



CITY OF
Creedmoor



FY 2024 BUDGET



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Elected Officials



Mayor Robert V. Wheeler
Current Term: 12/2021-12/2023
bwheeler@cityofcreedmoor.org



Mayor Pro Tem Emma Albright
Current Term: 12/2021 - 12/2025
ealbright@cityofcreedmoor.org



Commissioner Robert Way
Current Term: 12/2021 - 12/2025
rway@cityofcreedmoor.org



Commissioner Georgana Kicinski
Current Term: 12/2019 - 12/2023
gkicinski@cityofcreedmoor.org



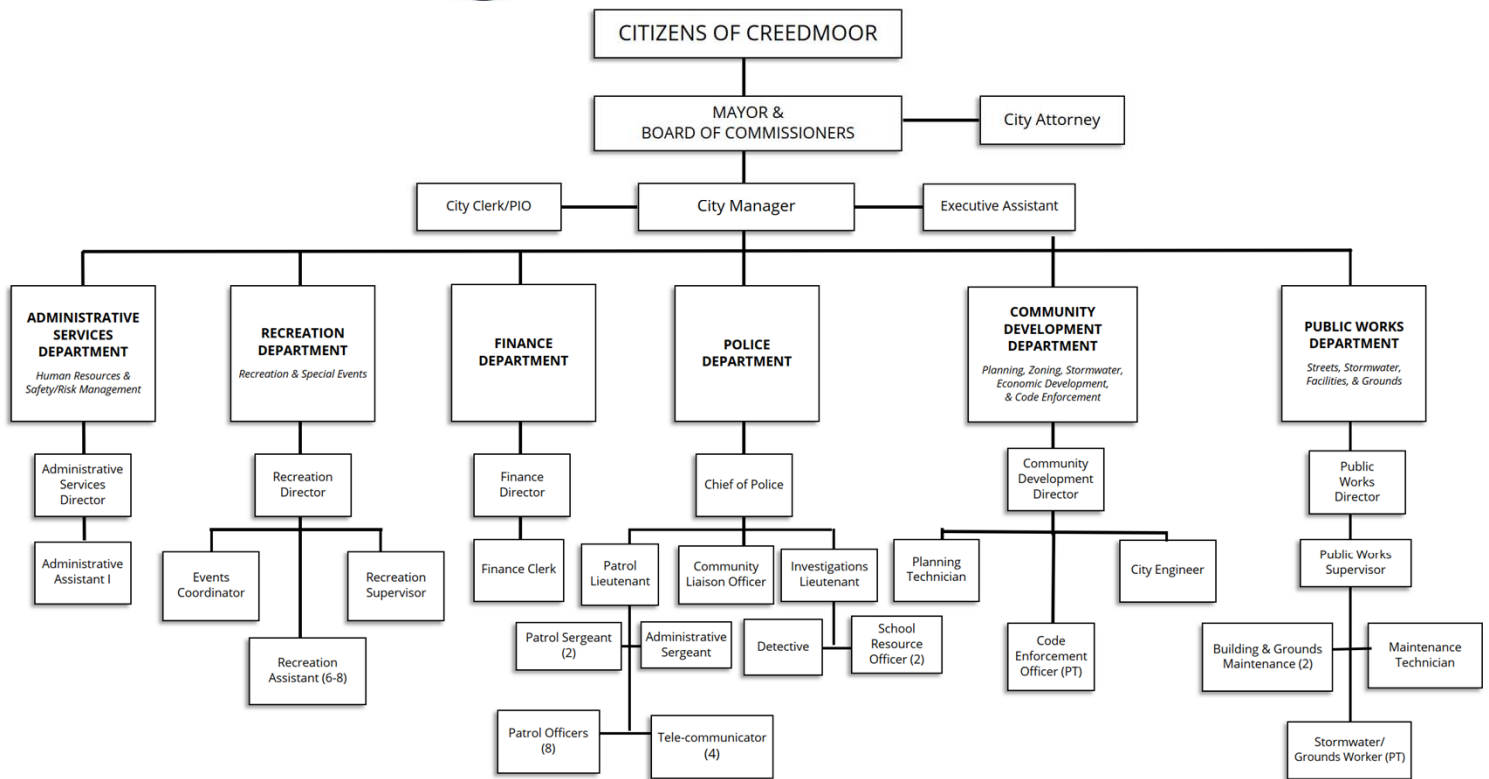
Commissioner Archer Wilkins
Current Term: 1/2023 - 12/2023
awilkins@cityofcreedmoor.org



Commissioner Edward Gleason
Current Term: 5/2022 - 12/2023
egleason@cityofcreedmoor.org



City of Creedmoor
ORGANIZATIONAL CHART



Rev 07/2023



City of Creedmoor BUDGET CALENDAR

Fiscal Year 2024
[July 1, 2023 – June 30, 2024]

Annual Strategic Planning Workshop	Saturday, February 4
Budget-to-Actual reports to department heads by	Tuesday, February 7
.....	
Department budget requests to City Manager by	Friday, March 3
Mail request for funding to non-profits on record by	Monday, March 6
Review Creedmoor requests for annual funding (e.g., GC Recreation Advisory Committee) by	Monday, March 6
Department heads meet w/ CM & Finance Director for department review	March 6 – March 31
Board meets for budget workshop.	May 2, May 15
<i>Public Notice to BC News for publication on May 20 by</i>	<i>Wednesday, May 17</i>
Complete Purchasing of all essential budget items by	Friday, May 26
Copy of Budget Ordinance to City Clerk for citizen review	Monday, June 6
Budget Ordinance presentation to Board of Commissioners	Monday, June 6
<i>Public hearing on proposed FY24 Budget</i>	<i>Tuesday, June 6</i>
<i>Adoption of FY24 Budget</i>	<i>Tuesday, June 6</i>
Tax collection order mailed to Granville County Tax Office	Wednesday, June 7

Italics denotes items with statutory requirements

Presented to Creedmoor Board of Commissioners
Michael Turner, City Manager



CITY OF CREEDMOOR

P.O. BOX 765
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CREEDMOOR, NC 27522
WWW.CITYOFCREEDMOOR.ORG
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MAYOR
ROBERT V. WHEELER

CITY MANAGER
MICHAEL O. TURNER

COMMISSIONERS
EMMA ALBRIGHT
ED GLEASON
GEORGANA KICINSKI
ROBERT WAY
ARCHER WILKINS

June 6, 2023

Honorable Mayor and City Commissioners:

I present you with the Fiscal Year 2024 Operating Budget for the City of Creedmoor, including \$5.5 million in revenues and expenditures. Development of the Budget is a year-round ongoing process with input from board members, department heads, citizens and myself. This budget represents a conservative approach to spending and reflects no tax increase for the citizens.

GENERAL FUND

Revenues

The FY 24 budget maintains the current tax rate of 61.5 cents with a current tax base of \$379,797,606. The budget does not reflect any increase in property tax revenue over the amount collected in FY 23. With little to no available water and sewer very little growth is anticipated over the next several years. Sales and use tax is held to the same level collected in FY 23. With an increase in sales and use tax of 24% from FY 22 to FY 23, significant increases are not anticipated for FY 24. Franchise and Utility Revenue is budgeted at the same rate as FY 23. This revenue has been continually decreasing since FY 17. Most of the other General Fund revenues are insignificant and will not vary significantly from the FY 23 level. A Fund Balance appropriation of \$312,716 was necessary to balance the General Fund budget.

Expenditures

The FY 24 budget provides a city wide 5% cost of living adjustment for employees effective July 1, 2023, 2% average Merit pay allowance for the Employee Development and Performance Management Program, and the final of four consecutive 1.2% increases as the State of North Carolina seeks to stabilize the pension fund.

Below is a departmental summary of significant changes from FY 23 to FY 24.

General Government

Decrease to Business Development (\$20,000)
Decrease to Special Projects (\$22,244)
Decrease to Beautification (\$69,336)



Governing Body

Increase to elections \$16,000
Decrease to Travel and Training **(\$6,000)**
Increase to County Service Organizations \$20,895

City Manager

Increase to Other Contracted Service \$40,000

Administrative Services

Increase in Retiree Insurance \$13,746

City Attorney

Decrease **(\$15,000)**

Finance

Decrease to Transfer to Capital Projects **(\$231,208)**

Police

Increase to Capital Outlay \$19,746

Fire

Increase by \$5,767

Public Works

Increase to Capital Outlay \$ 41,535

Community Development

Decrease to Salary and Fringes \$72,885

STORMWATER FUND

Revenues

No proposed changes to stormwater rate.

Expenditures

Increase Salaries due to proposed merit and cola

POWELL BILL FUND

Revenues

Revenues are determined by General Assembly.

Expenditures

No major changes in expenditures projected.



SECTION 5 RESTRICTIONS ON BUDGET OFFICER

Inter-fund and interdepartmental transfer of moneys, except as noted below, shall be accomplished only with specific advance approval of the Creedmoor Board of Commissioners.

