



**MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
BOC - REGULAR SESSION
OCTOBER 2, 2023
6:00 PM**

Present

Mayor Bobby Wheeler, Mayor Pro Tem Emma Albright, Commissioner Edward Gleason, Commissioner Georgana Kicinski, Commissioner Robert Way, and Commissioner Archer Wilkins. Also present were City Manager Michael Turner, City Clerk Barbara Rouse, Community Development Director Michael Frangos, City Attorney Kevin Hornik, Executive Assistant Sarah Spruill, and Police Chief Troy Wheless.

Absent

Call To Order And Invocation

Mayor Wheeler called the meeting to order at 6:00 p.m. and Commissioner Way led the invocation.

Pledge Of Allegiance

Mayor Pro Tem Albright led the Pledge of Allegiance.

Roll Call

Roll call the City Clerk determined a quorum was present.

Approval Of Agenda

Commissioner Kicinski requested to add an item to the agenda, Item 6a., Introductions, Recognitions, and Presentations. Commissioner Wilkins then made a motion to approve the agenda as amended. The motion was approved by a vote of 5-0.

Consent Agenda

Commissioner Gleason made a motion to approve the Consent Agenda: New Appointment to the CPRC - Brian R. Whitfield, Inter-Local Agreement for Shared Grant Writing Services, Resolution Recognizing a Name Change for the DEI Advisory Board, Abatement Agreement for 205 Park Avenue, and Approval of the September 5, 2023 and September 18, 2023 BOC Meeting Minutes. The motion was approved by a vote of 5-0.

Introductions, Recognitions And Presentations

Commissioner Kicinski shared that Mayor Wheeler was the 2023 recipient of the prestigious *Outstanding Municipal Elected Official Award*, which recognizes and celebrates the outstanding contributions of an exceptional individual who has dedicated his/her life to the community. Commissioner Kicinski told the Board that this award was presented at the Annual Kerr-Tar Banquet on Thursday evening, September 26, 2023. The City Manager then read the presentation speech honoring the Mayor's achievements and accolades after which the Board and public gave him a warm standing ovation. Mayor Wheeler then thanked the Board and City staff for all their support.

Public Comment

Charles Griffin, Veterans Org Chair, 2111 Queensway Court, Creedmoor, NC 27522, told the Board that he wanted to reiterate the Veterans Organization's position on the location of the Veterans Memorial. He said, they [Veterans Organization members] still wanted the location of the Memorial to be on top of the hill at the Community Center, location #5, as per a previous meeting. The Mayor thanked Mr. Griffin.

Manuel Aguilar Aroche, DEI Advisory Board Member, 2511 NC Highway 56, Creedmoor, spoke to the Board about his devotion to service and helping the community and his role on the DEI Advisory Board.

Old Business | Location for Creedmoor Veterans Memorial

Commissioner Wilkins led the discussion on choosing the final location of the Veterans Memorial saying that the Veterans Organization stood behind its original decision to choose the hill at the Community Center (location #5 from a previous BOC meeting presentation) as their preferred location for the Veterans Memorial and he said the Organization would like this Board to vote tonight on the location so that the Memorial can be ordered and the process moved forward. Commissioner Kicinski then asked the City Manager if he knew the cost for the foundation of the monument, to which the City Manager answered the total cost would be \$1,400, with no charge for labor because City staff would be able to install it, and he added that there is about a three (3) month order time on the stone. After some additional discussion by Board members about the location and the City's Master Plan, Commissioner Way made a motion to order the Monument stone *and* table the vote on the location until the October 16, 2023 work session meeting. Commissioner Wilkins then asked why the Board did not want to honor the Veteran's choice of locations at this time after which the Mayor asked for any comments from the Board, and there not being any, the Mayor then repeated the motion on the floor. The motion was approved by a vote of 4-1.

Mayor Pro Tem Albright – Yes
Commissioner Gleason – Yes
Commissioner Kicinski – No
Commissioner Way- Yes
Commissioner Wilkins – Abstained

Request to Address the Board

Commissioner Kicinski introduced North Carolina State Representatives Matthew Winslow and Frank Sossamon. Representative Sossamon told the Board that they were at the evening's BOC meeting to give the City some good news and they then presented a check for \$250,000 [poster board check] to the City for Capital Improvements to City Hall and the Police Department. After some congratulations, Mayor Wheeler, the City Manager, and the Board thanked Representative Winslow and Sossamon and posed for a photo after which, they [Representatives Winslow and Sossamon] proceeded to outline the process to procure the funds, telling the Board that it generally takes sixty to ninety days from adoption of the budget to the receiving of funds. Representative Winslow congratulated the City and Representative Sossamon said he was delighted that this check was being presented to the City and that they already have plans for the money.

