



**MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS  
BOC - WORK SESSION  
SEPTEMBER 16, 2024  
6:00 PM**

**Present**

Mayor Bobby Wheeler, Mayor Pro Tem Georgana Kicinski, Commissioner Emma Albright, Commissioner Edward Gleason, Commissioner Way, and Commissioner Archer Wilkins. Also present were City Manager Michael Turner, City Clerk Barbara Rouse, Executive Assistant Sarah Spruill, PD Chief Troy Wheless, Public Works Director Steve Edwards, City Engineer Carl Barclay, City Planner Dustin Davis, Community Development Director Michael Frangos, City Attorney Kevin Hornik (via zoom for Closed Session), and Finance Director Lee Faines.

**Call to Order and Invocation**

Mayor Wheeler called the meeting to order at 6:00 and Commissioner Way offered the invocation.

**Pledge of Allegiance**

Mayor Pro Tem Kicinski led the Pledge of Allegiance.

**Roll Call**

A roll call by the City Clerk determined a quorum was present.

**Approval of Agenda**

Commissioner Gleason made a motion to approve the agenda. The motion was approved by a vote of 5-0.

**Discussion Item | Introduction and Swearing in of New Patrol Lieutenant Seth Bryan**

Mayor Wheeler administered the Oath of Office to new Patrol Lieutenant Seth Bryan.

**Discussion Item | Introduction of New City Planner, Dustin Davis**

Community Development Director Michael Frangos introduced the new City Planner, Dustin Davis, to the Board after which, the new City Planner said a few words.

**Discussion Item | Appointment of Kechia Brustmeyer-Brown to the BOA**

City Manager Michael Turner told the Board that Ms. Kechia Brustmeyer-Brown had agreed to serve as an active member of the Creedmoor Board of Adjustment. With this appointment, he said that there would be a total of 5 members and only one vacancy, the Alternate Seat. Commissioner Gleason then made a motion to appoint Kechia Brustmeyer-Brown to the Creedmoor Board of Adjustment. The motion was approved by a vote of 5-0.

**Discussion Item | Monthly Financial Report Ending August 31, 2024**

Finance Director Lee Faines presented the Financial Update for the month ending August 31, 2024, to the Board. First up, Faines reported the General Funds were collected at 50%, and the revenue expended was at 21%, Stormwater was 14% collected and 14% expended. The Powell Bill Funds were interest-only revenue so far this year, Faines explained, and they were 3% expended. The Finance Director then told the Board that the FY24 audit was in progress and the auditors were on site last week he said that it went well and it looked like the City would beat the October 31<sup>st</sup> deadline.

**Discussion Item | CAMPO Presentation - *Blueprint for Safety***

City Engineer Carl Barclay introduced CAMPO representative Kenneth Withrow to the Board. Mr. Withrow introduced himself and presented a "Blueprint for Safety" slideshow which outlined the combined efforts of the Capital Area Metropolitan Planning Organization (CAMPO) and the North Carolina Department of Transportation (NCDOT) to address transportation safety through a "Regional Multimodal Safety Action Plan". Mr. Withrow told the Board that in the development of this plan, it was paramount to have some constructive conversations with local governments to help identify transportation safety needs. The goal, Withrow explained, was to promote safety, health, and well-being, to increase the safety of travelers and residents, and to promote public health through transportation choices, adding that several other planning efforts were in process including; the Central Pines Regional Council Safety Action Planning, the Durham-Chapel Hill-Carrboro MPO Vision Zero Action Plan, the City of Raleigh Safety Action Plan, and the Knightdale Safety Action Plan. After his presentation, Mayor Wheeler thanked Mr. Withrow for his time.