Special Authorizations of the Budget Officer

- A. The Budget Officer shall be authorized to reallocate any appropriation within departments.
- B. The Budget Officer shall be authorized to execute inter-fund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Board of Commissioners at the next meeting following the transfer.

SECTION 7 RE-APPROPRIATION OF FUNDS ENCUMBERED IN FISCAL YEAR 2023


Operating funds encumbered by an outstanding purchase order as of June 30, 2023 are hereby re-appropriated to Fiscal Year 2024. Re-appropriation will be by a budget amendment at the August 1, 2023 Board of Commissioners' meeting in Fiscal Year 2024.

SECTION 8 UTILIZATION OF THE BUDGET ORDINANCE

This ordinance shall be the basis of the financial plan for the City of Creedmoor municipal government during the fiscal year beginning July 1, 2023 and ending June 30, 2024. The Budget Officer shall administer the Annual Operating Budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Finance Director shall establish and maintain all financial records, which are in accordance with this ordinance, and in accordance with the appropriate state statutes of the State of North Carolina.

Adopted this 6th day of June, 2023.


Michael Turner
City Manager

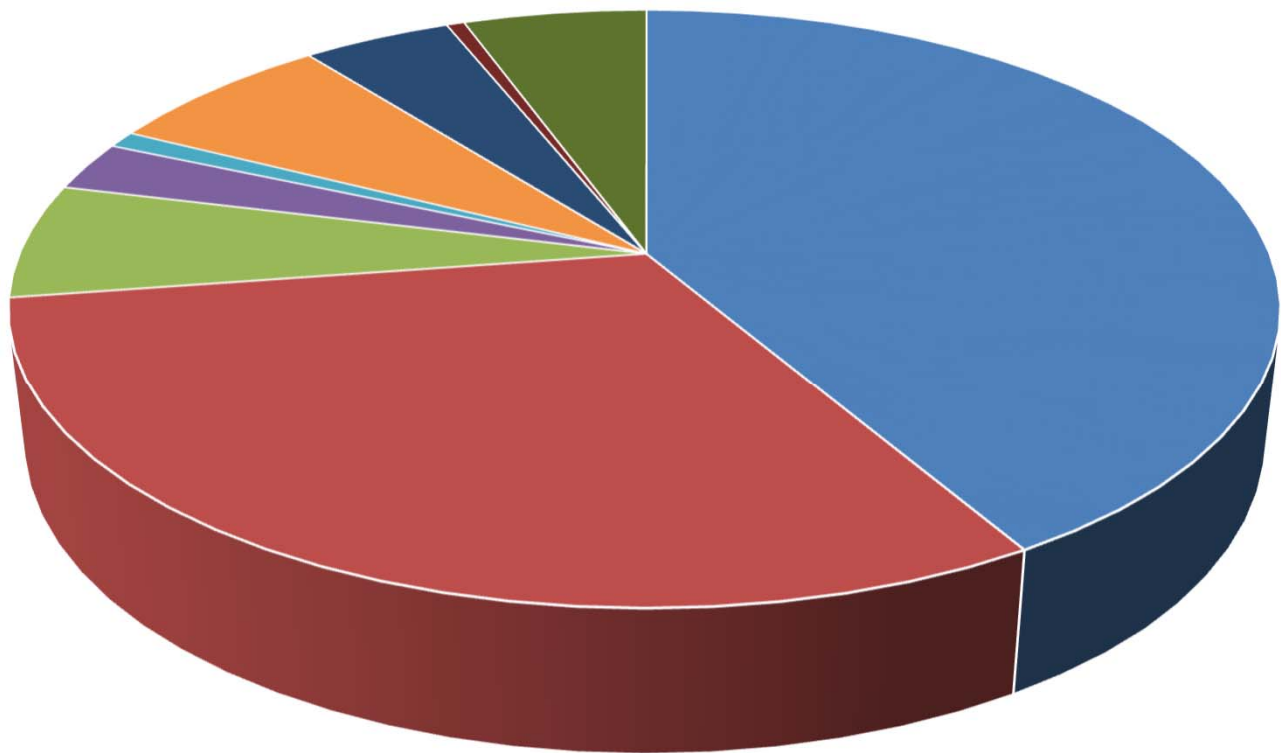

Robert V. Wheeler
Mayor

ATTEST:


Barbara Rouse, City Clerk



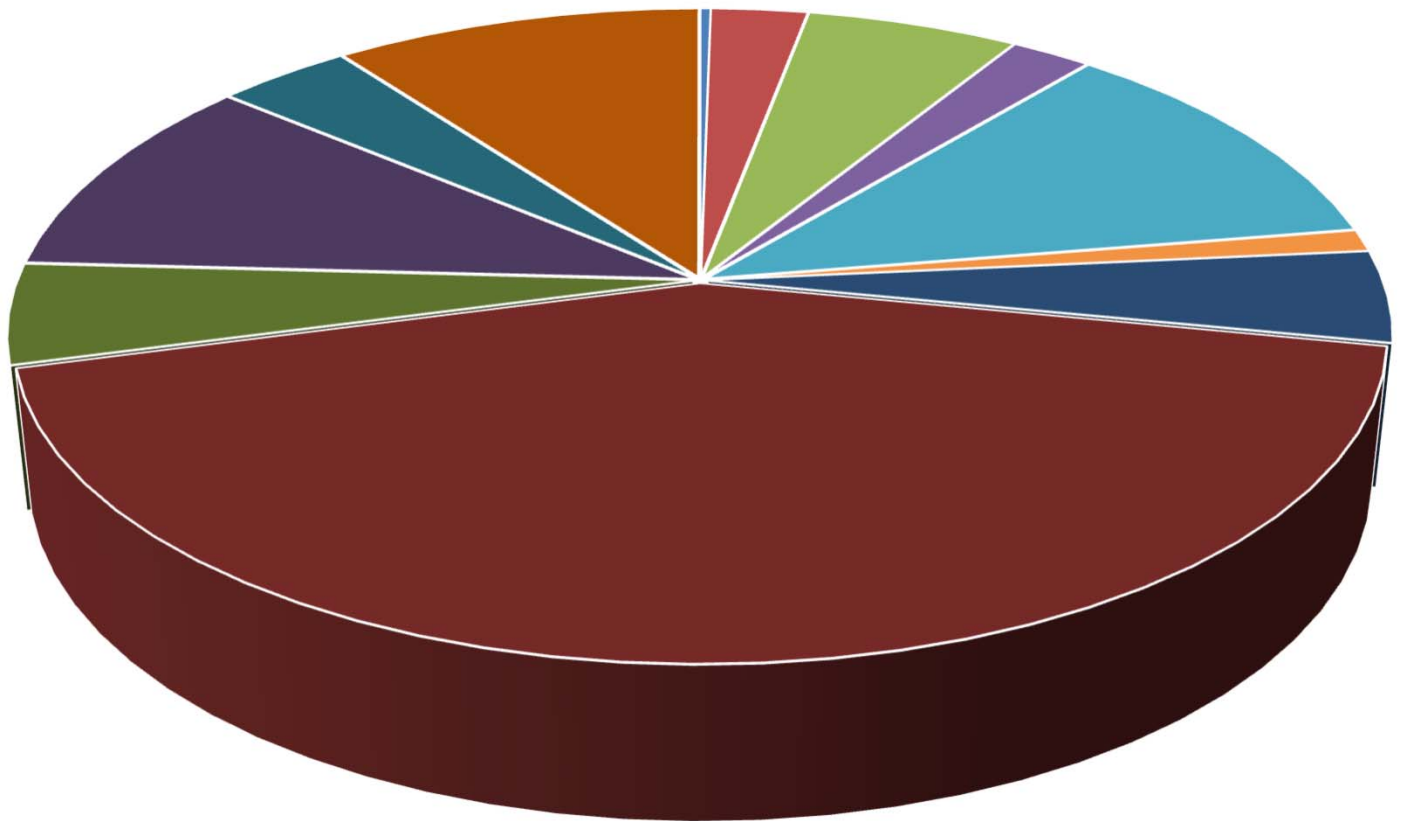
GENERAL FUND REVENUE



- Ad Valorem Taxes
- Other taxes and licenses
- Unrestricted Intergovernmental
- Restricted Intergovernmental
- Permits and Fees
- Sales and Service
- Investment Earnings
- Miscellaneous
- Fund Balance Appropriated



GENERAL FUND EXPENDITURES



- General Government
- Administrative Services
- Fire
- Governing Body
- City Attorney
- Public Works
- City Manager
- City Clerk
- Finance
- Police
- Community Development
- Recreation



Ad Valorem Taxes	\$	2,305,996
Other taxes and licenses	\$	1,725,000
Unrestricted Intergovernmental	\$	345,000
Restricted Intergovernmental	\$	150,000
Permits and Fees	\$	50,000
Sales and Service	\$	385,000
Investment Earnings	\$	250,000
Miscellaneous	\$	30,000
Fund Balance Appropriated	\$	312,716
Total Revenue	\$	5,553,712