New Business | September 30, 2023 Finance Update

Finance Director Lee Faines presented the September 30, 2023, Financial Summary Update to the Board.

New Business | Budget Amendment for iPad Technology Upgrades

Finance Director Lee Faines reminded the Board that at their September 18, 2023 Work Session, they [the Board] approved the purchase of six (6) new Pads for a cost of \$10,415. Director Faines then presented Budget Amendment #2, to appropriate funds in the Governing Body budget for the purchase of the new iPads and the technology upgrades at a cost not to exceed \$10,415. After some discussion, Mayor Pro Tem Albright made a motion to approve Budget Amendment #2. The motion was approved by a vote of 5-0.

New Business | SGWASA Board Reappointment

The City Clerk told the Board that Commissioner Kicinski's term on the SGWASA Board of Directors was expiring on November 30th, 2023 and the Board would need to reappoint Commissioner Kicinski or appoint another Board member to the position. Commissioner Gleason then made a motion to reappoint Commissioner Kicinski to the SGWASA Board of Directors for a term ending November 30, 2026. The motion was approved by a vote of 5-0.

New Business | UNRBA Consensus Principles II

Community Development Director Michael S. Frangos reminded the Board that they had watched a UNRBA presentation at their July 17th, 2023 BOC meeting and he said that had a similar focus to what he would present tonight. Frangos went on to explain the Falls Lake rules that UNRBA has been working on for over ten (10) years and he reminded the Board that the Upper Neuse River Basin Association is a culmination of six (6) different counties and seven (7) municipalities and one (1) utility, SGWASA, and plenty of external stakeholders and he continued to say that UNRBA is designed to provide drinking water and also control water quality and safeguard habitats for wildlife and recreation. Continuing, Frangos said UNRBA regulates and reviews every site plan that they receive. He then added that these principles outlined use the best science available but in a realistic way, which includes reasonable projects and activities that allow for cost-effective options while

still promoting conservation and allowing the watershed and lake to do what they are supposed to do. Frangos then said that the 16 Consensus Principles were voted on by the UNRBA Executive Board in 2023 and, he said, the next necessary step is for all of the local Boards to adopt this resolution and then push that forward through the UNRBA Executive Board again and on to the Division of Water Resources and ultimately to the Environmental Management Commission. Frangos stressed that there were one or two principles to take note of, specifically the principle stating, “the revised rules should be passed expeditiously as UNRBA is not promoting the idea of waiting and supports moving forward with the changing of the rules sooner rather than later”. The other principle Frangos pointed out said, “the revised rules should not require nutrient load reductions from natural or unmanaged areas of forest, lands in forests, succession scrub land, non-pastured vast land and wetlands, and nutrient loads from these areas should not be directly or indirectly assigned to other source categories”, adding that Creedmoor has always promoted the idea of land conservation and preservation. Frangos then presented the Resolution accepting the UNRBA Consensus Principles II, 2023-R-08. After some discussion, Commissioner Kicinski made a motion to adopt Resolution 2023-R-08. The motion was approved by a vote of 5-0.

