



**MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS MEETING  
AUGUST 19, 2024**

**Present**

Mayor Bobby Wheeler, Mayor Pro Tem Georgana Kicinski, Commissioner Edward Gleason, Commissioner Way, and Commissioner Archer Wilkins. Also present were City Manager Michael Turner, City Clerk Barbara Rouse, Executive Assistant Sarah Spruill, PD Chief Troy Wheless, Community Development Director Michael Frangos, City Engineer Carl Barclay, and Finance Director Lee Faines.

**Absent**

Commissioner Emma Albright was absent from the meeting (excused).

**Call to Order and Invocation**

Mayor Wheeler called the meeting to order at 6:00 p.m. and Mayor Pro Tem Kicinski led the invocation.

**Pledge of Allegiance**

Commissioner Wilkins led the Pledge of Allegiance.

**Roll Call**

A roll call by the City Clerk determined a quorum was present.

**Approval of Agenda**

Commissioner Wilkins requested an item be added to the agenda, *Item 5.f., Beautification of Creedmoor*. Mayor Pro Tem also requested an item be added to the agenda, *Item 5.g., New Year's Eve Event in Creedmoor*. Commissioner Wilkins then made a motion to approve the agenda with the two additions. The motion was approved by a vote of 4-0.

**Discussion Item | GrantMatch Update**

Ms. Michele Trempe and Mr. Corey McDaker from GrantMatch joined the BOC meeting via Zoom and updated the Board on the work they had done to date for the City. Speaking first, Michele Trempe reminded the Board that the City and GrantMatch have been engaged in a working relationship since March of 2024 and their agreement term was two (2) years with an auto-renew clause. Ms. Trempe continued to say that GrantMatch has engaged in a comprehensive overview of community priorities and they had begun to identify funding opportunities to apply for on Creedmoor's behalf. Corey McDaker then spoke to the Board about some specific funding opportunities and their strategic funding approach, adding that GrantMatch had applied for a \$300,000 grant to support planning and design activities associated with the Creedmoor communities active transportation network (trails, paths, and sidewalks). He then walked the Board through the steps associated with finding the right grant that aligns with the goals of the City and he reminded the Board that GrantMatch is working to augment, *not replace*, the City's existing grants process. After some discussion, the Mayor thanked Ms. Trempe and Mr. McDaker for their presentation.

**Discussion Item | Creedmoor Parks & Recreation Committee Reappointments**

The City Clerk explained to the Board that three (3) Creedmoor Parks & Recreation Committee (CPRC) members, Priscilla Chavis-Lockley, Kaitlyn King, and Kristy Williams membership are due to expire on August 31, 2024, and each has individually requested to remain on the committee. Commissioner Gleason made a motion to approve the reappointment of CPRC Members, Priscilla Chavis-Lockley, Kaitlyn King, and Kristy Williams for another two-year term each, to expire on August 31, 2026. The motion was approved by a vote of 4-0.

### **Discussion Item | Resolution 2024-R-09 for the closure of Main Street for the Creedmoor Music Festival**

City Manager Michael Turner reminded the Board that the 31<sup>st</sup> Annual Creedmoor Music Festival (CMF) is scheduled for Saturday, September 21, 2024, and the event requires temporary use and closure of Main Street between Lyon Street and Park Avenue between the hours of 7:00 am and 8:00 pm. The City Manager further explained that in previous years, NCDOT has required a Special Events Request Form to close Main Street on the day of the Creedmoor Music Festival, but this year, DOT is simplifying the process and is requesting the City pass a Resolution stating the dates and time frame the street will be closed for the CMF (Saturday, September 21, 2024, from 7:00 am until 8:00 pm), release NCDOT from any injuries or damages of the street closing with regards to the CMF, and the City of Creedmoor will be responsible for all traffic control during the closure. As there was no discussion by the Board, Mayor Pro Tem Kicinski made a motion to approve Resolution 2024-R-09 for the closure of Main Street for the Creedmoor Music Festival. The motion was approved by a vote of 4-0.