GENERAL GOVERNMENT		FY24 Request	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4100-0415	BEAUTIFICATION	\$ 6,000	\$ -	
10-4100-0420	DOWNTOWN BANNERS/DECORATIONS			
10-4100-0510	Capital Assets < \$5,000			
10-4100-0520	CAPITAL OUTLAY			
10-4100-0800	Business Development	\$ 20,000	\$ -	
10-4100-0810	SPECIAL PROJECTS	\$ 24,000	\$ 12,000	\$ 12,000
	Marketing	\$ 3,500		\$ 3,500
	Department Total	\$ 53,500	\$ 12,000	\$ 15,500
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GOVERNING BODY		FY24 Request	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4110-0120	MAYOR STIPEND	\$ 10,000	\$ 10,000	\$ 10,000
10-4110-0125	COMMISSIONERS STIPEND	\$ 38,100	\$ 38,100	\$ 38,100
10-4110-0127	APPOINTED BOARDS - PAY	\$ 5,800	\$ 5,800	\$ 5,800
10-4110-0173	FICA MATCH	\$ 4,124	\$ 4,124	\$ 4,124
10-4110-0210	MATERIALS AND SUPPLIES	\$ 500	\$ 500	\$ 500
10-4110-0315	Elections - Alternating Years	\$ 16,000	\$ 16,000	\$ 16,000
10-4110-0405	Dues & Memberships	\$ 15,000	\$ 15,100	\$ 15,100
10-4110-0406	Travel & Training	\$ 18,000	\$ 12,000	\$ 12,000
10-4110-0425	COUNTY SERVICE CONTRIBUTIONS	\$ 8,050	\$ 8,050	\$ 37,845
10-4110-0499	MISCELLANEOUS/EVENTS	\$ 3,000	\$ 3,000	\$ 3,000
10-4110-0520	Special Projects	\$ 19,900	\$ -	\$ 6,000
	Department Total	\$ 138,474	\$ 112,674	\$ 148,469



CITY MANAGER		FY24 Request	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4115-0120	SALARIES MANAGER	\$ 205,346	\$ 205,115	\$ 215,179
10-4115-0130	LONGEVITY	\$ 200	\$ 200	\$ 200
10-4115-0135	Manager Bonus	\$ 615	\$ 615	\$ 615
10-4115-0140	Overtime	\$ 1,000	\$ 1,000	\$ 1,000
10-4115-0171	LGERS STATE RETIREMENT	\$ 26,620	\$ 26,591	\$ 27,884
10-4115-0172	401(k) EMPLOYER CONTRIBUTION	\$ 10,358	\$ 10,316	\$ 10,819
10-4115-0173	FICA MATCH	\$ 15,848	\$ 15,816	\$ 16,586
10-4115-0174	INSURANCES	\$ 10,488	\$ 10,488	\$ 10,488
10-4115-0210	MATERIALS AND SUPPLIES	\$ 500	\$ 500	\$ 500
10-4115-0399	Other Contract Services	\$ 66,000	\$ -	\$ 40,000
10-4115-0405	Dues & Memberships	\$ 640	\$ 640	\$ 640
10-4115-0406	Travel & Training	\$ 1,500	\$ 1,500	\$ 1,500
10-4115-0445	Vehicle Maintenance	\$ 2,000	\$ -	\$ -
10-4115-0499	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000
10-4115-0520	Capital Outlay	\$ 50,000	\$ -	\$ -
	Department Total	\$ 392,115	\$ 273,781	\$ 326,411

CITY CLERK		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4120-0120	SALARIES CLERK	\$ 75,092	\$ 74,966	\$ 78,715
10-4120-0130	LONGEVITY	\$ 100	\$ 100	\$ 100
10-4120-0135	Clerk Bonus	\$ 308	\$ 308	\$ 308
10-4120-0140	Clerk Overtime	\$ 2,000	\$ 2,000	\$ 2,000
10-4120-0171	LGERS STATE RETIREMENT	\$ 9,959	\$ 9,943	\$ 10,424
10-4120-0172	401(k) EMPLOYER CONTRIBUTION	\$ 3,875	\$ 3,854	\$ 4,041
10-4120-0173	FICA MATCH	\$ 5,929	\$ 5,921	\$ 6,199
10-4120-0174	INSURANCES	\$ 10,488	\$ 10,488	\$ 10,488
10-4120-0210	MATERIALS AND SUPPLIES	\$ 1,500	\$ 1,500	\$ 1,500
10-4120-0211	Codification Printing & Hosting	\$ 2,000	\$ 2,000	\$ 2,000
10-4120-0214	Advertising, General	\$ 5,000	\$ 5,000	\$ 5,000
10-4120-0405	Dues & Memberships	\$ 400	\$ 400	\$ 400
10-4120-0406	Travel & Training	\$ 2,500	\$ 2,500	\$ 2,500
10-4120-0520	Special Projects	\$ 16,000		
	Department Total	\$ 135,151	\$ 118,980	\$ 123,675



ADMINISTRATIVE SERVICES		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4130-0120	Salaries Admin Services	\$ 107,770	\$ 107,779	\$ 113,168
10-4130-0130	Longevity	\$ 200	\$ 400	\$ 400
10-4130-0135	Admin Services Bonus	\$ 614	\$ 614	\$ 614
10-4130-0140	Overtime	\$ 300	\$ 300	\$ 300
10-4130-0171	LGERS State Retirement	\$ 13,992	\$ 14,019	\$ 14,711
10-4130-0172	401(k) Employer Contribution	\$ 5,444	\$ 5,425	\$ 5,694
10-4130-0173	FICA Match	\$ 8,330	\$ 8,317	\$ 8,729
10-4130-0174	Insurances	\$ 20,975	\$ 20,975	\$ 20,975
10-4130-0175	Health Plan Admin Fees	\$ 2,550	\$ 2,550	\$ 2,550
10-4130-0197	Retiree Insurances	\$ 87,351	\$ 87,351	\$ 87,351
10-4130-0198	Temporary Employees	\$ 5,000	\$ -	\$ -
10-4130-0200	Employee Other Benefits	\$ 8,250	\$ 6,750	\$ 6,750
10-4130-0210	Materials and Supplies	\$ 7,800	\$ 7,800	\$ 7,800
10-4130-0212	Postage	\$ 2,800	\$ 2,800	\$ 2,800
10-4130-0214	Recruitment & Exams	\$ 15,150	\$ 12,000	\$ 12,000
10-4130-0250	Hardware/Software	\$ 10,000	\$ 10,000	\$ 10,000
10-4130-0310	Technical Services (General)	\$ 3,000	\$ 3,000	\$ 3,000
10-4130-0320	Phone & Internet Service	\$ 26,225	\$ 26,225	\$ 26,225
10-4130-0399	Other Contract Services	\$ 179,620	\$ 179,620	\$ 179,620
10-4130-0405	Dues & Memberships	\$ 2,700	\$ 1,700	\$ 1,700
10-4130-0406	Travel & Training	\$ 3,000	\$ 3,000	\$ 3,000
10-4130-0410	Safety Program	\$ 3,100	\$ 3,100	\$ 3,100
10-4130-0480	Property & Liability Insurance	\$ 60,000	\$ 66,000	\$ 64,000
10-4130-0485	Worker's Compensation	\$ 55,000	\$ 55,000	\$ 55,000
10-4130-0490	Unemployment Compensation	\$ 5,000	\$ 5,000	\$ 5,000
10-4130-0499	Miscellaneous	\$ 700	\$ 700	\$ 700
	Department Total	\$ 634,870	\$ 630,425	\$ 635,187
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LEGAL		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4140-0610	City Attorney	\$ 65,000	\$ 60,000	\$ 60,000



FINANCE		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4230-0120	SALARIES FINANCE	\$ 140,495	\$ 129,695	\$ 136,180
10-4230-0135	Longevity	\$ 200	\$ 200	\$ 200
10-4230-0140	Finance Bonus	\$ 614	\$ 614	\$ 614
10-4230-0171	Overtime	\$ 1,000	\$ 1,000	\$ 1,000
10-4230-0172	LGERS State Retirement	\$ 18,287	\$ 16,899	\$ 17,732
10-4230-0173	401(k) Employer Contribution	\$ 7,115	\$ 6,545	\$ 6,869
10-4230-0174	FICA Match	\$ 10,887	\$ 10,046	\$ 10,542
10-4230-0198	Insurances	\$ 20,975	\$ 20,975	\$ 20,975
10-4230-0330	Materials and Supplies	\$ 6,000	\$ 6,000	\$ 6,000
10-4230-0398	Auditor Fees	\$ 25,000	\$ 25,000	\$ 25,000
10-4230-0399	Other Contract Services	\$ 10,000	\$ 8,000	\$ 8,000
10-4230-0440	Dues & Memberships	\$ 700	\$ 700	\$ 700
10-4230-0406	Travel & Training	\$ 3,000	\$ 3,000	\$ 3,000
10-4230-0456	Logics Maintenance & Support	\$ 11,000	\$ 11,000	\$ 11,000
10-4230-0480	Bank Chrgs on Central Depository Checki	\$ 4,500	\$ 4,500	\$ 4,500
10-4230-0499	Debit/Credit Card Fees	\$ 1,200	\$ 1,200	\$ 1,200
10-4230-0520	Miscellaneous	\$ 500	\$ 500	\$ 500
10-4230-4075	Equipment - Not Capitalized			
10-4230-4572	Capital Outlay			
	Department Total	\$ 261,473	\$ 245,874	\$ 254,012



