



**MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS BOC
MEETING MINUTES
JUNE 17, 2024**

Present

Mayor Bobby Wheeler, Mayor Pro Tem Georgana Kicinski, Commissioner Emma Albright, Commissioner Edward Gleason, Commissioner Way, and Commissioner Archer Wilkins. Also present were City Manager Michael Turner, City Clerk Barbara Rouse, Executive Assistant Sarah Spruill, Administrative Services Director Camille Lockley, Community Development Director Michael Frangos, City Engineer Carl Barclay, Finance Director Lee Faines, and Police Chief Troy Wheless.

Absent

All Board members were present.

Call to Order and Invocation

Mayor Wheeler called the meeting to order at 6:00 and Commissioner Albright led the invocation.

Pledge of Allegiance

Commissioner Wilkins led the Pledge of Allegiance.

Roll Call

A roll call by the City Clerk determined a quorum was present.

Approval of Agenda

Commissioner Wilkins requested to add two (2) items to the agenda; Item 5e., Discussion on Juneteenth, and Item 5f., Discussion on Low to Moderate Elderly Income Assistance. Commissioner Gleason then made a motion to approve the agenda as amended. The motion was approved by a vote of 5-0.

Discussion Item | Monthly Financial Report Ending May 31, 2024

Finance Director Lee Faines presented the Financial Report for the period ending May 31, 2024, to the Board. Presented first were the General Fund Revenues at 87% collected and General Fund Expenditures at 89% expended, with Faines noting to the Board that the property taxes presented were only up to April because he was still awaiting May and June's payments and the same for the sales tax he added. Faines went on to report that the Stormwater Fund was 117% collected, the Stormwater Expenditures were 63% expended, the Powell Bill Revenues were 122% collected and the Powell Bill Expenditures were 79% expended. There were a few questions from the Board after which the Mayor thanked the Finance Director for his report.

Discussion Item | AN-2024-01 Mt. Energy School Annexation

Community Development Director Michael Frangos told the Board the AN-2024-01 Mt. Energy School Annexation Public Hearing was the second step required for the voluntary annexation of Mt. Energy School and he also reminded them that on May 6, 2024, the Granville County Board of Education adopted a resolution requesting the City of Creedmoor voluntarily annex Mt. Energy Elementary School, 2652 Hwy 56, Creedmoor, NC (Granville County Map Number's 1806.02-75-1350 and 1806.04-74-5376), and he then reminded them that on June 4, 2024 they (the City of Creedmoor Board of Commissioners) adopted two resolutions to begin the annexation process, one directed the City Clerk to investigate the sufficiency of the petition, while the second set the date of the public hearing for this BOC meeting. Frangos told the Board that after the Public Hearing, he recommended a motion to approve AN-2024-01, Mt. Energy ES Annexation Ordinance. There was some discussion by the Board after which Mayor Wheeler opened the floor to Public Hearing AN-2024-01 Mt. Energy School Annexation. As there was no person(s) wishing to speak before the Board, Mayor Wheeler closed the Public Hearing. Commissioner Gleason then made a motion to approve Ordinance 2024-O-07, Mt. Energy ES Annexation. The motion was approved by a vote of 5-0.

Discussion Item | Update on Joe Peed Road Easement

Community Development Director Michael Frangos told the Board that he and City Engineer Carl Barclay had met with Scott Schroyer, City Manager, and Mayor Pro Tem to discuss the details of the Joe Peed Road Easement, which, he added, was a very productive meeting and after which, Scott Schroyer said he would go back to CDM Smith to discuss minor changes that were

deemed necessary. One potential questionable point in the written easement, he pointed out, was a portion that referred to the property being unobstructed and free from any development and Frangos said, the concern with that was that one day the City may want to extend Helen Street so we (the City) want the wording modified slightly. He added that there were a few other items that also needed to be modified and he recommended that the City wait until they receive the Easement back from SGWASA and finalize it at that time. There was some discussion by the Board, and Mayor Pro Tem thanked Carl Barclay and Mike Frangos for the presentation at the meeting with SGWASA, which she said was great. No action was taken.

Discussion Item | Grant Match Grant Application Update

Michael S. Frangos told the Board that Grant Match representative, Corey McDaker and Michelle Talsma, have identified the Active Transportation Infrastructure Investment Program (ATIIP), through the FHWA (Federal Highway Administration), as a potentially viable grant program for the City to apply for, adding that ATIIP could provide up to 80% matched funding for planning, engineering, and design costs of the ten (10) previously identified sidewalk gaps in the City's bicycle and pedestrian system. Frangos continued and told the Board that with the total project cost projected at \$375,000 (which included environmental, planning, engineering, and right of acquisition – just short of the construction phase Frangos said), the City's 20% local match would equal \$75,000, and the *finder's fee* to Grant Match would be \$30,000 (non-grant local funds only). So to potentially bring in \$300,000, it would cost the City up to \$105,000, if the grant application was successful, and it could take up to 16 months to learn the outcome Frangos told the Board. This work could occur in FY26 Frangos said, and he added that this application needed to be submitted by 11 PM tonight (June 17th, 2024). After some discussion by the Board, the consensus was to proceed with the ATIIP grant application.

Discussion Item | Juneteenth

Commissioner Wilkins began the discussion by saying that Juneteenth should be an autonomous celebration that stands on its own merits and not combined with other City events (as it was this year) which he added, took the reverence out of it. He identified the need to focus on getting this right going forward to honor the real essence of Juneteenth by using all of the resources available to the City (including himself). Commissioner Wilkins then reiterated that Juneteenth should be a separate planned event to honor the community, specifically the Black community. Commissioner Wilkins also said that he feels there was a lack of diversity at the past music festivals and he said, that needed to be addressed also to ensure a more equitable lineup on the main stages of the event. Commissioner Way spoke about the DEI Advisory Board and how, if they were more established, they could be a viable resource for Juneteenth. Commissioner Gleason said that he hoped that there would be an active DEI Board soon and he hoped the next Juneteenth would be a more appropriate affair.

Discussion Item | Low to Moderate Elderly Income Assistance

Commissioner Wilkins told the Board that early on in his role as City Commissioner, he remembers a conversation with this Board on low to moderate elderly income assistance and he could not recall the outcome. He asked the City Manager and City Clerk to research to see if she could find any previous discussion on this item by the Board.


Mayor Pro Tem Kicinski took a few minutes respond to emails that were sent to the City Manager in previous weeks from the former DEI Advisory Board Chair, and Creedmoor resident, Thelma Thomas-Mungo concerning the budget and transparency of the City. City Manager then added that he had spoken to Ms. Mungo and invited her to City Hall to meet with himself and the Finance Director to discuss all and answer of her questions and concerns.

Adjournment

As there was no further business to come before the Board, Commissioner Wilkins made a motion to adjourn at 6:41 p.m. The motion was approved by a vote of 5-0.


Barbara Rouse, City Clerk, CMC




Mayor Robert V. Wheeler