



PLANNING BOARD

AGENDA

Thursday, December 9, 2021
7:00 p.m.

Call to Order

1. Recognition of Quorum
2. Approval of Agenda
3. Approval of Minutes // October 14, 2021
4. Comments from Public
5. Old Business
6. New Business
 - A. Planning and Designing for Equity and Inclusion
 - i. Video Presentation from the 2021 NC-APA Annual Conference
7. Report on Recent Departmental Activity
8. Reports from the Chairperson and Members

Adjourn



Present in Person at City Hall Boardroom

Chair Ed Gleason, Vice Chair Debbie Rogers, Dennis Lester, Mike Allen, Robert Gorham, Jonelle Marable, and Heather Turner. Also present were Community Development Director/ Assistant City-Manager Michael Frangos AICP, CZO, City Planner Kevin Murphy, and Planning Technician Heidi Salminen.

Present via Zoom Video Conference

City Attorney Kevin Hornik.

Absent

Steve Faucette

Call to Order

Chair Ed Gleason called the meeting to order at 7:00 p.m.

Approval of Agenda

Heather Turner moved to approve agenda. Mike Allen seconded and the agenda was approved by unanimous consent.

Approval of Minutes

Heather Turner moved to approve the minutes as presented. Robert Gorham seconded and the minutes were approved by unanimous consent.

Comments from the Public

With no one coming forward to speak, Chair Ed Gleason closed the Public Comment period.

Recommendation on Code of Ordinance Text Amendment: Chapter 156: Community Appearance (Parkstrips)

Planning Technician Heidi Salminen presented on proposed amendments to the Creedmoor Code of Ordinances' Chapter 156, specifically 156.05 and 156.25 relating to Parkstrips. The presentation included details on parkstrip maintenance requirements and limitations of obstructions.

The Planning Board moved by unanimous consent to recommend these changes to the Board of Commissioners.

Review of Comprehensive Plan Update Schedule

City Planner Kevin Murphy presented on what has happened with the Comprehensive Planning Process since the last Planning Board Meeting:

On September 27th, 2021 the Creedmoor 2040 website was launched. It has had over 250 unique visitors so far. On October 1st, 2021 the Creedmoor 2040 survey was launched, as of October 11th it had already generated 148 visits. We will be advertising in the Butner- Creedmoor Newspaper. We have sent out email blasts and were at the October First Friday event hosted by the Parks and Recreation Department. James Hicks our City Clerk and PIO has also set up reminders for next few weeks.

At the October 5th, 2021 Board of Commissioners meeting the Board of Commissioners unanimously appointed the ten members of the Creedmoor 2040 Steering Committee. They are: David Forysthe, Ernest Breedlove, Darryl Moss, Kevin Brown, Jon Zbonack, Nicole Martin, Tara Owens Shuler, John Gaul, Kristie Williams and Courtney Fairley.



Their first meeting will be held on October 21st, 2021. Each member has been informed of their appointment to the steering committee and has been asked to complete a community tour prior to the meeting. The Planning Board and Board of Commissioners have also been invited to this meeting.

Report on Recent Departmental Activity

Community Development Director/Assistant City Manager Michael Frangos, AICP, CZO reported on Department Activity. Planning Board was informed that the ZMA proposed for Open Space Preservation (OSP) zoning, that they had previously recommended for approval, had passed in the Board of Commissioners. They were informed of the status of the Boardwalk lighting project. Director Frangos covered the SWMPP Plan progress, and informed them that they would be presented a copy soon. Director Frangos informed the Planning Board that there would be a litter sweep held on October 30th 9:00 AM – 12:00 PM.

Reports from the Chairperson and Members

Chair Ed Gleason discussed the state of SGWASA's affairs from his attendance at the previous two month's meetings.

Jonelle Marable asked about why there is no handicap parking on Main Street. Director Frangos explained that there is a size requirement for handicap accessible parking that is not possible to meet on Main Street, but that there is potential for agreements with local parking lot owners to create handicap accessible stalls on or around Main Street. Jonelle asked Assistant City Manager Frangos why that has not been done in the past and he explained that it costs money and had not been the top priority for the Board of Commissioners in the past. Jonelle also asks where can handicap people go for parking on Main Street that is in line with the standards. Director Frangos explained that City Hall has some spaces that are open to the public.

Chair Ed Gleason asked Director Frangos why not use Masonic Street, and Director Frangos explained that this was explored a few years back, and even if Masonic Street became a one-way street it is not wide enough meet the requirements for parking.

There was discussion from the Board on hosting future litter sweeps in November (the week after Halloween) in 2022.

Vice-Chair Debbie Rogers mentioned that the CVS tactile bumps are damaged and that there is a flower box approaching the right of way on Main Street.

Adjourn

Debbie Rogers moved to adjourn the meeting at 8:15 p.m.; seconded by Heather Turner. The motion was approved unanimously.