POLICE		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4310-0120	SALARIES - SWORN LEOs	\$ 972,180	\$ 972,180	\$ 1,077,792
10-4310-0126	SALARIES - TELECOMMUNICATORS	\$ 190,047	\$ 190,047	\$ 199,550
	New Personnel	\$ 66,500	\$ -	\$ -
10-4310-0130	LONGEVITY	\$ 6,250	\$ 6,250	\$ 6,350
10-4310-0135	Police Bonus	\$ 6,468	\$ 6,468	\$ 6,776
10-4310-0140	OVERTIME	\$ 17,500	\$ 17,500	\$ 17,500
10-4310-0145	Reserve Officers	\$ 5,000	\$ 5,000	\$ 5,000
10-4310-0171	LEO STATE RETIREMENT	\$ 165,660	\$ 165,660	\$ 181,830
10-4310-0172	401(k) EMPLOYER CONTRIBUTION	\$ 69,567	\$ 69,567	\$ 76,403
10-4310-0173	FICA MATCH	\$ 94,538	\$ 94,538	\$ 103,376
10-4310-0174	INSURANCES	\$ 220,235	\$ 220,235	\$ 220,235
10-4310-0196	LEO SEPARATION ALLOWANCE	\$ 43,356	\$ 43,356	\$ 43,356
10-4310-0197	RETIREE INSURANCES			
10-4310-0210	MATERIALS AND SUPPLIES	\$ 3,320	\$ 3,320	\$ 3,320
10-4310-0211	UNIFORMS	\$ 18,850	\$ 9,615	\$ 9,615
10-4310-0214	Recruitment & Exams	\$ 2,550	\$ 2,550	\$ 2,550
10-4310-0220	FUELS & LUBRICANTS	\$ 45,140	\$ 45,140	\$ 45,140
10-4310-0230	Crime Prevention & Community Outreach	\$ 7,500	\$ 7,500	\$ 7,500
10-4310-0231	SHOP WITH A COP PROGRAM	\$ 4,500	\$ 4,500	\$ 4,500
10-4310-0240	AMMUNITION	\$ 5,450	\$ -	\$ -
10-4310-0260	Firearms & Weapons	\$ 3,900	\$ 3,900	\$ 3,900
10-4310-0311	Technical Services (PD)	\$ 29,750	\$ 29,750	\$ 29,750
10-4310-0405	Dues & Memberships	\$ 585	\$ 585	\$ 585
10-4310-0406	Travel & Training	\$ 3,800	\$ 3,800	\$ 3,800
10-4310-0407	Tuition Reimbursement	\$ 3,000	\$ 3,000	\$ 3,000
10-4310-0445	VEHICLE & EQUIP MAINTENANCE	\$ 26,150	\$ 26,150	\$ 26,150
10-4310-0495	SPECIAL DRUG FUND (RESTRICTED)	\$ 3,000	\$ 3,000	\$ 3,000
10-4310-0498	INVESTIGATIONS	\$ 8,400	\$ 8,400	\$ 8,400
10-4310-0499	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000
10-4310-0510	Equipment - Not Capitalized	\$ 29,018	\$ 58,000	\$ 29,018
10-4310-0520	CAPITAL OUTLAY	\$ 58,000	\$ 58,888	\$ 100,000
10-4310-0550	CAPITAL LEASE PAYMENTS	\$ 153,911	\$ 153,911	\$ 153,911
	Department Total	\$ 2,265,125	\$ 2,213,810	\$ 2,373,307



FIRE		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4340-0380	Fire Service Agreement	\$ 221,512	\$ 227,279	\$ 227,279
10-4340-0385	Ladder Truck purchase	\$ 49,750	\$ 49,750	\$ 49,750
	Department Total	\$ 271,262	\$ 277,029	\$ 277,029



PUBLIC WORKS	AccountDesc	FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4610-0120	SALARIES PUBLIC WORKS	\$ 253,522	\$ 252,313	\$ 264,929
10-4610-0126	Part-time Staff	\$ 12,480	\$ 12,480	\$ 12,480
10-4610-0130	LONGEVITY	\$ 1,900	\$ 1,800	\$ 1,800
10-4610-0135	Pub. Works Bonus	\$ 1,536	\$ 1,540	\$ 1,540
10-4610-0140	OVERTIME	\$ 1,500	\$ 1,500	\$ 1,500
10-4610-0171	LGERS STATE RETIREMENT	\$ 33,212	\$ 33,044	\$ 34,665
10-4610-0172	401(k) EMPLOYER CONTRIBUTION	\$ 12,923	\$ 12,858	\$ 13,488
10-4610-0173	FICA MATCH	\$ 20,727	\$ 20,627	\$ 21,592
10-4610-0174	INSURANCES	\$ 52,437	\$ 52,437	\$ 52,437
10-4610-0210	MATERIALS AND SUPPLIES	\$ 7,000	\$ 7,000	\$ 7,000
10-4610-0211	Uniforms, Rugs, & Supplies	\$ 9,900	\$ 9,900	\$ 9,900
10-4610-0220	FUELS & LUBRICANTS	\$ 13,700	\$ 13,700	\$ 13,700
10-4610-0270	CLEANING SUPPLIES	\$ 2,000	\$ 2,000	\$ 2,000
10-4610-0320	UTILITIES	\$ 27,680	\$ 27,680	\$ 27,680
10-4610-0330	SGWASA Utility Service	\$ 6,000	\$ 6,000	\$ 6,000
10-4610-0345	Recycling & Trash Collection	\$ 5,240	\$ 5,240	\$ 5,240
10-4610-0350	CLEANING SERVICES	\$ 20,800	\$ 20,800	\$ 20,800
10-4610-0355	Street Repair & Accessories	\$ 2,500	\$ 2,500	\$ 2,500
10-4610-0365	STREET LIGHTS	\$ 70,000	\$ 70,000	\$ 70,000
10-4610-0366	Greenway Lighting	\$ 4,700	\$ 4,700	\$ 4,700
10-4610-0395	GENERATOR PREVENTATIVE MAINT	\$ 4,000	\$ 4,000	\$ 4,000
10-4610-0399	OTHER CONTRACT SERVICES	\$ 5,000	\$ 5,000	\$ 5,000
10-4610-0405	Dues & Memberships	\$ 500	\$ 500	\$ 500
10-4610-0406	Travel & Training	\$ 2,000	\$ 2,000	\$ 2,000
10-4610-0445	VEHICLE MAINTENANCE & REPAIR	\$ 7,000	\$ 7,000	\$ 7,000
10-4610-0452	BLDG & GROUNDS MAINTENANCE	\$ 20,000	\$ 20,000	\$ 20,000
10-4610-0455	EQUIPMENT MAINTENANCE & REPAIR	\$ 6,000	\$ 6,000	\$ 6,000
10-4610-0460	OSHA SAFETY	\$ 2,000	\$ 2,000	\$ 2,000
10-4610-0499	MISCELLANEOUS	\$ 250	\$ 250	\$ 250
10-4610-0520	CAPITAL OUTLAY	\$ 68,250	\$ -	\$ 68,250
10-4610-9983	Allocate Salaries/Fringes - Powell Bill	\$ (33,398)	\$ (33,398)	\$ (34,994)
10-4610-9984	Allocate Salaries/Fringes - Stormwater	\$ (82,459)	\$ (82,459)	\$ (85,929)
	Department Total	\$ 558,900	\$ 489,012	\$ 568,028



COMMUNITY DEVELOPMENT		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
10-4910-0120	SALARIES COMMUNITY DEVELOPMENT	\$ 271,961	\$ 217,870	\$ 228,764
10-4910-0126		\$ 15,318	\$ 15,318	\$ 15,318
10-4910-0130	LONGEVITY	\$ 600	\$ 500	\$ 500
10-4910-0135	Planning & Dev. Bonus	\$ 1,232	\$ 924	\$ 924
10-4910-0140	Overtime	\$ 500	\$ 500	\$ 500
10-4910-0171	LGERS STATE RETIREMENT	\$ 35,247	\$ 28,244	\$ 29,643
10-4910-0172	401(k) EMPLOYER CONTRIBUTION	\$ 13,715	\$ 10,990	\$ 11,534
10-4910-0173	FICA MATCH	\$ 22,155	\$ 17,986	\$ 18,878
10-4910-0174	INSURANCES	\$ 41,952	\$ 31,463	\$ 31,463
10-4910-0210	MATERIALS AND SUPPLIES	\$ 3,000	\$ 3,000	\$ 3,000
10-4910-0220	Fuels & Lubricants	\$ 1,500	\$ 1,500	\$ 1,500
10-4910-0399	OTHER CONTRACT SERVICES	\$ 60,000	\$ 10,000	\$ 10,000
10-4910-0405	Dues & Memberships	\$ 1,500	\$ 1,500	\$ 1,500
10-4910-0406	Travel & Training	\$ 4,500	\$ 4,500	\$ 4,500
10-4910-0445	Vehicle Maintenance & Repair	\$ 1,000	\$ 1,000	\$ 1,000
10-4910-0451	Office Rental (Community Development	\$ 26,550	\$ 26,550	\$ 26,550
10-4910-0499	Miscellaneous	\$ 45,000	\$ -	\$ -
10-4910-9935	Allocate Salaries/Fringes - Stormwater	\$ (156,617)	\$ (156,617)	\$ (163,593)
10-4910-9936	Allocate Salaries/Fringes- PB	\$ (15,402)	\$ (15,402)	\$ (15,907)
		\$ 373,711	\$ 199,825	\$ 206,075