City Manager's Report

The City Manager reported to the Board that pending a few minor issues, NC-DOT had completed their stormwater pipe replacement in front of the Creedmoor Volunteer Fire Department, the apron had been repaired and repaved, and the Elm Street cross-over line had been completed. He continued and said that once the City receives the final invoice from DOT, the City of Creedmoor and CVFD's shared cost for the project will be calculated. The City Manager also reported that management is still waiting for a response from the U. S. Department of Transportation for the \$320,000 grant request submitted on August 14, 2023, for sidewalk improvements previously prioritized by the Board. Continuing, the City Manager said that an Internal Financial Audit was conducted on September 11, 2023, by City Finance Director Lee Faines on the cash handling procedures for both the Creedmoor Community Center and Lake Rogers Park, adding that minor findings were discovered and suggestions were made for immediate implementation, overall, throughout the process the Finance Director reported that there were no signs of inappropriate handling of cash, and the Parks & Recreation Department was in compliance with the City of Creedmoor's Internal Control Policy as adopted by the Board of City Commissioners. The City Manager then told the Board that on September 21, 2023 the City received the final wire transfer for the sale of the Hester Road property totaling \$244,765.73 with the Final Sale Price of \$275,225.60, less the deposit of \$13,761.28, realtors fees of (6%) \$ 16,513.54, document preparation of \$175.00, County taxes of \$10.05, wire transfer amount of \$244,765.73. The City Manager then told the Board that on September 26, 2023, the City Finance Department received the 2023 North Carolina State Sales and Use Tax Refund of \$34,661.89, as compared to \$21,715.59 received in 2022. On September 26, 2023, the City Manager said he attended a Community Relations Board Meeting at the Federal Correctional Complex in Butner NC, and he said, in attendance also were wardens for the FCI Butner-Low, FCI Butner-Medium I, FCI Butner – Medium II, and the Federal Medical Center Butner. The Federal Correctional Complex Senior Warden, Tommy Scarantino, was there as well. City Manager added that the Community Relations Board plays a significant role in strengthening relationships between the Federal Correctional Complex at Butner and the local community, and the community was represented by the Town of Butner, City of Creedmoor and the Durham County Sheriff's Office.

SGWASA Report

Commissioner Kicinski reported that the PFAs and PFOA study [Hazen & Sawyer] was ongoing and that Representatives Winslow and Sossamon had secured a \$5M grant for SGWASA, with Commissioner Way adding some of the money was for PFA's and PFOA's filtration systems and he added that he and thanked Commissioner Kicinski for her help in spearheading the pump station upgrade so the City can get the same good quality of water as it is when it leaves the plant.

Commissioner Reports

Commissioner Wilkins reported that he attended the September 4th Pecan Hill Anniversary, the July 11th Sherriff Advisory Meeting, and the September 13th Veterans Organization meeting. He also reported that he attended the PD Faith & Blue meeting at City Hall on September 14th, the CMF on September 16th, the Mt. Vernon Baptist Church Outing on September 17th, and the ASCI meeting (via Zoom) on September 26th.

Commissioner Kicinski reported that she attended the Kerr-Tar Annual Banquet, the Glow Walk at the Community Center, the UNRBA meeting, CAMPO meeting, CPRC meeting, the CMF After Review meeting, SGWASA Finance meeting, and Law Enforcement Church Service. Commissioner Kicinski then reported that she attended the *UNC SOG Harnessing the Power of Public Participation* class. She then reminded the public that October is Breast Cancer Awareness month, that National Night Out was the following evening, about the City Tavern Fall Festival and the October 14th Fireman's Parade.

Mayor Pro Tem Albright reminded the public about the National Night Out.

Commissioner Gleason reported that he attended the September 12th SGWASA meeting, the September 14th Planning Board meeting, and Compliance Training for the election. He reported that he attended the *UNC SOG Social Media Practices and Strategies* class and the *UNC SOG Harnessing the Power of Public Participation* class. Commissioner Gleason then spoke about the importance of donations for the CVFD and reminded everyone about the Fireman's Parade on October 14th and he thanked the Creedmoor PD for the outstanding job they do for the community and at the community events.

Commissioner Way reported that he attended the SGWASA meeting on September 12th, and the CMF on September 16th, to which he praised City Staff for all their hard work at the festival. He then reminded the public that on October 13th through the 16th, the Masonic Home for Children will be holding its annual fair in Oxford and he encouraged everyone to stop by.

Mayor's Report

Mayor Wheeler reported that he too attended the Community Relations Board Meeting at the Federal Correctional Complex in Butner NC along with the City Manager. He then reported that he also attended the NC League of Municipalities in Asheville, NC, the CMF, which he added was great, and Mt. Vernon Law Enforcement Appreciation Day, which he said was great also. He then encouraged everyone to stop by the Masonic Home for Children's Fall Festival and the Fireman's Parade and a reminder to all about the Blood Drive at the Community Center on October 5th from 12 p.m. to 5 p.m.

Adjournment

As there was no further business to come before the Board, Commissioner Gleason made a motion to adjourn at 7:05 p.m. The motion was approved by a vote of 5-0.


Robert V. Wheeler

ATTEST:


Barbara Rouse, CMC
City Clerk

