



MINUTES OF
CITY OF CREEDMOOR
**PLANNING BOARD REGULAR
MEETING**
APRIL 11, 2013
7:00 P.M.

PRESENT

Mildred Goss, Dennis Lester, Neena Nowell, Mike Allen, Chairperson David Forsythe, Steve Faucette, Ed Gleason. Also present were Randy Cahoon, Stormwater Administrator, Mike Frangos, Assistant Planning, Zoning and Subdivision Administrator; Robin Reif, Deputy City Clerk; and Lori Dutra, City Attorney

ABSENT

Faye Ray

CALL TO ORDER

The meeting was called to order by Chairman Forsythe and a quorum was recognized.

APPROVAL OF AGENDA

Moved by Board Member Goss to approve the agenda; seconded by Board Member Faucette. Motion received a unanimous vote.

APPROVAL OF MINUTES

Moved by Board Member Allen to approve the minutes of March 14, 2013; seconded by Board Member Faucette. Motion received a unanimous vote.

PUBLIC COMMENT

None

CONTINUATION OF PUBLIC HEARING: ZTA-2013-01, WIRELESS TELECOMMUNICATIONS FACILITIES

Stormwater Administrator Cahoon provided an overview of past and present federal and state legislation regulating the placement of wireless telecommunications facilities and summarized Chapter 114 of the City of Creedmoor Code of Ordinances: *Wireless Telecommunications Facilities*. Administrator Cahoon then reported how these regulations relate to the Creedmoor Development Ordinance adopted in June 2012.

Administrator Cahoon covered revisions made to the proposed ordinance: Article 10.3 *Wireless Telecommunications Facilities*.

Moved by Board Member Gleason to approve the prepared Planning Board Consistency Statement recommending the repeal of Sections 10.1-32, 10.1-33, 10.1-34, 10.2-14 and 114 of the Creedmoor Development Ordinance to be replaced with proposed Article 10.3 Wireless Telecommunications Facilities as presented and including changes discussed; seconded by Board Member Goss. Motion received a unanimous vote. The Consistency Statement is to be presented to the City of Creedmoor Board of Commissioners during their April 23, 2013 Regular Meeting.

Moved by Board Member Goss to close the continued public hearing on ZTA-2013-01: *Wireless Telecommunications Facilities*; seconded by Board Member Nowell. Motion received a unanimous vote. The closing of the continued public hearing occurred at 7:43 p.m.

STAFF REPORT OF DEPARTMENTAL ACTIVITY

Assistant Planning, Zoning and Subdivision Administrator Mike Frangos reported on the following:

Assistant Administrator Frangos reported that a permit revocation hearing has been scheduled for Monday, April 15th for Union Auto.

Board Member Goss inquired about the house that was brought in to the City and is still sitting on the trailer used for its delivery. This house and trailer are located at 404 Aiken Avenue. Assistant Administrator Frangos explained that the property owner is only now going through the building permit process and setting of the house has been delayed while those issues unfold. Utility connections have to be made, a paved driveway constructed and the damage to existing property must still be repaired.

Board Member Nowell asked for an update on the West Church Street improvement project. Assistant Administrator Frangos reported that encroachment agreements are being sought from DOT and the goal is to begin the bid process May 1st.

REPORT FROM THE CHAIR

None

ADJOURN

There being no further business before the Board, moved by Board Member Goss to adjourn; seconded by Board Member Faucette. The motion received a unanimous vote. The meeting adjourned at 7:52 p.m.