RECREATION		FY24 REQUEST	FY24 MANAGER RECOMMENDED	FY24 BOARD CONSIDERATION
60-5405-0120	SALARIES RECREATION	\$ 155,689	\$ 157,948	\$ 165,845
60-5405-0130	Longevity	\$ 500	\$ 500	\$ 500
60-5405-0135	Recreation Bonus	\$ 922	\$ 922	\$ 922
60-5405-0140	Overtime	\$ 3,000	\$ 3,000	\$ 3,000
60-5405-0171	LGERS State Retirement	\$ 20,574	\$ 20,865	\$ 21,880
60-5405-0172	401(k) Employer Contribution	\$ 8,119	\$ 8,119	\$ 8,513
60-5405-0173	FICA	\$ 15,163	\$ 15,163	\$ 15,767
60-5405-0174	Insurances	\$ 31,463	\$ 31,463	\$ 31,463
60-5405-0210	Materials and Supplies	\$ 1,200	\$ 1,200	\$ 1,200
60-5405-0345	Recycling & Trash Collection	\$ 500	\$ 500	\$ 500
60-5405-0405	Dues & Memberships	\$ 1,664	\$ 1,214	\$ 1,214
60-5405-0406	Travel & Training	\$ 2,150	\$ 2,150	\$ 2,150
60-5405-0478	Misc. Service Fees	\$ 4,200	\$ 4,200	\$ 4,200
60-5405-0499	Miscellaneous	\$ 250	\$ 250	\$ 250
60-5405-0520	Capital Outlay	\$ 75,000	\$ -	\$ -
60-5405-4600	R&M, Buildings/Structures	\$ 2,000	\$ 500	\$ 500
60-5405-4610	R&M, Equipment	\$ 3,000	\$ 3,000	\$ 3,000
60-5405-4615	R&M, Grounds/Greenways	\$ 4,500	\$ 4,500	\$ 4,500
60-5405-4693	Programming	\$ 12,500	\$ 8,800	\$ 8,800
60-5405-4740	Fireworks	\$ 18,000	\$ 18,000	\$ 18,000
60-5405-4750	Music Festival	\$ 30,000	\$ 29,000	\$ 29,000
60-5405-4770	Miscellaneous Events	\$ 7,050	\$ 3,550	\$ 3,550
60-5405-4780	Christmas/Holiday Activities	\$ 10,150	\$ 4,650	\$ 4,650
60-5405-5000	Utilities	\$ 1,500	\$ 1,500	\$ 1,500
	Department Total	\$ 409,094	\$ 320,994	\$ 330,904
60-5410-0345	Recycling & Trash Collection	\$ 1,900	\$ 1,900	\$ 1,900
60-5410-0399	Other Contracted Services	\$ 2,000	\$ 2,000	\$ 2,000
60-5410-0499	MISCELLANEOUS	\$ 250	\$ 250	\$ 250
60-5410-0510	Equipment - Not Capitalized	\$ 3,000	\$ 3,000	\$ 3,000
60-5410-4600	R&M, Bldgs, Docks, Playground	\$ 3,000	\$ 3,000	\$ 3,000
60-5410-4611	R&M, Watercraft & Equip	\$ 500	\$ 500	\$ 500
60-5410-4612	R&M, Roads & Grounds	\$ 3,000	\$ 3,000	\$ 3,000
60-5410-4701	Concessions	\$ 400	\$ 400	\$ 400
60-5410-5000	Utilities	\$ 2,750	\$ 2,750	\$ 2,750
	Department Total	\$ 16,800	\$ 16,800	\$ 16,800
60-5405-0173	FICA	\$ 2,743	\$ 2,743	\$ 2,743
60-5420-0198	Temporary Employees	\$ 35,845	\$ 35,845	\$ 35,845
60-5420-0210	Materials and Supplies	\$ 4,500	\$ 4,500	\$ 4,500
60-5420-0345	Recycling & Trash Collection	\$ 1,500	\$ 1,500	\$ 1,500
60-5420-0399	Other Contract Services	\$ 95,970	\$ 95,970	\$ 95,970
60-5420-0499	Miscellaneous	\$ 250	\$ 250	\$ 250
60-5420-0520	Capital Outlay	\$ 90,000	\$ 7,500	\$ 7,500
60-5420-4600	R&M, Buildings	\$ 2,000	\$ 2,000	\$ 2,000
60-5420-4610	R&M, Equipment	\$ 2,000	\$ 2,000	\$ 2,000
60-5420-4615	R&M, Roads & Grounds	\$ 6,750	\$ 5,750	\$ 5,750
60-5420-5000	Utilities	\$ 63,000	\$ 63,000	\$ 63,000
	Department Total	\$ 301,815	\$ 218,315	\$ 218,315
	Recreation Total	\$ 727,709	\$ 556,109	\$ 566,019



General Government	\$ 15,500
Governing Body	\$ 148,469
City Manager	\$ 326,411
City Clerk	\$ 123,675
Administrative Services	\$ 635,187
City Attorney	\$ 60,000
Finance	\$ 254,012
Police	\$ 2,373,307
Fire	\$ 277,029
Public Works	\$ 568,028
Community Development	\$ 206,075
Recreation	\$ 566,019
	\$ 5,553,712



Powell Bill		
Revenues		
50-3010-0000	Allocation From State of NC	\$ 137,000
50-3700-0000	Interest on Investments	\$ 15,000
	Total	\$ 152,000
Expenditures		
50-8100-4010	Street Repairs and Resurfacing	\$ 81,200
50-8100-4075	Contingency	\$ 19,899
50-8100-9983	Allocated Salaries/Fringes Pw	\$ 34,994
50-8100-9984	Allocated Salaries/Fringes Cd	\$ 15,907
		\$ 152,000
<hr/>		



REVENUES		FY 2024
35-3030-0000	Interest and Penalties	\$ 800
35-3150-0000	Stormwater Assessments	\$ 315,000
35-3150-0001	Discount on Early Payments	\$ (3,300)
35-3150-0002	City Owned Properties	\$ (14,100)
35-3155-0000	Review and Permit Fees	\$ -
35-3700-0000	Interest on Investments	\$ 1,000
35-3900-0000	Fund Balance Appropriated	\$ 186,572
	Total	\$ 485,972
EXPENDITURES		
Admin and planning		
35-5010-0399	Other Contract Service	\$ 18,000
35-5010-0405	Dues and Memberships	\$ 15,000
35-5010-0510	Conservation Contributions	\$ 10,000
35-5010-0650	Legal and Professional	\$ 2,000
35-5010-0651	Engineering Services	\$ 80,000
35-5010-4230	Permits	\$ 1,000
35-5010-9910	Allocate Salaries/Fringes	\$ 163,593
	Total	\$ 289,593
Repairs and Improvements		
35-5020-1000	Pension Expense	\$ 10,000
35-5020-2000	OPEB Expense	\$ 30,000
35-5020-6000	Leaf/Brush Collection	\$ 3,500
35-5020-6020	Drainage Maintenance	\$ 30,000
35-5020-6060	Street Sweeping	\$ 11,250
35-5020-6120	Muni. Good Housekeeping	\$ 5,000
35-5020-9910	Allocate Salary/Fringes	\$ 85,929
	Total	\$ 175,679
Service Payments		
35-5030-7000	Billing and Collection Fees	\$ 6,000
35-5030-7050	Customer Service Support	\$ 2,100
35-5030-7100	Annual Billing Update	\$ 2,600
35-5030-7200	Stormwater Advisor	\$ 10,000
	Total	\$ 20,700
	STORMWATER TOTAL	\$ 485,972



2023-



CITY OF CREEDMOOR

P.O. BOX 765
111 MASONIC STREET
CREEDMOOR, NC 27522
WWW.CITYOFCREEDMOOR.ORG
(919) 528-3332

MAYOR
ROBERT V. WHEELER

CITY MANAGER
MICHAEL TURNER

COMMISSIONERS
EMMA ALBRIGHT
GEORGANA KICINSKI
ARCHER WILKINS
ROBERT WAY
ED GLEASON

City of Creedmoor ANNUAL BUDGET ORDINANCE FISCAL YEAR 2024

BE IT ORDAINED by the Board of Commissioners of the City of Creedmoor, North Carolina, a municipal corporation in the State of North Carolina, that the following anticipated fund revenues and departmental expenditures, together with certain fee and rate schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the City government and its activities for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

