



MINUTES OF  
CITY OF CREEDMOOR  
**PLANNING BOARD REGULAR  
MEETING**  
MARCH 14, 2013  
7:00 P.M.

**PRESENT**

Mike Allen, Chairperson David Forsythe, Steve Faucette, Faye Ray, Ed Gleason. Also present were Mike Frangos, Assistant Planning, Zoning and Subdivision Administrator; Robin Reif, Deputy City Clerk; and Lori Dutra, City Attorney

**ABSENT**

Mildred Goss, Dennis Lester, Neena Nowell

**CALL TO ORDER**

The meeting was called to order by Chairman Forsythe and a quorum was recognized.

**APPROVAL OF AGENDA**

Moved by Board Member Allen to approve the agenda; seconded by Board Member Ray. Motion received a unanimous vote.

**APPROVAL OF MINUTES**

Due to absence from the previous month's meeting, Board Members Gleason and Ray abstained from voting on the minutes.

Moved by Board Member Allen to approve the minutes of February 21, 2013; seconded by Board Member Faucette. Motion received a unanimous vote.

**PUBLIC COMMENT**

None

**CONTINUATION OF PUBLIC HEARING: ZTA-2013-01, WIRELESS TELECOMMUNICATIONS FACILITIES**

*Overview*

Assistant Planning, Zoning and Subdivision Administrator Mike Frangos reported on the proposed text amendment regarding telecommunication facilities. Mr. Frangos stated that the consultant hired to assist on the project has produced a standalone ordinance that must be integrated into that of the City. Text is expected to be ready for review by the Planning Board for the regularly scheduled meeting on April 11, 2013.

Moved by Board Member Gleason to continue the public hearing on ZTA-2013-01, *Wireless Telecommunications Facilities*, to the next Planning Board meeting on April 11<sup>th</sup>; seconded by Board Member Allen. Motion received a unanimous vote. Hearing continued to April 11, 2013 Planning Board meeting at 7:00 p.m.

**CTRC-2013-01, WALGREEN'S SITE PLAN**

Assistant Administrator Frangos provided a brief explanation of the role of the Technical Review Committee.

Mr. Frangos provided an update on the Walgreen's site plan submission including NC DOT's preliminary decision to require turning lanes in all three areas of ingress and egress.

**STAFF REPORT OF DEPARTMENTAL ACTIVITY**

*Assistant Administrator Frangos reported on the following:*

Mr. Frangos provided an overview of the zoning project being conducted by Granville County resulting in notification letters being sent to numerous residents. Areas surrounding Creedmoor that had never been zoned by the County and have resulted in "donut holes" are now being reviewed for zoning under Granville County's Z3-2013.

**REPORT FROM THE CHAIR**

None

**ADJOURN**

There being no further business before the Board, moved by Board Member Allen to adjourn; seconded by Board Member Ray. The motion received a unanimous vote. The meeting adjourned at 7:49 p.m.