### **Discussion Item | Monthly Financial Report Ending July 31, 2024**

Finance Director Lee Faines presented the Monthly Financial Report for the period ending July 31, 2024, to the Board. Faines reported that the General Fund Expenditures Revenues were 1% collected and the General Fund Expenditures were 14% expended with Faines adding that the ladder truck payment for the first half of this fiscal year has been sent over to the fire department. Stormwater Revenues were presented next, with Stormwater Revenues at -2%, with Faines adding that the City should be receiving the July Stormwater collections in the next week or so, and Stormwater Expenditures were 9 % expended. The Powell Bill Fund Revenues were presented last with Faines reporting that they were 1% collected (only interest income received to date, the first allocation of Powell Bill funds has not been received yet) and the Powell Bill Fund Expenditures were 2% expended. Faines then told the Board that the audit process had begun July 1<sup>st</sup> and he had submitted all necessary documentation and information to the auditors to begin that process.

### **Discussion Item | Liaison Appointment to the Creedmoor Veterans Organization**

Mayor Wheeler explained to the Board that Mayor Pro Tem Kicinski had expressed interest in serving as the board liaison to the Creedmoor Veterans Organization and he said he thought it was a very admirable request and very well thought out. As there was no discussion, Commissioner Wilkins made a motion to approve the appointment of Mayor Pro Tem Kicinski as liaison to the Creedmoor Veterans Organization. The motion was approved by a vote of 4-0.

### **Discussion Item | the Beautification of Creedmoor**

Commissioner Wilkins requested to add this item to the agenda to reiterate his interest in tougher enforcement of City Ordinances because, he said, he thought that more could be done to help beautify the City. Commissioner Wilkins spoke about the height of the grass along NC 56 from Mt. Energy to Lake Rogers. The City Manager told the Board that NCDOT had been notified twice already on this particular matter to which Commissioner Wilkins suggested the City be more forceful, because, he said, nothing is getting done. In response, the City Manager told Commissioner Wilkins that he would take care of it. Community Development Director Michael Frangos was then asked to comment on the matter. Frangos told the Board that Code Enforcement Officer Gerard Seibert was doing all he could to keep on top of issues throughout the City. He said that warning letters are sent to violators, but the City needs to give residents time to remedy the issue sometimes, and he agreed that the City needs NCDOT to do its job better. Mayor Pro Tem Kicinski added that the corner of Dogwood and Main was unsightly. County Commissioner Russ May was in attendance so he took the podium and told the Board that he would have someone look into this and he would check to see which County Ordinances apply. There was more discussion on subdivision covenants and the lack of enforcement thereof and Commissioner Wilkins then asked Frangos to make sure code enforcement was visiting all ten (10) subdivisions and writing all violations, adding, that the reason he made this request was to ensure that the City does not have any further deterioration. No action was taken by the Board and the Mayor thanked Commissioner Wilkins.

### **Discussion Item | A New Year's Eve Event in Creedmoor**

Mayor Pro Tem Kicinski told the Board that she had met with some City officials about Mr. Agdeppa's request for a New Year's Eve party on Main Street, and after that discussion, it was decided that it would be best to wait until December of 2025 to host an event. So, Mayor Pro Tem said, the City will be working towards hosting a New Year's Eve event next year (2025) which she said, would give everyone ample time to prepare. Mayor Pro Tem then apologized for the farmer's market idea, and she said maybe it would have been better if it had been started in the spring.


Before the Mayor called for an adjournment, Commissioner Way reported to the Board that the SGWASA letter authored by Commissioner Wilkins had been read at their (SGWASA's) meeting and placed in the minutes. Commissioner Gleason added that the attention the letter brought was positive and SGWASA did a *solid* job with their presentation outlining their goals.

**Adjournment**

As there was no further business to come before the Board, Commissioner Wilkins made a motion to adjourn at 6:45 p.m. The motion was approved by a vote of 4-0.

  
Barbara Rouse, City Clerk, NCCMC



  
Mayor Robert V. Wheeler