EXPENDITURE SUMMARY

General Fund	\$ 5,553,712
Stormwater Fund	485,972
Powell Bill Fund	<u>152,000</u>
	\$ 6,191,684

SECTION 1 GENERAL FUND

Forecasted Revenues by Category

Ad Valorem Taxes	\$ 2,305,996
Other Taxes	\$ 1,725,000
Unrestricted Intergovernmental	\$ 345,000
Restricted Intergovernmental	\$ 150,000
Permits and Fees	\$ 50,000
Sales and Service	\$ 385,000
Interest Earnings	\$ 250,000
Miscellaneous	\$ 30,000
Fund Balance Transfer	<u>\$ 312,716</u>
Total	\$ 5,553,712



Authorized Expenditure by Department General Government

\$ 15,500	
Governing Body	\$ 148,469
City Manager	\$ 326,411
City Clerk	\$ 123,675
Administrative Services	\$ 635,187
City Attorney	\$ 60,000
Finance	\$ 254,012
Police	\$ 2,373,307
Creedmoor Volunteer Fire Department	\$ 277,029
Public Works	\$ 568,028
Community Development	\$ 206,075
Recreation	\$ 566,019
Total	\$ 5,553,712

SECTION 2 STORMWATER FUND

Forecasted Revenue and Funding Source by Category

Stormwater Fees	\$ 298,400
Fund Balance Transfer	\$ 186,572
Interest Earnings	1,000
Total	\$ 485,972

Authorized Expenditure by Department

Administrative & Planning	\$ 289,593
Repairs & Improvements	175,679
Service Payments	20,700
Total	\$ 485,972

SECTION 3 POWELL BILL FUND

Forecasted Revenue and Funding Source by Category

Restricted Intergovernmental	\$ 137,000
Investment Earnings	\$ 15,000
Total	\$ 152,000

Authorized Expenditure by Department

Powell Bill Department	\$ 152,000
Total	\$ 152,000

SECTION 4 LEVY OF TAXES

There is hereby levied, for Fiscal Year 2024, an Ad Valorem tax rate of **61 1/2¢** per one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2022, for the purpose of raising the revenue from Ad Valorem Taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This tax rate is based on an estimated valuation of \$378,797,606.



SECTION 5 RESTRICTIONS ON BUDGET OFFICER

Inter-fund and interdepartmental transfer of moneys, except as noted below, shall be accomplished only with specific advance approval of the Creedmoor Board of Commissioners.

Special Authorizations of the Budget Officer

- A. The Budget Officer shall be authorized to reallocate any appropriation within departments.
- B. The Budget Officer shall be authorized to execute inter-fund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Board of Commissioners at the next meeting following the transfer.

SECTION 7 RE-APPROPRIATION OF FUNDS ENCUMBERED IN FISCAL YEAR 2023


Operating funds encumbered by an outstanding purchase order as of June 30, 2023 are hereby re-appropriated to Fiscal Year 2024. Re-appropriation will be by a budget amendment at the August 1, 2023 Board of Commissioners' meeting in Fiscal Year 2024.

SECTION 8 UTILIZATION OF THE BUDGET ORDINANCE

This ordinance shall be the basis of the financial plan for the City of Creedmoor municipal government during the fiscal year beginning July 1, 2023 and ending June 30, 2024. The Budget Officer shall administer the Annual Operating Budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Finance Director shall establish and maintain all financial records, which are in accordance with this ordinance, and in accordance with the appropriate state statutes of the State of North Carolina.

Adopted this 6th day of June, 2023.


Michael Turner
City Manager


Robert V. Wheeler
Mayor

ATTEST:


Barbara Rouse, City Clerk



CITY OF CREEDMOOR
PROPOSED
2023-2024
FEE AND RATE SCHEDULE



EFFECTIVE JULY 1, 2023 – JUNE 30, 2024
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BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL AND COMMERCIAL BUILDING PERMITS AND INSPECTIONS

The Granville County Inspections Department performs building permitting and inspections for Creedmoor residents and businesses.

Granville County Inspections Department Contact Information

122 Williamsboro Street
P.O. Box 877
Oxford, NC 27565
(P) (919) 603-1326
(F) (919) 693-6794

<http://www.granvillecounty.org/businesses/building-inspections/>

Office Hours: Monday-Friday // 8:00 a.m. – 5:00 p.m.

Permit Hours: 8:30 – 11:00 a.m. or 2:00 – 4:00 p.m.

COMMUNICATIONS FEES

WIRELESS COMMUNICATIONS

New Telecommunications Tower or Substantial Modification

Application Fee	\$2,000.00 + \$500 per revision
Consulting Fee	Actual Cost

New Microcell, Small, Concealed, Co-Location, or Upgrade Other than Substantial Modification

Application Fee (1 – 5 permits)	\$100.00 each
Application Fee (6 – 25 permits)	\$50.00 each
Consulting Fee (if necessary)	\$500.00 each



CONSTRUCTION INSPECTION FEES

Assessed by the City Engineer (developer shall bear any additional cost incurred by the City over the fees listed below). This fee is to be paid upon construction drawing approval.

PLAN REVIEW

Plan Review Fees shall apply to the extent of any revisions made to plans previously reviewed.

Roadway (public and/or private)	\$0.95 per linear foot
Parking/Loading Areas (including access)	\$0.04 per square foot
Storm Drainage	\$1.00 per linear foot

CONSTRUCTION ADMINISTRATION

Note: Fees to be collected upon approval of construction drawings.

Roadway (public and/or private)	\$1.05 per linear foot
Storm Drainage	\$1.00 per linear foot

LAW ENFORCEMENT SERVICES / FINES / FEES

FINGERPRINTING

Fingerprinting (up to two cards)	\$10.00 Residents (\$20.00 Non Residents)
Fingerprinting (each additional card after two)	\$5.00
Fingerprinting of Children (Fingerprint cards for parents to maintain for identification)	Free

NOISE VIOLATIONS

Noise Fine	\$25.00	[1 st offense within 12 months]
	\$50.00	[2 nd offense within 12 months]
	\$100.00	[3 rd offense within 12 months]
	\$250.00	[each offense above 3 within 12 months]

FALSE ALARMS – POLICE AND FIRE

False Business or Residential Alarm Fine	Warning	[1 st – 3 rd Offense within 12 months]
	\$50.00	[4 th Offense within 12 months]
	\$100.00	[Each offense above 4 within 12 months]

PARKING FINES

Parking Fine	\$10.00	[1 st Offense within 12 months]
	\$25.00	[2 nd Offense within 12 months]
	\$50.00	[3 rd Offense within 12 months]
	\$100.00 and vehicle removal	[Each offense above 3 within 12 months]

POLICE REPORTS

Copies of Police Reports	\$5.00
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PRECIOUS METALS DEALER PERMIT

Precious Metals Annual Dealer Permit Fee	\$180.00
SBI Fingerprint Processing Fee	\$38.00 (Pass-thru fee that goes to SBI)
Precious Metals Employee Application Fee	\$10.00
Precious Metals Employee Annual Renewal Fee	\$3.00



MISCELLANEOUS CHARGES AND FEES

“Actual cost” will be agreed upon before the work is done and is calculated based on number of pages at per page copy rate. Printing is done at material cost.

PRINTS AND COPIES

Copies

CD	\$1.00
Copies (letter/legal/ledger)	\$0.10 per page (current & archived files)
Minutes	Actual cost
Official Transcripts	Actual cost
Other Maps, Studies, & Reports	Actual cost

Manuals

Creedmoor Development Ordinance	Actual cost
Land Use Plan	Actual cost
Code of Ordinance	Actual cost
Design Manual & Standard Specs	Actual cost

Maps + Large format

Plotting type determined by GIS Administrator

Official Zoning District Map	Actual cost
Land Use Plan Map	Actual cost
Copies (Plat/Plan Size)	Actual cost
Basic Plotting (36” plain paper)	\$1.57 per roll foot
Image Plotting (36” plain paper)	\$4.46 per roll foot
Presentation Plotting (36” photo paper)	\$9.28 per roll foot

PENALTIES AND ADMINISTRATIVE FEES

Returned Check	\$25.00 or maximum allowed by state law
Remote Payment Convenience Fee	\$1.50 per transaction
<i>The convenience fee is charged by the credit card processing companies and is applicable to all credit card payments made via phone and online transactions. Payments for facility rentals where a set non-refundable application fee is charged are exempt from this fee.</i>	



PLANNING AND ZONING FEES

Planning and Zoning fees for zoning, subdivision, and site activity are assessed by the Community Development Department. If a third submittal is required, an additional review fee will be collected. Note: Handicap access ramp additions to single-family residential structures are exempt from zoning and building permit/inspection fees.

