris.
- Additional details can be found at www.cityofcreedmoor.org/yarddebris.

One residential yard debris pick-up per month <i>Limitation of 4 cubic yards (approx one pickup truckload)</i>	Free
Each additional pick-up <i>Additional pick-up on same day due to excessive debris greater than 4 cubic yards or additional pick-up scheduled on subsequent pick-up day.</i>	\$30.00

UTILITY SERVICES

WATER & SEWER SERVICES

The South Granville Water & Sewer Authority (SGWASA) provides water & sewer services to the residents and businesses of Creedmoor.

SGWASA Contact Information

415 Central Avenue, Suite B
Butner, NC 27509
(P) 919.575.3367 (F) 919.575.4547
www.sgwasa.org
Office Hours: Monday –Friday // 8:00 a.m. - 5:00 p.m.

TRASH & RECYCLING COLLECTION SERVICES

GFL Environmental provides trash & recycling collection services to the residents and businesses of Creedmoor.

GFL Environmental Contact Information

241 Vanco Mill Road
Henderson, NC 27536
(P) 252.438.5333 or 919.693.8669 (F) 252.431.1635
www.wasteindustries.com
Office Hours: Monday - Friday // 8:00 a.m. – 5:00 p.m.