



MINUTES OF  
CITY OF CREEDMOOR  
**PLANNING BOARD MEETING**  
JULY 10, 2014  
7:00 P.M.

**PRESENT**

Mildred Goss, Mike Allen, Neena Nowell, Ed Gleason, Faye Ray and Steve Faucette. Also present were Michael S. Frangos, AICP, CZO Planning Director; Robin Reif, City Clerk and Lori Dutra, City Attorney

**ABSENT**

David Forsythe, Dennis Lester

**CALL TO ORDER**

The meeting was called to order by Vice-Chairman Allen and a quorum was recognized.

**APPROVAL OF AGENDA**

Moved by Board Member Goss to approve the agenda; seconded by Board Member Ray. Motion received a unanimous vote.

**APPROVAL OF MINUTES**

Moved by Board Member Goss to approve the minutes of June 12, 2014; seconded by Board Member Gleason. Motion received a unanimous vote.

**PUBLIC COMMENT**

None

**BUSINESS**

Planning Director Frangos reported on his recent hire by the City of Creedmoor in the role of Planning Director. Mr. Frangos introduced Don Belk, AICP who will be handling long range planning and economic development objectives as an N-Focus consultant to the City.

Recommendation on ZTA-2014-02: Mobile Food Vendors

Don Belk presented text amendment recommendations to the Creedmoor Development Ordinance under ZTA-2014-02: *Mobile Food Vendors*. The proposed text amendments include those requirements requested by the Planning Board in their June meeting.

Moved by board member Gleason that the Planning Board approves the consistency statement as prepared by staff regarding recommended Creedmoor Development Ordinance text amendments under ZTA-2014-02: *Mobile Food Vendors* and that it be sent on to the governing board for consideration; seconded by board Member Ray. Motion received a unanimous vote.

Review of model Conditional Use Permit application

Mr. Frangos reviewed the Conditional Use Permit Application being implemented.

Discussion was held regarding changing the dates of future Planning Board meetings in lieu of the governing board scheduled meeting night change. This is being proposed in order to bring applications up for review and recommendation in on a timelier schedule of review. The Planning Board could not reach consensus and therefore no action was taken to reschedule future meetings.

**STAFF REPORT OF DEPARTMENTAL ACTIVITY**

*Planning Director Mike Frangos reported on the following items:*

1. The speed box has been moved to Fleming Street.
2. City-wide sign inventory is being conducted.
3. Walgreens is open as of June 27th.
4. Construction is underway for the Learning Services expansion on Recovery Road.
5. A quick review was made of the current notice of violation list.

A complaint was registered regarding the signs being posted in the ground in front of the new Walgreens (on the corner of NC56/Wilton Avenue and N. Main Street).

**CHAIR**

None

**ADJOURN**

There being no further business before the Board, it was moved by Board Members Goss and Faucette to adjourn; seconded by Board Member Gleason. The motion received a unanimous vote. The meeting adjourned at 7:41 p.m.