ANNEXATION PETITIONS

Annexation petitions include initial zoning process at no charge.

Annexation Petition	No Charge
Annexation Petition & Zoning (areas outside the ETJ)	No Charge

APPEALS/VARIANCES

Appeal/Variance to Board of Adjustment	\$400.00
Appeal of Planning Board Decision to Board of Commissioners	\$400.00

PLAN REVIEW

Fee paid with application; If a third submittal is required, a new fee must be paid.

Site Plan Review

Sketch Plan	\$100.00 per sheet per session
Site Plan	\$600.00 + Sketch Plan review fee

Major Subdivision Review

Sketch Plat/Plan Review	\$100.00 per sheet per session
Preliminary Plat Review (Minor) – 5 lots or less	\$450.00
Preliminary Plat Review (Major) – More than 5 lots	\$500.00 + \$10.00 per lot
Preliminary Plat – Minor Revision	\$250.00
Preliminary Plat – Major Revision	\$450.00
Final Plat Review – Major Subdivision	\$175.00 per map sheet
Letter of Credit Review (includes partial release requests)	\$2,500.00

Minor Subdivision Review

Final Plat Review	\$50.00 per map sheet
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Miscellaneous Services

Conveyance Plat	\$10.00 per lot
Recombination Plat	No Charge
Time Extension for Plat Approval	\$150.00

SIGN PERMITS

Permanent Sign	\$100.00
Temporary Sign (where permit is required)	\$25.00 per sign
Master Sign Permit	\$350.00



ZONING COMPLIANCE PERMITS

Special Use Permit	\$800.00
Single/Two Family Structures/Mobile Homes	\$75.00
Single Family Attached/Multi-Family	\$100.00
Residential Addition/Accessory Structure/Shed/Deck	\$75.00
Commercial/Institutional/Industrial	\$100.00 (without site plan review)
Temporary Construction Trailers	\$75.00
Temporary Use Permits	\$75.00
Fence Permit	\$20.00

ZONING STUDIES, VERIFICATIONS, AND CERTIFICATES OF NON-CONFORMITY

Zoning Authorization (for Granville County Inspections)	\$25.00
Zoning Verification Letter	\$100.00
Certificate of Non-Conformity	\$100.00

ZONING TEXT AND MAP AMENDMENTS

Initial Zoning (after annexation)	No Charge
Text Amendment (including a land use plan amendment)	\$700.00
Vested Rights Procedure	\$600.00
Vested Rights Extension	\$150.00
Zoning Map Amendment	\$700.00

OTHER

Home Occupation Permits	\$100.00
Peddlers	
Food Truck (per location)*	\$100.00
Solicitor and Transient Vendor Registration Fee (e.g., ice cream truck, door to door sales, etc.)**	\$25.00 Annually
*Requires a <i>Zoning Compliance Permit Application</i> . **Requires a <i>Peddler Registration Form</i> .	

PENALTIES

Code Enforcement Administrative Fee	10% of past due or unpaid fines (including remediation costs, legal expenses, etc.)
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RECREATION FACILITIES AND RENTAL FEES

City resident (must live within Creedmoor city limits), non-resident, and for-profit rates are outlined below. Senior citizens (60&plus), military, and 501(c)(3) non-profits are eligible for a non-stackable, discount on select Membership fees and Rentals at the Creedmoor Community Center. Proof of eligibility is required at time of reservation and again at time of rental (e.g., government-issued photo identification, federal EIN# for non-profits, etc.). Discount or surcharge is not applied to program fees or other fees which may be incurred due to rental usage (e.g., application fee, as-requested fees). The cleaning/damage deposit is conditionally refundable, the application fee is non-refundable. Hours of operation, rental schedule, and other features and available equipment are described in the Creedmoor Community Center Rules and Regulations or can be viewed at www.cityofcreedmoor.org/recreation.

CREEDMOOR COMMUNITY CENTER

CREEDMOOR COMMUNITY CENTER MEMBERSHIPS

All community center users are required to have a current membership. Credit and debit payment and registration are available online in person at the community center. In-person payments via cash or check for memberships, program registration, or facility rentals are accepted only at Creedmoor City Hall during normal business hours.

BASE MEMBERSHIP - Provides users access to fitness equipment, walking track, and facility rentals. Programming fees are al-a-cart at full price.

	City Resident	Non-Resident	Senior/Military Discount
per Individual	\$30/year	\$40/year	\$26(R)/\$36(NR)/year
Lost RecCard	\$5	\$5	\$5

ENHANCED MEMBERSHIP - Provides BASE MEMBERSHIP benefits plus the following: Access to fitness studio during scheduled hours. Free registration in regularly scheduled community-based programming (e.g., drop-in basketball, volleyball, and pickleball, teen hours, family programming, pre-school playdates, health and wellness series), and 15% discount on premium and contracted programming (e.g., yoga, parent's night out, camps, birthday party packages, line-dancing, painting, leagues). A household option includes up to two adults and 6 minors living in the same residence; add-ons for additional family members living in the same residence can be added at the base membership rate. As part of their employment package City employees receive an enhanced membership. A \$20 Equity and Inclusion household membership option is available for City residents who qualify, contact the Recreation Director for details. Current South Granville High School Students are eligible for a \$30/year individual membership that runs September 1st thru August 31st.

	City Resident	Non-Resident	Senior/Military
per Individual	\$53/year	\$68/year	\$48(R)/\$61(NR)/year
per Household*	\$83/year*	\$108/year*	
Equity & Inclusion	\$20/year		
South Granville High Student	\$30/year	\$30/year	
*6-mos. Payment Plan	50%+\$5 transaction fee (Household membership only)		

ONE DAY DROP-IN FEE - Provides users access to fitness equipment, walking track, fitness studio, and any regularly scheduled community-based programming (see Enhanced Membership details) that is occurring that day.

	City Resident	Non-Resident	Senior/Military
per Individual	\$5	\$ 5	\$5



B.C. ROBERTS FIELD

B.C. ROBERTS MULTI-PURPOSE FIELD - 225' by 236' (1.2 acre) natural-turf, multi-purpose field with optional field lights. No water or electrical access. Minimum full-field rental is 3-hrs. After-hours fee applies during Community Center non-business hours. Permitting fees for special events are not included.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
1/2 Field per hour	\$10	\$13	\$9(R)/\$12(NR)	\$16(R)/\$21(NR)
Full Field per hour	\$25	\$32	\$22(R)/\$29(NR)	\$40(R)/\$50(NR)
Application Fee	\$5	\$5	\$5	\$5
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Field Lighting Fee	\$20/hr	\$20/hr	\$20/hr	\$20/hr
Field Lining	\$35/field	\$35/field	\$35/field	\$35/field
Goal Rental	\$15/set	\$15/set	\$15/set	\$15/set

GYMNASIUM

GYMNASIUM - Full-court gymnasium with six basketball hoops lined for basketball, volleyball, and pickleball. After-hours fee applies during Community Center non-business hours. Food and beverages not permitted in gymnasium. Check facility schedule for rental availability.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
Full Court per Hour	\$45	\$60		\$70(R)/\$90(NR)
Application Fee	\$5	\$5		\$5
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr		\$15/hr



EVENT ROOM

WILLOW OAK EVENT ROOM - Maximum occupancy is 150 persons. Seating arrangements with tables can accommodate approximately 150. Tables, chairs, audio, and 85" TV included in rental price. Half-day rental periods include up to a 5 hours block of time between 8 am – 2 pm or 2 – 8 pm; Full day rentals are any rental over 5 hours or that overlap the half-day rental periods. 2 – 8 pm and full-day rentals may be extended until 11 pm for an additional fee. After-hours fee applies during Community Center non-business hours and is included in the 8 – 11 pm rental fee. 3rd party permitting, security, and insurance fees are not included and vary with the scope of the event, discounts are non-stackable.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
Half-Day Rental	\$150*	\$210*	\$135(R)/\$190(NR)	\$260(R)/\$340(NR)
Full-Day Rental	\$300*	\$420*	\$270(R)/\$380(NR)	\$525(R)/\$685(NR)
Add 8 – 11 pm	\$145	\$200	\$130(R)/\$180(NR)	\$208(R)/\$264(NR)
Application Fee	\$50	\$50	\$50	\$50
Cleaning/Damage Deposit	\$250	\$250	\$250	\$250
Large Group Fee (105+)	\$50	\$50	\$50	\$50
Public Discount (Mon-Thu)		30% off Rental Rate Above*		
Employee Discount (Mon-Thu)		50% off Rental Rate Above*		
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Kitchen Fee	\$30	\$30	\$30	\$30
Additional 55" TV (2-available)	\$25/TV	\$25/TV	\$25/TV	\$25/TV
Corkage (Alcohol) Fee	\$50	\$50	\$50	\$100
E-Sports (Screen Included)	\$50/unit	\$50/unit	\$50/unit	\$50/unit
Ambiance/Light Rental	\$50	\$50	\$50	\$50



MEETING ROOM

MEETING ROOMS - Maximum occupancy 40 people for the large meeting room. Half-day rental periods include up to a 2.5 hours block of time between 8am – 11am, 11am - 2 pm, 2pm - 5pm, or 5pm-8:30 pm; Full day rentals are from 8am - 5pm. Tables, chairs, and dry-erase board are included in rental price; 55" TV for presentations is available for an additional fee. After-hours fee applies for rentals ending after 8:30 pm and during Community Center non-business hours. Regular Meeting Discount is non-stackable.

	City Resident	Non-Resident	Senior/Military/ Non-Profit	For-Profit Activities
Large Meeting Room (< 40 pp.)				
2.5hr Rental	\$35*	\$60*	\$31(R)/\$54(NR)	\$75(R)/\$100(NR)
8am - 5pm Rental	\$80*	\$138*	\$72(R)/\$124(NR)	\$130(R)/\$170(NR)
Application Fee (Lg.& Sm. Rooms)	\$15	\$15	\$15	\$15
Damage Deposit	\$50(Lg.)	\$50(Lg.)	\$50(Lg.)	\$50(Lg.)
Regular Meeting Discount (≥5 meetings/application)		20% Off Rental Rate Above*		
As Requested Fees				
After-hours Fee	\$15/hr	\$15/hr	\$15/hr	\$15/hr
Kitchen Fee	\$30	\$30	\$30	\$30
55" TV Display	\$25/TV	\$25/TV	\$25/TV	\$25/TV

FITNESS STUDIO

Fitness Studio - Maximum occupancy is 25 persons. The fitness studio is 20' by 25' and includes a 20' mirrored wall, 5-50lb dumb bells, 6lb-20lb medicine balls, 5lb-30lb kettle bells, yoga balls and mats, and a 55" smart TV. Rentals are limited to approved uses, including additional space for Willow Oak Room rentals and small group (≤5) use for private fitness activities.

	City Resident	Non-Resident
Per Hour	\$10	\$10
Lost Remote		\$20

PROGRAMMING

PROGRAMMING FEES - Programming fees for public programs offered by Creedmoor Parks and Recreation staff and 3rd party contractors are set based on direct costs, community demand, membership/residency status, DEI initiatives, and alignment with departmental missions and goals. Fees will vary from between \$0 (e.g., enhanced membership programs) and \$260 (e.g., E-sports birthday party package) with most fees between \$0-\$30.



LAKE ROGERS PARK

LAKE ROGERS PARK - Park hours, Sunrise to Sunset. Shelter Reservations & Boat rental (photo ID required) &/or launch fees payable at City Hall, Creedmoor Community Center, and the Lake Rogers concession stand during regular operating hours. Reservations can be made online or in person. In-person payments may be made via cash (exact change) or credit card for facility rentals at the Creedmoor Community Center during normal business hours. Weekday (Monday-Thursday, excluding holidays) and Winter (November-February) discounted rates may not be stacked. Hours of operation, rental schedule, and other features and available equipment can be viewed at www.cityofcreedmoor.org/recreation.

	City Resident	Non- Resident
<u>Boat Launch (Motorized, Gas or Electric)</u>		
Daily Pass	\$5	\$7
12-month Pass	\$35	\$45
<u>Kayak/Canoe Launch</u>		
Daily Pass	\$3	\$5
12-month Pass	\$20	\$27
<u>12-month Family Pass (<4 kayaks/canoes)</u>	\$60	\$78
<u>Boat Rental</u>		
John Boat per hour	\$7	\$10
John Boat per 5 hours	\$25	\$32
<u>Pedal Boats and Nucanoes</u>		
P-Boat or Nucanoe per hour	\$7	\$10
Aquacycles per hour	\$13	\$17
Aquacycles 5 hours	\$40	\$52
Nucanoe per 5 hours	\$25	\$32
Damage to Boats	\$75	
	City Resident	Non- Resident
<u>Large Shelter #1 (Fri-Sun& Holidays)</u>		
Half Day (Open-2pm or 2pm-Close)	\$57	\$75
Full Day (Open-Close)	\$100	\$130
Weekday (Mon-Thu) and Winter (Nov-Feb) Discount	30% off Rental Rate Above	
Employee Discount (Mon-Thu)	50% off Rental Rate Above*	
<u>Small Shelters #2, #3, or #4 (Mon-Sun)</u>		
Half Day (Open-2pm or 2pm-Close)	\$22	\$30



Half Day (Open-2pm or 2pm-Close)	\$22	\$30
Full Day (Open-Close)	\$38	\$52

HARRIS PARK

PARK HOURS: *Sunrise – Sunset*

HARRIS PARK - Park hours, Sunrise to Sunset. Shelter Reservations fees payable at City Hall and Creedmoor Community Center during regular operating hours.

	City Resident	Non-Resident	Senior/Military /Non-Profit
<u>Picnic Shelter</u>			
All Day	\$0	\$35	\$0(R)/\$31(NR)

CREEDMOOR MUSIC FESTIVAL

CREEDMOOR MUSIC FESTIVAL – Fees associated with annual Creedmoor Music Festival

<u>12' by 12' Vendor Stall (no electricity)</u>	<u>\$100</u>
<u>12' by 12' Vendor Stall (electricity)</u>	<u>\$140</u>
<u>12' by 12' Vendor Stall (Main St. business)</u>	<u>\$0</u>
<u>T-Shirts</u>	<u>\$15</u>



STORMWATER MANAGEMENT FEES

STORMWATER MANAGEMENT SERVICES AGREEMENT

Stormwater Maintenance Agreement	Attorney Fees + \$10%
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STORMWATER PLAN REVIEW FOR NEW CONSTRUCTION

Stormwater Quality (BMP) and/or Stormwater Detention Facilities Permit Application	\$250 each plus Engineering Review Costs
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CONSTRUCTION ADMINISTRATION

Stormwater Quality (BMP) and/or Stormwater Detention Facilities	\$500 each
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STORMWATER UTILITY RATES

Calculated by the Stormwater Administrator and billed by Granville County Tax Office.

For Businesses, the fee is calculated by **BASE FEE + IMPERVIOUS + ACREAGE**.

For Single Family Homes the fee is based on the acres in the parcel and can be looked up in the table below.

For vacant land the fee is **BASE FEE + ACREAGE FEE**.

Business (Base Fee + Impervious + Acreage)

Base Fee	\$12.00 per year
Impervious Surface Fee	\$70.00 per 2,600 Square Feet of impervious surface
Acreage Fee	
1 – 1.99 Acres	\$25.00 per year
2 – 9.99 Acres	\$50.00 per year
10 – 99.99 Acres	\$75.00 per year
100+ Acres	\$100.00 per year

Single Family Home

Lot < 1.99 Acres	\$107.00 per year
Lot 2 Acres – 9.99 Acres	\$132.00 per year
Lot 10 Acres – 100 Acres	\$157.00 per year

Vacant Land (Base Fee + Acreage)

Base Fee	\$12.00 per year
1 – 1.99 Acres	\$25.00 per year
2 – 9.99 Acres	\$50.00 per year
10 – 99.99 Acres	\$75.00 per year
100+ Acres	\$100.00 per year



YARD DEBRIS COLLECTION

Yard Debris Policy

Residential service only. City provides one (1) free pick-up per month. Yard debris must comply with the [Debris Pickup Policy](#).

- Residents are strongly encouraged to place their yard debris in biodegradable bags. Biodegradable bags are *required* and pick-ups will not occur unless biodegradable bags are used.
- Residential yard debris is limited to 4 cubic yards (approximately one pickup truck load) per household per debris pick-up day. Additional pick-ups on the same or subsequent day(s) within the same month will incur a \$30 charge for each pick-up. Failure to pay the \$30 will result in no further debris pick-up service until payment is made.
- All tree limbs **must be cut to 3-foot lengths** (or less) and be **stacked in the same direction**.
- Soil or inorganic material cannot be included with the yard debris.
- Additional details can be found at www.cityofcreedmoor.org/yarddebris.

One residential yard debris pick-up per month <i>Limitation of 4 cubic yards (approx. one pickup truckload)</i>	Free
Each additional pick-up <i>Additional pick-up on same day due to excessive debris greater than 4 cubic yards or additional pick-up scheduled on subsequent pick-up day.</i>	\$30.00

UTILITY SERVICES

WATER & SEWER SERVICES

The South Granville Water & Sewer Authority (SGWASA) provides water & sewer services to the residents and businesses of Creedmoor.

SGWASA Contact Information

415 Central Avenue, Suite B
Butner, NC 27509
(P) 919.575.3367 (F) 919.575.4547
www.sgwasa.org
Office Hours: Monday –Friday // 8:00 a.m. - 5:00 p.m.

TRASH & RECYCLING COLLECTION SERVICES

GFL Environmental provides trash & recycling collection services to the residents and businesses of Creedmoor.

GFL Environmental Contact Information

241 Vanco Mill Road
Henderson, NC 27536
(P) 252.438.5333 or 919.693.8669 (F) 252.431.1635
www.wasteindustries.com
Office Hours: Monday - Friday // 8:00 a.m. – 5:00 p.m.